



**City of Baker City
2017-2018
Adopted Budget**

RESOLUTION NO. 3800

RESOLUTION OF BAKER CITY, OREGON, ADOPTING THE ANNUAL BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES FOR THE FISCAL YEAR 2017-2018.

1. **BE IT RESOLVED** that the City Council of the City of Baker City hereby adopts the budget for the fiscal year 2017-2018 in the total of \$16,894,229 (\$22,551,737 with the funds' unappropriated ending fund balances). This budget is now on file at City Hall, 1655 First Street, Baker City, Oregon.

2. **BE IT FURTHER RESOLVED** that the City Council of the City of Baker City hereby imposes the following ad valorem property taxes for tax year 2017-18 upon the assessed value of all taxable property within the City provided for in the adopted budget at the rate of \$6.3314 per \$1,000 of assessed value for permanent rate tax; and that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	<u>General Government Limitation</u>
Permanent Rate Tax	\$6.3314 per \$1,000

3. **BE IT FURTHER RESOLVED** that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below are hereby appropriated:

GENERAL FUND (101)	
Administrative Services	\$ 1,055,205
Police Department	2,142,256
Fire Department	1,812,690
Cemetery Department	164,856
Park Department	115,518
Airport Department	57,651
Planning Department	61,500
Hydro Electric Plant Department	9,271
Community Development Department	115,300
Transfers	30,000
Contingency	100,000
Total General Fund	<u>\$ 5,664,247</u>

STATE TAX STREET FUND (102)

Streets Maintenance Department	\$ 1,001,236
Storm Water Maintenance Department	135,236
Streets Preventative Maintenance Department	756,982
Street Lighting Department	100,548
Snow and Ice Control Department	97,089
Street Construction Department	6,370
Contingency	<u>150,000</u>
Total State Tax Street Fund	<u>\$ 2,247,461</u>

WATER UTILITY FUND (104)

Water Utility Maintenance Department	\$ 1,665,261
Water Utility Construction Department	1,420,907
Debt Service	123,690
Contingency	<u>200,000</u>
Total Water Utility Fund	<u>\$ 3,409,858</u>

WASTEWATER UTILITY FUND (105)

Wastewater Maintenance Department	\$ 1,117,703
Wastewater Construction Department	595,925
Contingency	<u>100,000</u>
Total Wastewater Utility Fund	<u>\$ 1,813,628</u>

CENTRAL STORES FUND (107)

Inventory Maintenance	\$ 150,000
Contingency	<u>50,000</u>
Total Central Stores Fund	<u>\$ 200,000</u>

EQUIPMENT & VEHICLE FUND (108)

Equipment and Vehicle Operations Department	\$ 390,904
Equipment and Vehicle Capital Outlay Dept.	190,000
Transfers	71,000
Contingency	<u>200,000</u>
Total Equipment and Vehicle Fund	<u>\$ 851,904</u>

LID FUND (110)

LID Maintenance	\$ 800
Transfers	<u>33,868</u>
Total LID Fund	<u>\$ 34,668</u>

FIRE EQUIPMENT RESERVE FUND (112)

Fire & Emergency Services Equipment Purchasing	\$	1,000
Contingency		79,800
Total Fire Equipment Reserve Fund	\$	<u>80,800</u>

MOUNT HOPE TRUST FUND (114)

Transfers	\$	8,500
Total Mt. Hope Trust Fund	\$	<u>8,500</u>

SAMO SWIM CENTER MAINTENANCE FUND (115)

Swimming Pool Operations		98,477
Transfers		8,091
Contingency		1,494
Total Samo Swim Center Maintenance Fund	\$	<u>108,062</u>

JOHN SCHMITZ TRUST FUND (116)

Transfers	\$	5,000
Total John Schmitz Trust Fund	\$	<u>5,000</u>

GOLF COURSE OPERATION FUND (123)

Golf Course Operations	\$	26,219
Transfers		20,000
Contingency		1,281
Total Golf Course Operation Fund	\$	<u>47,500</u>

BUILDING INSPECTION FUND (127)

Building Inspections	\$	332,281
Contingency		40,000
Total Building Inspection Fund	\$	<u>372,281</u>

TREE CITY FUND (129)

Tree Planting and Maintenance	\$	5,375
Total Tree City Fund	\$	<u>5,375</u>

SIDEWALK UTILITY FUND (130)

Sidewalk Utility Grants Department	\$	43,520
Transfers		60,000
Contingency		20,000
Total Sidewalk Utility Fund	\$	<u>123,520</u>

ANTHONY SILVERS STREET TREE TRUST FUND (131)	
Street Tree Planting and Maintenance	\$ 18,900
Total Anthony Silvers Street Tree Trust Fund	\$ 18,900

RECLAIMED WATER USE FUND (132)	
Water Reclamation	\$ 5,491
Contingency	90,000
Total Reclaimed Water Use Fund	\$ 95,491

GOLF COURSE CAPITAL PROJECTS FUND (135)	
Golf Course Capital Projects	83,000
Transfers	36,744
Contingency	1,810
Total Golf Course Capital Projects Fund	\$ 121,554

STATE AND FEDERAL GRANTS FUND	
Playground Improvement Department	\$ 2,727
FAA Airport Department	1,600,000
Comm. Dev. Block Grant Department	5,000
Skateboard Park Department	4,294
LAMP III Pathway/Park Department	100
Small Miscellaneous Grants Department	63,359
Contingency	10,000
Total State and Federal Grants Fund	\$ 1,685,480

Total Appropriations, All Funds	\$16,894,229
Total Unappropriated, All Funds	5,657,508
TOTAL ADOPTED BUDGET	\$22,551,737

PASSED by the City Council of the City of Baker City, Oregon this 27th day of June 2017.

SIGNED by the Mayor of the City of Baker City, Oregon this 27th day of June 2017.

SIGNED: 

 Mayor

ATTEST: 

 City Recorder

BUDGET INFORMATION

- BUDGET MESSAGE

- SUPPLEMENTAL
INFORMATION

CITY OF BAKER CITY, OREGON

P.O. Box 650 Baker City, Oregon 97814-0650
(541) 523-6541 (541) 524-2049 FAX



May 9, 2017

Mayor Downing, City Councilors, Members of the Budget Committee and
Baker City Citizens

RE: 2017-2018 Baker City Proposed Budget

We are fortunate to live in this outstanding small community. Baker City government provides courteous and friendly service to our citizens at affordable rates. During the budget cycle we are allowed to take a step back, reassess priorities and look to the future.

Before we look to the future, I would like to take a quick snapshot of last year's General Fund budget to help guide our decision making for the coming year.

