

# BAKER CITY-COUNTY PLANNING DEPARTMENT



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File No. TOG - _____ - _____
Received By: _____
Date Submitted: _____
City: 101-131-3-40-4104: _____ \$40.00
Date Paid: _____
Receipt By: _____
Inter-Dept Review Sent: _____

## TEMPORARY OUTDOOR GATHERING PERMIT PLEASE MAKE CHECKS PAYABLE TO "BAKER COUNTY"

<b>APPLICANT INFORMATION</b>			<b>PROPERTY OWNER INFORMATION</b>		
Last Name	First	MI	Last Name	First	MI
Mailing Address			Mailing Address		
Physical Address			Physical Address		
City	State	Zip	City	State	Zip
Telephone			Telephone		
<b>PROPERTY INFORMATION</b>			<b>PROPERTY INFORMATION</b>		
Zone:			Total Acres:		
Overlay Zone:			Rural Fire District:		
			Flood Zone:		

Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_ Ref. \_\_\_\_\_

Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_ Ref. \_\_\_\_\_

PHYSICAL ADDRESS of SITE: \_\_\_\_\_

DESCRIPTION OF PROPOSED GATHERING: \_\_\_\_\_

CURRENT USE:  Residential  Agriculture  Other: \_\_\_\_\_

PROPOSED AREA SIZE: \_\_\_\_\_  ft<sup>2</sup>  acres Will food services be provided?  (YES)  (NO)

PROPOSED TOTAL OF EMPLOYEES/VOLUNTEERS: \_\_\_\_\_

ESTIMATED ATTENDEES: \_\_\_\_\_ ATTENDEE CAP: \_\_\_\_\_ DURATION (DAYS): \_\_\_\_\_

DATES OF PROPOSED USE: **START:** DATE \_\_\_\_\_ TIME \_\_\_\_\_ **END:** DATE \_\_\_\_\_ TIME \_\_\_\_\_

PRIMARY EMERGENCY CONTACT: NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

SECONDARY EMERGENCY CONTACT: NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

**Please attach a narrative addressing the following:**

- Parking plan, including description of parking area surface
- Traffic estimate, including entry/exit and access road/driveway surface description. For high volume traffic a traffic control plan will be required. (Examples may include: right turn entry/exit restrictions or traffic control flaggers. In Baker City, see attached approval criteria for vision clearance standards.)
- If food services will be provided, please provide health permits, as applicable
- Sewage disposal and/or RV dumping plan
- Waste collection and removal
- Fire prevention and response
- Emergency medical response
- Site Plan (See attached)

**APPLICANT'S SIGNATURE AND CONSENT AGREEMENT**

*Please read carefully and initial each line.*

- \_\_\_\_\_ I hereby certify that all work to be performed shall be in accordance with all governing laws and rules.
- \_\_\_\_\_ I understand and agree that my land use approval will not create adverse off-site impacts including vehicle traffic, noise, odors, vibrations, glare or lights that affect an adjoining use in a manner in which other uses in the district do not affect the adjoining use.
- \_\_\_\_\_ I understand and agree that my land use approval may be revoked if I do not comply with the approved Site Plan and with all federal, state, and county laws and ordinances.
- \_\_\_\_\_ I understand Planning approval is valid for and up to the approved ending date of the proposed use.
- \_\_\_\_\_ I understand I am solely responsible to provide for the health and safety of those involved in the temporary use.
- \_\_\_\_\_ I understand I assume all liability for activities associated with the proposed use.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner(s) Signature(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\* NOTE: All property owners must sign. Authorized signatures must provide legal documentation at the time of submittal. \*\***

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# **SITE PLAN**

*Please include the following features in your Site Plan, as applicable:*

**NOTE: A separate site plan may be attached if the provided grid is inadequate.**

- Property boundaries and dimensions
- Lodging, camp sites, RV/Trailer sites
- Trash/garbage collection and disposal
- First aid, fire protection, and emergency services

- Existing or proposed driveway access, including turn-out points from roadway.
- Parking
- Proposed temporary and existing structures with dimensions and the distance from all property lines.

# -BAKER CITY APPROVAL CRITERIA-

**Baker City Development Code Chapter 4.9 A - Seasonal and Special Events:** These types of uses occur only once in a calendar year and for no longer a period than 30 days. Using the Type I procedure under Section 4.1.200, the City shall approve, approve with conditions or deny a temporary use permit based on findings that all of the following criteria are satisfied:

1. The use is permitted in the underlying land use district and does not violate any conditions of approval for the property (e.g., prior development permit approval);
2. The applicant has proof of the property-owner's permission to place the use on his/her property;
3. No parking will be utilized by customers and employees of the temporary use which is needed by the property owner to meet their minimum parking requirement under Chapter 3.3 - Vehicle and Bicycle Parking;
4. The use provides adequate vision clearance, as required by Section 3.1.200, and shall not obstruct pedestrian access on public streets;
5. Ingress and egress are safe and adequate when combined with the other uses of the property; as required by Section 3.1.200 - Vehicular Access and Circulation;
6. The use does not create adverse off-site impacts including vehicle traffic, noise, odors, vibrations, glare or lights that affect an adjoining use in a manner in which other uses in the district do not affect the adjoining use; and
7. The use is adequately served by sewer or septic system and water, if applicable. (The applicant shall be responsible for obtaining any related permits.)

**Vision Clearance Area.** The 30' triangular area on a lot at the intersection of two streets or a street and a railway, alley, or driveway where a clear field of vision is necessary for traffic safety and to maintain adequate sight distance, as defined and measured in Section 3.1.200 (N) of the Baker City Development Code. No signs, structures or vegetation in excess of 18 inches in height shall be placed in vision clearance areas, as shown. The minimum vision clearance may be increased by the Planning Director upon finding more sight distance is required (i.e., due to traffic speeds, roadway alignment, etc.).

