



City of Baker City

Public Works Department

Application for Address Assignment

Application Fee: \$75.00
Application Number: _____
G/L Acct # 102-100-4100900

Please note: *This application should not be submitted to public works until the planning department's review is complete and building permit has been applied for.*
A site plan reflecting where the dwelling or business is or will be located is required to be submitted with your application. A Google Earth image or state tax map is a good tool to use to create your site plan.
Once a complete application is received, staff will make every effort to process the request in five business days.

APPLICANT INFORMATION

Applicant's Name: _____
Current Physical Address: _____
Mailing Address: _____
Phone #: _____ Email: _____
Applicant's Signature _____

PROPERTY OWNER INFORMATION

Property Owner's Name: _____
Current Physical Address: _____
Mailing Address: _____
Phone #: _____ Email: _____
Property Owner's Signature: _____

PROPERTY INFORMATION

Baker County Assessor's Map No. (09S40E...) _____ Tax Lot: _____
Why is a new address needed for this property? _____
What street does, or will, the new home or business' front door face? _____
Is this application for a single address or multiple addresses? _____
If multiple addresses are requested, please provide detail as to why multiple addresses are requested: _____

FOR CITY USE ONLY

Date Request Received: _____ Received by: _____ Approved: _____ Yes _____ No _____
COMMENTS