Last fiscal year, City staff decided to move to a third party ambulance billing service in an effort to collect additional ambulance revenue in the General Fund. At that time the analysis was that between fee increases and the efforts of the third party billing agency, the City would receive \$910,000 in ambulance revenue during the 2016-17 fiscal year which would be offset slightly by a 4% fee paid to the third party biller. Unfortunately, this did not materialize. Rather we are anticipating that conservatively we will receive \$640,000 in ambulance fees by June 30th. This has caused a budgeted revenue shortfall of approximately \$270,000. City staff has been monitoring ambulance collections throughout the year and the reasons for the shortfall are not readily apparent. We will continue to pursue answers but some of the issues are identified as follows:

1. Ambulance call volume (with transports) stabilized after going up 3-4% per year over the last couple of years.
2. With the third party billing contract we do not have the ability to track direct patient payments to the third party biller (insurance payments including Medicare and Medicare are sent directly to the City). If there are instances where customer payments have not been paid to the City they will become apparent after the City takes over billing again.
3. Initially, there was an anticipated lag time between billing and receiving payments due to the change-over to the third party billing contractor. This lag should have been followed by a corresponding uptick in revenue. Although revenue did increase in December it was not nearly as much as anticipated.
4. With the third party billing contractor we do not have the same controls over all aspects of the billing process as we once did.

Needless to say, we notified the billing contractor in accordance with our contract that we would not be renewing their contract after it expires on May 31st. The ambulance billing service will

Ambulance Revenue – discussed in detail above. Ambulance revenue for 2017-18 is projected to be \$180,000 less than last year’s budgeted revenue.

Admin Indirect Fee – The percentage has been increased from 8.6% to 8.8% which is estimated to increase revenue.

School Resource Officer (SRO) Reimbursement – The COPS reimbursement is budgeted to decrease from \$41,667 to \$27,083 as outlined by the grant requirements. The net cost of the SRO is then split 65% to the School District 5J and 35% to the City. Therefore, the reimbursement from 5J is projected to increase from \$36,500 to \$49,020.

Industrial Park Land Sale – discussed in detail above. This land sale is no longer considered imminent and has been removed from the proposed budget.

Cemetery Fees – fees for grave sales, perpetual care, openings/closings and other miscellaneous cemetery fees have been estimated to decrease overall by \$4,850 based on 2016-17 actual revenue projections. Total cemetery revenue from fees is budgeted at \$63,600.

Other items which had an impact on this budget are as follows:

- Cemetery revenue from fees was estimated to be \$63,600 and interest earnings of \$11,500 were estimated to be transferred to the General Fund from cemetery trusts. Total revenue for the cemetery of \$75,100 only covers a portion of the estimated \$182,956 in budgeted expenditures for maintaining the cemetery. These costs include the cost of the contractor to open/close graves and maintain the cemetery.
- AFSCME (Baker City Employees Association), police and fire contracts were negotiated for periods of three-plus years and salary increases from those contracts are summarized below. All other contracted benefits remained status quo.

	<u>Police</u>	<u>Fire</u>	<u>AFSCME</u>
July 1, 2016			
Salary Increase	N/A	N/A	1.25%
January 1, 2017			
Salary Increase	1%	1%	N/A
July 1, 2017			
Salary Increase	1.5%	1.5%	1.25%
July 1, 2018			
Salary Increase	1.5%	1.5%	1.25%
July 1, 2019			
Salary Increase	1.5%	1.5%	TBD

- Per Resolution 3726, current non-represented employees who have reached Step 4 are eligible for an annual merit increase. If at the time of the employee’s annual performance review the employee has achieved certain criteria, the employee becomes eligible for a merit increase of up to 2% of the employee’s current annual salary. The amount of the merit increase will be determined by the City Manager and will be based on the employee’s performance. The merit increases for 2017-18 are budgeted at 2.0% and will be awarded at the City Manager’s discretion based on the provisions of Resolution 3726.

To begin to reconcile the \$504,000 difference between budgeted revenue and budgeted expenditures in the General Fund a series of projections/scenarios were developed. After reviewing these different scenarios, the following discussion points were used to develop the proposed budget that is before you today:

1. The two main revenue streams for the General Fund are property taxes and franchise fees which are not growing fast enough to sustain the services Baker City citizens may want and/or need.
2. The citizens of Baker City seem to be happy with the City services they are receiving but can the City maintain this level of service with current revenue and expenditure trends?
3. If not, how much are citizens willing to tolerate in fee increases to sustain these services.
4. Although personnel costs have increased these costs are rising at a rate in line with the consumer price index (with the exception of PERS costs).
5. The \$504,000 shortfall must be addressed in this upcoming budget process.
6. Any budget cuts need to be sustainable year after year.
7. At the end of this budget process, have we moved forward as a City to meet the needs and expectations of our citizens.

In an attempt to take all of the above points into consideration, the proposed budget before you not only cuts personnel, materials, services, and capital expenditures, but also enhances revenue.

General Fund Expenditure Cuts

- Cut one position from the Fire Department – during the 2016-17 budget process this position was added with the expectation of increased ambulance revenue along with steadily increasing call volumes.
- Cut a police car purchase – according to the police vehicle replacement schedule one patrol car should be purchased this year. However, as a trade-off to cutting police personnel in this proposed budget this purchase has been delayed. Unfortunately, this cut is not sustainable.
- Cut administration expenditures – these are not sustainable cuts but they will help to increase the fund balance in the General Fund.
- Cut police and fire materials and services – this will not allow certain public programs to be funded such as notification applications, event staffing, etc.
- Cut capital expenditures for parks – the grant match for the LAMP - H Street restroom was cut to less than half. This grant will have to be matched with fundraising and other grant funding.

General Fund Revenue Enhancement

In order to enhance revenue a public safety fee could be collected on the City's utility billing which currently includes a sidewalk utility fee. The current sidewalk utility fee is \$1.00 per month for residential customers and \$2.00 a month for commercial customers. This sidewalk utility fee could be replaced by a public safety fee. However, in order to make up a portion of the current shortfall the public safety fee would need to be set at \$5.00 per month for residential customers and \$10.00 a month for commercial customers. The public safety fee would be used to

This recap reflects current projected revenues and current projected expenditures being nearly equal. This proposed budget would be fairly sustainable going into next year and beyond.

The following is additional information that was used to determine the final proposed 2017-18 General Fund budget:

1. The General Fund can realize \$124,700 in departmental savings in addition to the one 40-hour firefighter position that was cut.
2. Without the public safety fee the City would need to cut two police positions and two firefighter positions and \$50,000 of personnel costs from elsewhere in the budget.
3. With a public safety utility fee of \$7.00 per month for residential customers and \$14.00 per month for commercial customers the General Fund would recognize an additional \$428,400 in revenue and the General Fund budget could be balanced without cutting personnel.

In the end, the proposed General Fund was balanced using a combination of cuts and enhanced revenue. The budget board may look at this proposed budget from a different perspective which would be a welcome discussion.

