

**Public Arts Commission
Baker City, Oregon
Art on Loan Agreement**

The Art on Loan Program facilitates the display of privately owned artworks on city owned property. The program is managed by the Public Arts Commission with the goal of beautifying Baker City while increasing awareness and appreciation of the visual arts.

Artist's Name: _____

Artist's Address: _____

Artist's Phone: _____

Artist's Email: _____

Title of Work: _____

Medium: _____

Dimensions: H: _____ W: _____ D: _____ Approx. Wt.: _____

Installation Requirements: _____

Installation Date: _____ Installed By: _____

Condition of Artwork at Installation (Photographic and written documentation required): _____

Value of Artwork: _____

Artwork to be Insured by Artist: Yes__ No__

I have read the Loan Conditions on page 2 and accept them. The loan agreement cannot be altered, changed, waived or otherwise affected except by written consent from the City of Baker City, OR.

Signed: _____ Date _____
(Artist/Lender)

Signed: _____ Date _____
(City Representative)

Please submit completed Art on Loan Agreement to admin@bakercity.com.

Loan Conditions

1. The artwork on loan to the City of Baker City shall be on loan for the period of one year from the date of installation. At the end of this time period, the artwork shall be returned only to the artist/lender or his or her authorized agent or representative.
2. Under the terms of this agreement, the City of Baker City will exercise the same care and respect to all loans as it does in the safekeeping of its own property.
3. Artwork on loan to the City of Baker City shall be included in the City's liability coverage. The artist/lender may elect to cover the artwork with his or her own fine arts insurance.
4. If the artist/lender elects to provide his or her own insurance coverage, the City of Baker City accepts no responsibility for damaged artwork, except in cases involving negligence by the City and its employees and agents.
5. If legal ownership of the artwork changes during the period of the loan, whether by reason of sale, insolvency, gift, or otherwise, the new owner may, prior to its return, be required to establish his or her legal right to receive the artwork by proof satisfactory to the City of Baker City.
6. Attributions, dates and other information shown on the face of this loan agreement are as given by the artist/lender. Any valuations are those stated by the artist/lender and are not to be considered as appraisals by the City of Baker City. The fact that the artwork has been in the City's custody shall not indicate any endorsement by the City of Baker City.
7. In the event that the artwork is offered as a gift to the City of Baker City, it is understood that unless the City has been notified in writing to the contrary, the gift is outright and unconditional.
8. The City of Baker City accepts this loan with the understanding that the artist/lender has full authority to make the same. In receiving or surrendering imported objects, the City requires that the artist/lender comply with all government regulations. If the artist/lender has knowledge of special conditions governing the item, such as copyrights, lien, etc., he or she shall inform the City accordingly.