

**Minutes – Draft**  
**Historic District Design Review Committee Meeting**  
**April 2, 2024**

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**Present:** Carol Philips, Ariel Reker, Gail Duman, staff Ashly Pearce and Dawn Kitzmiller

1. Dawn Kitzmiller called this meeting to advise of the CLG award, review application forms and discuss public outreach plans. The group reviewed the current application form and suggested and agreed upon some changes that Dawn will be making to the forms. She also presented a timeline for the CLG grant award process. Dawn will submit for approval the updated forms to the group before the next meeting which is scheduled for April 16. At this meeting, the group will give final approval to the updated form so that the process can proceed.

**2. Other Business**

Ariel talked about the volume of “Walking Tour Guide” pamphlets with information that needs updated. She has volunteers available that will place stickers on the back with the updated contact information. Carol is going to get a price for them and let the group know what the cost will be.

Ariel also talked about the informational kiosk that is tentatively going to be placed in the Court Street Plaza. Colors were discussed and black is preferred.

There was also a discussion about art being placed downtown on sidewalks in the city right of way and Ariel said there are talks going on about getting a system in place with guidelines and rules for 2D and 3D art displays.

The group will be inviting the City Manager, Barry Murphy to the June 4<sup>th</sup> meeting to apprise him of the Quilt Shop door that was placed against what was approved by the committee.

The next meeting was scheduled for April 16, 2024.

**Adjourn:** Meeting was adjourned at 9:21 am