Water Fund

The following chart depicts the water capital plan approved by City Council on March 28, 2017.

BAKER CITY PUBLIC WORKS 3 YEAR WATER CAPITAL PLAN ESTIMATE OF COST 2017-2018 FISCAL YEAR JULY 1, 2017 - JUNE 30, 2018							
ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	Mountain Line Replacement Sta. 983+20 to Sta. 1022+00	3880	Lineal Feet	\$150.00	\$ 582,000.00	20" DI	Purchase and install 20" dia. Pipe (Class 53 DI), fittings and transport to site.
2	Replace Hydrants	5	Each	\$6,000.00	\$ 30,000.00	Varies	Replace hydrants as needed.
3	Water Line Extensions	Varies	Lineal Feet	Varies	\$ 10,000.00	Varies	Misc. water line extensions.
4	Reservoir Maintenance	1	Lump Sum	\$60,000.00	\$ 60,000.00	N/A	Interior cleaning and sand blast and recoat exteriors of 3MG and 4.5MG reservoirs.
5	Estes St. (Powder River - Elm St.)	900	Lineal Feet	\$120.00	\$ 108,000.00	8" DI	Install 8" DI pipe to replace substandard lines and improve fire flows.
6	Watershed Fuels Reduction Project	1	Lump Sum	\$15,000.00	\$ 15,000.00	N/A	Preliminary Project Development
7	*Groundwater Source Development	1	Lump Sum	\$200,000.00	\$ 200,000.00	N/A	Planning and design for new municipal well.
SUBTOTAL					\$ 1,005,000.00		
ENGINEERING					\$ 100,500.00		
ADMINISTRATIVE CHARGE					\$ 95,073.00		
TOTAL ESTIMATED COST					\$ 1,200,573.00		
Items noted in blue lettering are projects required by state or federal regulatory agencies. *The current water rate structure does not provide adequate funding for all required projects. Alternate funding will be required to meet these federally mandated regulations.							

Items noted in blue lettering are projects required by state or federal regulatory agencies.

Street Fund

The following chart depicts the storm water capital plan approved on March 28, 2017.

BAKER CITY PUBLIC WORKS 3 YEAR STORM WATER CAPITAL PLAN ESTIMATE OF COST 2017-2018 FISCAL YEAR JULY 1, 2017 - JUNE 30, 2018							
ITEM #	LOCATION	QUANTITY	UNIT	UNIT COST	ESTIMATED TOTAL COST	SIZE TYPE	OBJECTIVE
1	TV Inspection of Storm Mainlines	1	Lump Sum	\$ 5,000.00	\$ 5,000.00	Varies	Inspect condition of existing storm mainlines.
SUBTOTAL					\$ 5,000.00		
ENGINEERING					\$ 500.00		
ADMINISTRATIVE CHARGE					\$ 473.00		
TOTAL ESTIMATED COST					\$ 5,973.00		

Items noted in green lettering are projects required by state or federal regulatory agencies.

The following chart depicts the street pavement management plan approved by Council on March 28, 2017.

Chip Seal		
Application to Selected City Streets	67,523 yd ² @~\$3.06/yd ²	\$206,907.28
Preparing Streets Prior to Application	67,523 yd ² @~\$1.04/yd ²	\$70,383.74
Subtotal of Chip Seal Application and Prep:		\$277,291.02
Full-Depth Reclamation and Asphalt Paving		
Application to City Streets	9,047 yd ² @~\$43.14/yd ²	\$390,347.09
Prep, Patch, Misc.		\$135,001.10
ADA Required Improvements		\$67,499.54
Water System Improvements		\$19,934.41
Stormwater System Improvements		\$34,036.73
Wastewater System Improvements		\$34,814.53
Subtotal of Full Depth Reclamation and Asphalt Paving:		\$681,633.40
Total Estimated Cost		
Total Thin Overlay and Chip Seal Application:		\$958,924.42
Engineering (10%)		\$95,892.44
Administration (8.6%)		\$90,714.25
Contingency (10%)		\$114,553.11
2017 Total Preventative Maintenance Estimated Cost:		\$1,260,084.22

These projects have been included in the 2017-18 proposed Street Fund budget in the Street Preventative Maintenance Department (102-203). The budgeted ending balance in the Street

Golf Course Capital Projects Fund

This fund is used to account for golf course equipment and capital projects and receives the equipment rental payments from the golf course concessionaire. The Equipment and Vehicle Fund loaned the Golf Course Capital Projects Fund the money to purchase the golf course equipment that is leased to the golf course concessionaire in 2014-15. Funds were also borrowed in 2015-16 for additional equipment purchases. The lease payments received from the golf course concessionaire are used to repay this interfund loan with interest at the local government investment pool rate.

The golf course concessionaire currently leases the golf carts used at Quail Ridge. Cart rentals are a significant source of revenue at the golf course and that revenue is currently being passed on to the owner of the carts. The proposed budget includes a request to purchase 15 golf carts for an estimated \$71,000 that will be leased back to the concessionaire. By owning its own golf carts the City would generate revenue that could be used for future golf course equipment purchases.

State and Federal Grants Fund - Resort Street

This fund includes the FAA Department which receives grant funds from the Federal Aviation Administration for airport improvements. The 2016-17 adopted budget included the construction phase of the airport apron improvement project at an estimated cost of \$1,640,000. This project will be funded by a \$1,222,773 FAA grant and a \$416,200 Connect Oregon VI grant. Due to the timing of the project some of the construction costs will be carried over to 2017-18 and have, therefore, been included in the proposed budget.

City staff are available to answer any questions you may have and you are encouraged to meet with us anytime.

Sincerely,

A handwritten signature in blue ink that reads "Fred Warner, Jr." in a cursive style.

Fred Warner, Jr.
City Manager

GENERAL LINE ITEM DEFINITIONS

The following are general line item descriptions for the accounts the City uses in the budget. Where necessary, more information is included in the narrative description of the line item that follows each department's individual budget.

Revenue (the "3-01 and 3-10" series numbers)

3-01-0101 Beginning Working Capital – This line represents the funds that are carried over from the previous year. For all funds except Enterprise Funds (Water, Wastewater, Building Inspections and Golf Course Operations) and Internal Service Funds (Central Stores and Equipment & Vehicle Fund), it includes the funds' cash balance, any receivables that the City receives in the first two months of the new fiscal year (a rule specific to fund accounting), and is reduced by any payables due at year end. The actual amount credited to this line is usually not confirmed until after the audit is completed in December of the next fiscal year. For Enterprise and Internal Service Funds this line includes all accrual items such as accounts receivable and inventory.

3-10-9900 Current Year's Taxes – This line is used for the current year's property tax receipts. We estimated that the tax assessed values would increase 2.5% over 2016-17.

