



BAKER CITY PLANNING DEPARTMENT

P.O. Box 650, Baker City, OR 97814-0650

541-524-2054

www.bakercity.com

APPLICATION FOR A LAND USE REVIEW

App. No. _____
City Planning: 101-100-4100701
Received by: _____
Date Received: _____

NOTICE TO APPLICANT: Please complete this form legibly using black/dark blue ink or type. Review the list of submittal requirements on this application form and the Baker City Development Code standards for your proposal prior to applying. Applications will not be scheduled for review until the Planning Department receives all required submittal materials. Not providing materials or addressing the approval criteria with enough detail may cause your application to be delayed or denied.

DESCRIPTION OF PROPOSED USE/DEVELOPMENT _____

APPLICANT			PROPERTY OWNER		
Last Name	First	MI	Last Name	First	MI
Mailing Address			Mailing Address		
Physical Address			Physical Address		
City	State	Zip	City	State	Zip
Telephone			Telephone		
Email			Email		

PROPERTY INFORMATION

Township 9S Range 40 Section _____ Tax Lot(s) _____ Ref. _____

Property Address: _____

Zone: _____ Overlay: _____ Floodplain: YES NO Historic District: YES NO

Parcel Length: _____ Parcel Width: _____ Total Area of Parcel: _____

PROPOSED STRUCTURE DETAILS
(Measured In Feet)

Length: ± _____ Width: ± _____ Area of Structure: ± _____ Peak Height: ± _____

Manufactured Home: YES NO (If yes, please also provide a narrative addressing BCDC Section 2.2.200.G)

DISTANCE FROM PROPOSED STRUCTURE TO PROPERTY LINES
(Measured in Feet)

Front: ± _____ Side: ± _____ Rear: ± _____ Side: ± _____

NOTICE TO APPLICANT: The applicant and/or property owner is responsible for understanding and correctly illustrating the location of their property lines on a site plan. If property lines need to be located or verified, the applicant and/or property owner is responsible for hiring an Oregon Land Surveyor to correctly identify property lines.

EXISTING STRUCTURES

Size and type of existing structures: _____

ACCESSORY STRUCTURES

Footprint of existing primary structure: _____ sq feet X 1.5 = _____ sq feet

The accessory structure is proposed in the: Rear yard Side yard

APPLICATION SUBMITTAL REQUIREMENTS CHECKLIST:

- APPLICATION FORM signed by all parties. Multiple forms may be used if necessary.
- APPLICATION FEE (Checks made out to BAKER CITY PLANNING)
- SITE PLAN showing existing conditions and proposed changes, including the following (if applicable):
 - Property boundaries and dimensions
 - Names of roads used to provide access to parcel
 - Any easements or rights-of-way
 - Proposed and existing structures with dimensions and the distance from all property lines
(Building setbacks are measured from the nearest point of a structure to the property line)
 - Compass showing direction
 - Existing or proposed driveway access
 - Approximate location of any unusual topographical features

NOTICE TO APPLICANT: By signing, the applicant certifies the information provided herein is accurate and that he/she is authorized to make the application and that there are no covenants, conditions or restrictions (CC&Rs) that may limit or prohibit the proposed development. The City of Baker City does not monitor, nor have enforcement authority over CC&Rs.

Applicant Signature: _____ **Date:** _____

All Property Owner(s) Signature: _____ **Date:** _____

_____ **Date:** _____

If the applicant is not the owner, by signing, the owner hereby grants permission for the applicant to act in his/her behalf concerning this application.