

## Chapter 4.8 - Code Interpretations

### Sections:

- 4.8.100 Purpose
- 4.8.200 Procedure

**4.8.100 Purpose.** Some terms or phrases within the Code may have two or more reasonable meanings. This section provides a process for resolving differences in the interpretation of the Code text.

### **4.8.200 Procedure**

- A. Requests.** A request for a code interpretation shall be made in writing to the City Planning Official.
- B. Decision to Issue Interpretation.** The Planning Official shall have the authority to interpret the code, or refer the request to the Planning Commission for its interpretation. The Planning Official shall advise the person making the inquiry in writing within 14 days after the request is made, on whether or not the City will make an interpretation.
- C. Written Interpretation.** If the City decides to issue an interpretation, it shall be issued in writing and shall be mailed or delivered to the person requesting the interpretation and any other person who specifically requested a copy. The written interpretation shall be issued within 14 days of the request. The decision shall become effective 14 days later, unless an appeal is filed in accordance with E-F below.
- D. Type I Procedure.** Code Interpretations shall be made using a Type I procedure under Section 4.1.300.
- E. Appeals.** The applicant and any party who received notice or who participated in the proceedings through the submission of written or verbal evidence may appeal the decision to the Planning Commission for a Type III decision. The appeal must be filed within 14 days after the interpretation was mailed or delivered to the applicant. Initiating an appeal requires filing a notice of appeal with the City Planning Official pursuant to Section 4.1.400.
- F. Interpretations on File.** The City shall keep on file a record of all code interpretations.