3-10-XXXX All Other Revenue Lines - All other lines specifically describe the revenue being received. The City has various revenue sources.

Personnel Services (the "5-10" series numbers)

The salary amount is listed for many positions on separate budget lines. However, in several funds and departments we budget an amount for "wages". The wages line item includes the budget for most of the public works employees. These employees work for multiple funds depending on where the need is. Below is a table listing their individual positions and the amounts budgeted for their personnel cost:

Position	Union	Base	FICA	PERS	Workers' Comp	H/D/V/L* Insurance	Total Cost
PW Director	Non-Union	\$ 80,373	\$ 6,149	\$ 23,123	\$ 1,511	\$ 21,346	\$ 132,502
City Eng/Project Mgr	Non-Union	65,738	5,029	12,904	776	21,346	105,793
PW Supervisor	Non-Union	65,344	4,999	18,799	1,457	15,969	106,568
PW Supervisor	Non-Union	63,513	4,859	18,273	749	15,969	103,363
Management Assistant	Non-Union	36,000	2,754	7,067	40	15,969	61,830
Facilities Specialist - 0.75 fte	AFSCME	33,306	2,548	6,538	883	5,859	49,134
Equip Operator II	AFSCME	58,608	4,484	16,862	3,470	21,346	104,770
Spec I Water Service	AFSCME	50,964	3,899	14,662	1,167	21,346	92,038
Spec III Water Service	AFSCME	56,012	4,285	16,115	1,283	14,404	92,099
Spec III Water Plant	AFSCME	58,608	4,484	16,862	1,330	7,812	89,096
Spec II WW Plant	AFSCME	53,460	4,090	15,380	1,192	18,978	93,100
Spec II WW Collection	AFSCME	52,944	4,050	15,232	1,181	15,969	89,376
Wastewater Specialist	AFSCME	49,968	3,823	9,809	2,958	18,657	85,215
Equip Operator I	AFSCME	53,827	4,118	10,566	1,222	21,346	91,079
Equip Operator I	AFSCME	45,595	3,488	8,950	1,035	21,346	80,414
Utility Worker II	AFSCME	40,096	3,067	11,536	2,374	21,346	78,419
Utility Worker II	AFSCME	41,569	3,180	8,160	944	7,812	61,665
Utility Worker II	AFSCME	42,805	3,275	8,403	972	21,346	76,801
Engineering Tech III	AFSCME	55,500	4,246	10,895	655	21,346	92,642
Engineering Tech III	AFSCME	58,612	4,484	16,863	692	21,346	101,997
Engineering Tech I	AFSCME	51,018	3,903	14,678	602	14,404	84,605
Spec I Inventory	AFSCME	49,968	3,823	14,376	1,324	21,346	90,837
Total		<u>\$ 1,163,828</u>	<u>\$ 89,037</u>	<u>\$ 296,053</u>	<u>\$ 27,817</u>	<u>\$ 386,608</u>	<u>\$ 1,963,343</u>

*H/D/V/L – Health, Dental, Vision and Life

GENERAL LINE ITEM DEFINITIONS

Fund	Department	Account	2017-18 Budgeted Amount
101	101	5100112/15/16/17	\$ 12,684
101	102	5100137/15/16/17	6,706
101	103	5100112/15/16/17	8,259
101	104	5100101	22,050
101	105	5100101	19,845
101	106	5100101	7,000
101	109	5100112	1,500
101	111	5100101	1,500
101	114	5100101	10,000
102	201	5100101	460,190
102	202	5100101	80,404
102	203	5100101	183,230
102	204	5100101	10,390
102	205	5100101	41,198
102	209	5100101	2,681
104	401	5100101	852,359
104	402	5100101	217,301
105	501	5100101	526,834
105	502	5100101	77,028
115	151	5100101	11,000
123	231	5100101	6,000
127	110	5100113/15/16/17	1,330
129	129	5100101	1,000
130	130	5100112	5,500
134	134	5100101	1,000
174	174	5100101	100
			\$ 2,567,089

The following employer costs are itemized in the budget:

- ◆ **5-10-0115 Social Security** - The rate for all City employees is 7.65% of gross wages. If an employee pays a portion of their health/dental insurance premium, that payment is deducted from the salary paid before social security taxes are calculated.
- ◆ **5-10-0116 Public Employees Retirement System** - For many employees, the rate is budgeted at 28.77% of gross pay (6% employee pick-up and 22.77% employer contribution). The City has 36 employees who are members of the OPSRP system and that rate is budgeted at 19.63% for General Service (6% employee pick-up and 13.63% employer contribution) and 24.4% for Police and Fire (6% employee pick-up and 18.4% employer contribution).
- ◆ **5-10-0117 Workers' Compensation Insurance** - Depending on the job position, the City's costs ranges between \$0.18 to \$5.92 per \$100 of payroll.

GENERAL LINE ITEM DEFINITIONS

- ◆ **5-10-0118 Health Insurance** - This line includes medical insurance including the City's contributions to employees HSA, dental, vision and life insurance.
- ◆ **5-10-0122 Employee Benefits** - This line includes a monthly \$30 cell phone reimbursement for eligible employees and other allowances such as tools and uniforms when applicable.
- ◆ **5-10-0123 Compensated Absence Accrual** - This line represents the change in compensated absence accrual liabilities for full accrual funds only (Enterprise and Internal Service Funds).
- ◆ **5-10-0124 Compensation Sells** – This line will be used if employees sell their vacation or comp time.

Materials & Services (the “5-20” series numbers)

5-20-0201 Telephone includes all line charges, local service charges, long distance charges, cell phone charges and fax.

5-20-0203 Training & Travel covers the cost to attend seminars and meetings. Tuition costs are included, along with mileage, meals and travel costs for out-of-area meetings. The reimbursement rates are the current G.S.A. (U.S. General Services Admin) mileage and meals reimbursement rates.

5-20-0205 Equipment Maintenance covers the cost for repairs and service of equipment excluding computers.

5-20-0206 Building Maintenance includes items such as elevator maintenance, heating system maintenance, bathroom supplies, janitorial supplies, and painting.

5-20-0207 Ground Maintenance costs include landscaping, tree removal, weed control, fertilizer and sprinkler system repairs.

5-20-0209 Lighting Maintenance is a line item specific to costs for the airport runway lighting.

5-20-0210 Laundry and Dry Cleaning for laundry and dry-cleaning of uniforms.

5-20-0211 Printing, Advertising and Elections this includes expenses for letterhead/envelope printing, and public notice publishing. If we incur any costs related to special City elections, they would be charged to this line.

5-20-0212 Copy Machine Supplies includes lease and usage charges for the copy machines.

5-20-0213 Audit this line is used to account for the annual financial audit that is conducted each fall as required by Oregon law.

5-20-0214 Arbitration and/or Legal Fees cover the cost of the City's contracted legal work. It includes the cost of providing legal or arbitration services related to the three union contracts during negotiation.

5-20-0215 Office Supplies covers the products used by City staff on a daily basis for work production.

GENERAL LINE ITEM DEFINITIONS

5-20-0216 Vehicles Supplies are supplies for vehicles including those used for Police, Fire and the Public Works Departments.

5-20-0219 Runway Maintenance is a line item specific to track the cost of maintaining the Airport runway.

5-20-0220 Dues and Fees this line is used for memberships in professional organizations, various professional publications related to City business, and various fees the City is liable for.

5-20-0223 Contracted Services this line is used for services purchased from outside entities.

5-20-0224 Equip Maintenance/Replacement this line is used to cover the cost of operating and maintaining vehicles and large public works equipment. Funds are collected in the Equipment and Vehicle Fund and are used to pay for vehicle operations, shop expenses and equipment replacement.

5-20-0228 Insurance this line is used for general liability, automobile and property coverage.

5-20-0231 Gasoline and Oil is purchased for vehicles and equipment.

5-20-0233 Radio Maintenance this expense covers maintenance for portable and mobile radios.

5-20-0235 Refunds this line is for reimbursing amounts paid for fees charged such as ambulance, water/sewer and building permit overpayments.

5-20-0239 Animal Control Expense this pays for animal control expenses such as sheltering, euthanizing, rabies identification and CSO safety equipment. This also pays for spaying and neutering feral cats through New Hope for Eastern Oregon Animal's trap-neuter-return program.

5-20-0240 State Surcharge includes state surcharge fees (currently 12%) for building permits.

5-20-0242 Information Technology is an account used to track information technology costs for the City. This includes the City's financial software; timekeeping software; Granicus system; computer, server and software maintenance and replacement; and internet service.

5-20-0244 Postage includes freight and mailings.

5-20-0245 General Supplies include expenses related to special activities of a department.

5-20-0246 Vendor Materials is used for items purchased from vendors, such as asphalt, tack, traffic paint, sand and gravel.

5-20-0247 Store Materials is used for items purchased from Central Stores Fund (the fund that maintains inventory for Public Works).

5-20-0248 Fire Prevention Supplies is used for supporting this function of the Fire Department.

GENERAL LINE ITEM DEFINITIONS

5-20-0252 Heating Fuel is used to segregate the cost of natural gas.

5-20-0259 Uniform Replacement covers the cost of new uniforms for police and fire and the replacement of worn out uniforms.

5-20-0260 Drug Enforcement funds are used when drug task force funds are not available and also as a “reward for buy” fund or undercover work.

5-20-0261 Property/Evidence Costs This line tracks the expenses of our property and evidence room. This would cover such items as evidence bags, forms, and a new plastic bag heat sealing device for better security of recovered items.

5-20-0261 Ambulance Vehicle Supplies pays for EMS supplies, small equipment and ambulance meds.

5-20-0262 Community Policing Costs to track the City’s community policing expenses such as crime prevention supplies, down town trick-or-treating on Halloween and the cost of the police reserve program.

5-20-0262 Ambulance Travel covers the cost of meals while delivering patients to Boise hospitals or other out-of-area facilities.

5-20-0262 Community Participation is used to pay for our participation in community events.

5-20-0263 EMS Training is used by the Fire Department to maintain and retain EMS certifications.

5-20-0263 Chlorine is used for chlorine purchases in the Water, Wastewater and Samo Swim Funds.

5-20-0266 Vandalism is a line item used to track the annual cost of repairs resulting from vandalism.

5-20-0270 Administrative Indirect Expenses is the cost for the City’s administrative services (general, financial, budget, legal and human resource management support.) The rate is recalculated every year using a method dictated by the federal government when applying indirect on federal grants. Although we have minimal federal grants, the method is still a good one that makes sense and is easy to apply. The calculation is made by determining both the administrative and the direct service costs (materials and services and personnel services only) for the last complete fiscal year (in this case 2015-16.) Personnel services and materials/services are used only because these costs reflect the most administrative effort. The costs of administrative functions are divided by the costs of all the direct service functions to come up with a rate of administration. On the next page is the City’s calculation of the 2017-18 rate.

GENERAL LINE ITEM DEFINITIONS

Administration Functions

Funds/Departments	2015-16 Expenditures
Administration	101-101 \$ 1,107,958
Less: Dispatch Contract	(330,000)
Less: City Projects	(6,000)
Total Administrative Costs	\$ 771,958

Administration Recipients

Funds/Departments	2015-16 Expenditures	Low Effort Items Subtracted	Net
Police	101-102 1,910,602	32,576	1,878,026
Fire	101-103 1,669,167	-	1,669,167
Cemetery	101-104 159,576	-	159,576
Parks	101-105 96,682	-	96,682
Airport	101-106 47,323	-	47,323
Planning	101-109 61,092	-	61,092
Hydro Plant	101-111 21,698	-	21,698
Community Development	101-114 26,158	-	26,158
Street Fund - All Dept	102 1,095,555	32,272	1,063,283
Water Fund - All Dept	104 1,933,071	274,936	1,658,135
Wastewater Fund - All Dept	105 1,140,869	75,824	1,065,045
Central Stores	107-701 87,475	87,475	-
Equip and Vehicle	108-801 349,512	28,945	320,567
LID Fund	110-901 91,512	91,509	3
Fire Equipment Reserve Fund	112-121 -	-	-
Samo Swim	115-151 178,521	-	178,521
Golf Course	123-231 40,548	20,000	20,548
Building Dept	127-110 246,001	-	246,001
Tree City Fund	129-129 5,283	-	5,283
Sidewalk Utility Fund	130-130 23,015	-	23,015
A. Silvers Street Tree Fund	131-903 4,148	-	4,148
Reclaimed Water Use Fund	132-132 24,912	5,412	19,500
Playground Improvement	134-134 117	-	117
Golf Course Capital Projects	135-135 66,553	66,553	-
Grant Fund - FAA	162-621 151,751	-	151,751
CDBG	166-661 1,068	-	1,068
LAMP III	174-174 7,142	-	7,142
Small Misc Grants	175 42,209	8,840	33,369
Total	\$9,481,560	\$724,342	\$8,757,218
Admin as a % of the Total			8.8%

The 8.8% administrative fee is then applied to other funds to compensate the General Fund for administrative efforts provided. The charge allows each fund to account for an appropriate cost for administration. This is especially important in the City's enterprise funds (Water, Wastewater, Building Inspections and Golf Course Operations) where the fees for services must cover all the costs of operations including administration.

We do not collect this administrative fee from Internal Service Funds (Equipment and Vehicle Fund and Central Stores Fund) since the fund receiving the internal service is charged.

GENERAL LINE ITEM DEFINITIONS

5-20-0294 Bank Charges includes bank and merchant service fees.

5-20-0300 Small Equipment Purchases is used for equipment purchases under \$5,000.

Capital Outlay (the **5-40** series numbers)

5-40-XXXX all land, buildings, vehicles, equipment, or infrastructure additions valued at over \$5,000 are budgeted in this section.

Debt Service (the “**5-50**” series numbers)

5-50-XXXX Debt Service lines are for payments on any debt the City has incurred

Transfers (the “**5-60**” series numbers)

5-60-XXXX Transfers to Other Funds line items in this section are used when one fund is contributing cash to another fund to support the latter fund’s operations.

Contingency (the “**5-70**” numbers)

5-70-0501 Contingency is budgeted for “unforeseen” yet necessary expenditures. When a need arises, the Contingency funds are transferred to another budget line that categorizes the unforeseen expenditure. These budget modifications require a Council resolution authorizing the transfers.

Unappropriated Ending Fund Balance (the “**5-90**” series numbers)

5-90-0701 Unappropriated Ending Fund Balance is a reserve for future expenditures.

Interfund Loans in the 2017-18 Budget

Fund Borrowing	123 - Golf Fund	135 - Golf Course Equipment	135 - Golf Course Equipment	115 - Samo Swim Fund	110 - LID Fund	
Fund Borrowed from	114-Mt Hope Trust Fund	108-Equipment & Vehicle Fund	108-Equipment & Vehicle Fund	108-Equipment & Vehicle Fund	131 - A. Silvers Street Tree Trust Fund	
Purpose	Refinance Back Nine & GF	Golf Course Equipment	Golf Carts	Replace Heating System	Resort Street Underground Utility LID	
Capital or Operating Loan*	Capital	Capital	Capital	Capital	Capital	
Original Amount	\$257,279	\$248,623	\$71,000	\$39,000	\$294,881	
Year of Loan	2008-09	2014-15 + \$6,245 - 2015-16	2017-18	2016-17	2012-13	
Year(s) for Repayment	10 Years	7 Years	10 Years	5 Years	10 Years	
Interest Amount	Pool Rate	Pool Rate	Pool Rate	Pool Rate	Use Regular LID System	
Loan Payment	\$20,000 - Annually	Equal to Contract Lease Payments	Annually Over 10 Years	Annually Over 5 Years	Use Regular LID System	
Amount Budgeted	\$20,000	\$33,554	\$3,190	\$8,091	\$33,868	
Paying Fund	123 - Golf Fund	135 - Golf Course Equipment	135 - Golf Course Equipment	115 - Samo Swim Fund	110 - LID Fund	
Receiving Fund	114-Mt Hope Trust Fund	108 - Equipment & Vehicle Fund	108 - Equipment & Vehicle Fund	108-Equipment & Vehicle Fund	131 - A. Silvers Street Tree Trust Fund	
Receiving Fund for LID Payments					110 - LID Fund	
<p>ORS defines a capital loan as "for the design, acquisition, construction, installation or improvement of real or personal property". A ten year pay back is allowed. An operating loan is any other including those made for paying operating expenses. A one year pay back is allowed.</p>						

**City of Baker City
2017-18 Budget
Schedule of Interfund Transfers**

Sending Fund	Sending Department	Receiving Fund	Receiving Department	Amount	Basis of Allocation
Equipment & Vehicle Revenue and Expenditures:					
(Expenditure line 5-20-0224)					
101-General Fund	101-Administration			450	Equipment and Vehicle usage charge.
101-General Fund	104-Cemetery			1,262	"
101-General Fund	105-Park			1,989	"
101-General Fund	106-Airport			1,275	"
102-Street Fund	201-Streets Maintenance			212,568	"
102-Street Fund	202-Storm Water Maintenance			24,956	"
102-Street Fund	203-Preventative Maintenance			67,239	"
102-Street Fund	204-Street Lighting			2,771	"
102-Street Fund	205-Snow & Ice Control			41,449	"
102-Street Fund	209-Street Construction			853	"
104-Water Fund	401-Water Maintenance			103,699	"
104-Water Fund	402-Water Construction			54,600	"
105-Wastewater Fund	501-Wastewater Maintenance			113,412	"
105-Wastewater Fund	502-Wastewater Construction			23,062	"
115-Samo Swim Fund	151-Samo Swim			1,962	"
123-Golf Course Operations	231-Golf Course Maint			3,600	"
134-Playground Improvement	134-Playground Improvement			227	"
				655,374	
		108-Equipment & Vehicle Rental	100-Revenue	655,374	Amount budgeted on line for account 3-10-0303
Indirect:					
(Expenditure line 5-20-0270)					
102-Street Fund	201-Streets Maintenance			80,173	8.8% of direct personnel services and materials & supplies expenditures.
102-Street Fund	202-Storm Water Maintenance			10,938	"
102-Street Fund	203-Preventative Maintenance			61,226	"
102-Street Fund	204-Street Lighting			7,526	"
102-Street Fund	205-Snow & Ice Control			7,853	"
102-Street Fund	209-Street Construction			515	"
104-Water Fund	401-Water Maintenance			122,877	"
104-Water Fund	402-Water Construction			114,926	"
105-Wastewater Fund	501-Wastewater Maintenance			84,779	"
105-Wastewater Fund	502-Wastewater Construction			44,965	"
127-Building Inspections	110-Building Inspections			26,390	"
130-Sidewalk Utility Fee	130-Sidewalk Utility Grants			3,520	"
				565,688	
Actual Revenue Budgeted:		101-General Fund	100-Revenue	380,000	Amount budgeted for account 3-10-7001 less reserve \$185,688 account 3-10-7002.
Stores Material:					
(Expenditure line 5-20-0247)					
101-General Fund	104-Cemetery			500	Purchase of inventory from Central Stores.
101-General Fund	105-Park			1,000	"
102-Street Fund	201-Streets Maintenance			25,000	"
102-Street Fund	202-Storm Water Maintenance			5,000	"
102-Street Fund	203-Preventative Maintenance			25,000	"

**City of Baker City
2017-18 Budget
Schedule of Interfund Transfers**

Sending Fund	Sending Department	Receiving Fund	Receiving Department	Amount	Basis of Allocation
Stores Material (Continued): (Expenditure line 5-20-0247)					
102-Street Fund	204-Street Lighting			4,500	"
102-Street Fund	205-Snow & Ice Control			2,500	"
102-Street Fund	209-Street Construction			500	"
104-Water Fund	401-Water Maintenance			30,000	"
104-Water Fund	402-Water Construction			48,000	"
105-Wastewater Fund	501-Wastewater Maintenance			8,000	"
105-Wastewater Fund	502-Wastewater Construction			12,000	"
123-Golf Course Operations	231-Golf Course Operations			500	"
129-Tree City Fund	129-Tree City Fund			400	"
130-Sidewalk Utility Fund	130-Sidewalk Utility Grants			3,500	"
				166,400	
Actual Revenue Budgeted:		107-Central Stores	100-Revenue	166,400	
Payment to the General Fund in lieu of Franchise Fee: (Expenditure line 5-20-0274)					
104-Water Fund	401-Water Maintenance	101-General Fund	100-Revenue	136,052	5% of anticipated revenue amount of \$2,721,030
105-Wastewater Fund	501-Wastewater Maintenance	101-General Fund	100-Revenue	59,524	5% of anticipated revenue amount of \$1,190,483
132-Reclaimed Water Use Fund	132-Reclaimed Water Use	101-General Fund	100-Revenue	5,491	5% of anticipated revenue amount of \$109,825
			Total Budgeted	201,067	
Cash Transfers: (Expenditure line that begin with 5-60)					
101-General Fund	101-Administration	123-Golf Course Fund	100-Revenue	30,000	Transfer for operations.
114-Mt Hope Trust	141-Mt Hope Trust	101-General Fund	100-Revenue	8,500	Transfer to pay for cemetery operations.
116-Schmitz Trust	161-J Schmitz Memorial Trust	101-General Fund	100-Revenue	5,000	Transfer to pay for cemetery operations.
130-Sidewalk Utility Fund	131-Sidewalk Projects	102-Street Fund	100-Revenue	60,000	Transfer for Auburn sidewalk and ADA work.
				103,500	
Interfund loan transfers:					
115-Samo Swim Fund	151-Samo Swim	108-Equipment & Vehicle Fund	100-Revenue	8,091	This is the first payment on this interfund loan.
135-Golf Course Capital Projects Fund	135-Golf Course Capital Projects	108-Equipment & Vehicle Fund	100-Revenue	33,554	This is the fourth payment on this interfund loan.
135-Golf Course Capital Projects Fund	135-Golf Course Capital Projects	108-Equipment & Vehicle Fund	100-Revenue	3,190	This is the first payment on this interfund loan.
108-Equipment & Vehicle Fund	801-Equipment Operations	135-Golf Course Cap Proj.	100-Revenue	71,000	This is an interfund loan transfer for the purchase of golf carts.
123-Golf Course Fund	231-Golf Course Operations	114-Mt. Hope Trust Fund	100-Revenue	20,000	Payments are made annually on this interfund loan.
110-LID Fund (via Resort prop owners)	901-LID Proceed Expenditure	131-Silvers St Tree Trust	100-Revenue	33,868	This is the fourth year of payments on this interfund loan.
				161,612	

GENERAL FUND

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 101-GENERAL FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
1,495,126	1,283,850	979,279	3-01-0101	BEGINNING WORKING CAPITAL	657,359	657,359	657,359
95,359	86,659	100,000	3-10-0200	PRIOR YEARS TAXES	100,000	100,000	100,000
2,185	2,551	2,500	3-10-0300	LICENSES	2,500	2,500	2,500
350	300	100	3-10-0301	LOCAL MERCHANTS PERMIT	100	100	100
375	375	375	3-10-0302	SOCIAL GAMES LIC. & FEES	375	375	375
1,035	675	750	3-10-0310	VEHICLE IMPOUND FEE	750	750	750
7,400	6,178	5,500	3-10-0500	DOG LICENSES	5,500	5,500	5,500
-----	-----	-----	3-10-0600	PERMITS	-----	-----	-----
6,285	6,338	6,000	3-10-0702	DOG RELEASE FEES	5,000	5,000	5,000
40	30	50	3-10-0705	LIQUOR LIC. APPROVAL FEE	50	50	50
12,200	15,120	13,000	3-10-0706	LIEN SEARCH FEES	16,000	16,000	16,000
42	31	50	3-10-0707	FEES-BARKING COLLAR, ETC	50	50	50
35,055	37,874	37,000	3-10-0800	FINES/FORFEITURES	35,000	35,000	35,000
300	-----	-----	3-10-0802	TRAFFIC SCHOOL TUITION	-----	-----	-----
3,136	1,690	6,000	3-10-0900	INCIDENTAL SALES	5,000	5,000	5,000
67	-----	100	3-10-0901	PUBLIC RECORDS REQUESTS	100	100	100
1,280	1,232	2,000	3-10-0902	PROPERTY & WEED ABATEMNT	2,000	2,000	2,000
2,700	2,700	2,700	3-10-1001	RENT	4,200	4,200	10,200
287,365	282,877	355,900	3-10-1101	AMBULANCE - MEDICARE	308,000	308,000	308,000
89,553	81,220	97,000	3-10-1102	AMBULANCE - WELFARE	69,000	69,000	69,000
74,957	84,770	110,000	3-10-1103	AMBULANCE - MED/WELFARE	65,000	65,000	65,000
6,948	9,105	9,100	3-10-1104	AMBULANCE - SAIF	7,000	7,000	7,000
66,703	35,287	45,500	3-10-1105	AMBULANCE - MOTOR VEH	35,000	35,000	35,000
138,852	170,008	234,500	3-10-1106	AMBULANCE - GENERAL SERV	188,000	188,000	188,000
52,789	60,423	58,000	3-10-1109	AMBULANCE-FIREMED	58,000	58,000	58,000
1,344	1,145	1,100	3-10-1112	AMBULANCE STANDBY DUTY	1,100	1,100	1,100
7,914	7,857	6,000	3-10-1200	INTEREST	9,000	9,000	9,000
37,961	39,095	40,000	3-10-1300	OPEN, CLOSE, MARK GRAVES	35,000	35,000	35,000
370	224	400	3-10-1303	CEMETERY TENT RENTAL INC	400	400	400
2,558	3,212	4,200	3-10-1501	TRANSFER FR MT HOPE TRUST	6,500	6,500	8,500
1,371	1,726	3,000	3-10-1502	TRANSFER FR J SCHMITZ FND	5,000	5,000	5,000
-----	69	50	3-10-1503	CEMETERY CONTRACT INT	50	50	50
8,269	16,468	10,000	3-10-1599	GRAVE SALES	10,000	10,000	10,000
16,457	19,353	18,000	3-10-1600	PERPETUAL CARE	18,000	18,000	18,000
-----	-----	-----	3-10-1601	MISC CEMETERY FEES	150	150	150
1,479	1,615	1,000	3-10-1700	PARKING VIOLATIONS	1,000	1,000	1,000
163	-----	-----	3-10-1911	DOWNTOWN E.I.D. ASSESSMEN	-----	-----	-----
236	-----	-----	3-10-1921	SPECIAL E.I.D. BUSINESS L	-----	-----	-----
68,615	33,044	60,000	3-10-2002	GENERATED POWER SALES	41,000	41,000	41,000
-----	-----	2,000	3-10-2094	FRANCHISE-OR TELEPHONE	-----	-----	-----
9,763	10,037	10,000	3-10-2095	FRANCHISE - LIGHTSPEED	10,000	10,000	10,000
-----	23	-----	3-10-2096	FRANCHISE - PREFERRED LD	-----	-----	-----
4,777	5,742	4,500	3-10-2099	INLAND FRANCHISE FEES	4,500	4,500	4,500
229	710	500	3-10-2100	MISC FRANCHISE FEES	1,000	1,000	1,000
361,719	378,303	375,000	3-10-2101	FRANCHISE-OTEC	380,000	380,000	380,000
49,056	48,858	48,000	3-10-2102	FRANCHISE-CENTURY LINK	48,000	48,000	48,000
44,189	45,585	41,000	3-10-2103	FRANCHISE-BAKER SANITARY	46,000	46,000	46,000

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 101-GENERAL FUND
 100-REVENUE

BUDGET DOCUMENT
 YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
30,001	26,283	25,000	3-10-2104	FRANCHISE-CHARTER COMMUN	25,000	25,000	25,000	
144,113	144,498	150,000	3-10-2105	FRANCHISE-CASCADE NATURAL	150,000	150,000	150,000	
110,191	109,539	123,683	3-10-2106	WATER INLIEU OF FRANCHISE	139,515	139,515	136,052	
52,460	51,842	54,113	3-10-2107	WASTEWATER INLIEU FRANCHS	61,039	61,039	59,524	
5,433	5,412	5,491	3-10-2108	RECLAIMED WATER INLIEU OF	5,491	5,491	5,491	
25,664	24,076	28,273	3-10-2203	HANGAR RENT	28,273	28,273	28,273	
5,697	5,908	5,900	3-10-2206	GROUND LEASES	5,900	5,900	5,900	
41,134	40,291	35,000	3-10-2207	MISC REVENUE	40,000	40,000	40,000	
6,646	8,726	7,000	3-10-2209	AIRPORT GAS TAX	7,000	7,000	7,000	
13,203	13,051	11,000	3-10-2700	STATE CIGARETTE TAX	12,000	12,000	12,000	
142,470	142,059	130,000	3-10-2800	STATE LIQUOR TAX	145,000	145,000	145,000	
95,713	91,926	92,000	3-10-2900	STATE REVENUE SHARING	105,000	105,000	105,000	
2,000			3-10-4101	DUIII GRANT			4,882	
	20,000	36,500	3-10-4299	SRO GRANT/5J PAYMENT	49,020	49,020	49,020	
7,500			3-10-4362	CIS RISK MGMT GRANT				
	1,000		3-10-4369	VETERAN'S CEMETERY DON				
	12,000	12,000	3-10-4371	CLG GRANT PROJECTS			4,000	
	25,387	41,667	3-10-4375	COPS GRANT - SRO	27,083	27,083	27,083	
		286,000	3-10-4376	IND PARK LAND SALE				
	1,000		3-10-4377	DONATIONS-PUBLIC ART				
	8,740		3-10-4378	HISTORIC CEMETERY GRANT				
2,000	2,400		3-10-4379	GRANT - FIRE/EMS TRAINING				
	15,000		3-10-4380	OCF GRANT-LAMP REPAIRS				
			3-10-4381	ECITE GRANT			43,425	
7,000			3-10-5716	TRANSFER FROM CDBG 166				
339,202	313,049	474,863	3-10-7001	ADMIN SVCS INDIRECT COST	565,688	565,688	565,688	
		134,863	3-10-7002	ADM SVCS INDIRECT RESERVE	185,688	185,688	185,688	
		33,000	3-10-7104	ECONONIC DEV SUPPORT	48,000	108,000	88,000	
			3-10-7107	PUBLIC SAFETY UTILITY FEE	306,000	183,600	183,600	
2,284,425	2,395,760	2,379,655	3-10-9900	CURRENT YEARS TAXES	2,494,169	2,519,169	2,519,169	
6,311,424	6,240,306	6,486,436	T O T A L	DEPT 100 R E V E N U E S	6,209,174	6,171,774	6,207,103	

General Fund - 101
Administration -101

This department provides direction and guidance to all departments of the City to accommodate the policy objectives of City Council. It provides administrative, legal, accounting, personnel administration and budgeting services.

It also includes the County dispatch contract, City Council stipends, City Hall janitorial services, building maintenance, electricity, the audit, insurance expenses, community participation costs, contingency and unappropriated ending fund balance.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0203	TRAINING AND TRAVEL	5,500	5,500	This amount includes training and travel for staff including the City Manager and members of Council.
5-20-0204	LOCAL MEETINGS	500	500	This includes the cost of all local meetings.
5-20-0206	BUILDING MAINTENANCE	8,000	8,000	Includes the cost for annual elevator maintenance, lighting, carpet cleaning, etc.
5-20-0214	LEGAL COSTS	30,000	15,000	This decrease is due to the union contracts all being renegotiated in 2016-17.
5-20-0218	PROPERTY/WEED ABATEMENT	6,000	6,000	This line includes the cost to enforce the City's property maintenance ordinance. These costs are billed to property owners and remain as liens on the property until paid.
5-20-0220	DUES AND FEES	18,500	21,000	Funds are used for dues to the League of Oregon Cities, the Local Government Personnel Institute, and the Oregon Municipal Finance Officers' Association and for pertinent newspaper subscriptions, personnel employment law updates, accounting texts, bank fees, permits, merchant credit card charges, and other miscellaneous dues and fees.
5-20-0222	DISPATCH CONTRACT	315,000	350,000	This line item is for the County dispatch services for police, fire, and public works. The increase is due to the rising costs of the dispatch center for personnel and equipment.
5-20-0223	CONTRACTED SERVICES	22,000	18,000	This includes City Hall janitorial services, building maintenance, facilitators, muni-code updates, records preservation and DEQ required methane gas monitoring at the old landfill site. The reduction is due to methane gas monitoring costing less than anticipated.
5-20-0242	INFORMATION TECHNOLOGY	35,000	38,000	This includes information technology costs including the City's financial software; timekeeping software; the Granicus system; electronic lien software; computer, server and software maintenance and replacement and website hosting internet.

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101-GENERAL FUND
101-ADMINISTRATIVE SERVICES
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2017-2018

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

E X P E N S E S							
PERSONNEL SERVICES							
1,050	1,055	1,050	5-10-0100	CITY COUNCIL PAY	1,050	1,050	1,050
90,900	92,557	98,004	5-10-0101	CITY MANAGER	98,004	98,004	98,004
76,323	78,475	79,380	5-10-0102	FINANCE DIRECTOR	80,970	80,042	80,042
40,046	41,436	41,108	5-10-0105	HUMAN RESOURCES/RECORDER	44,549	44,549	44,549
36,644	34,578	15,159	5-10-0107	MGMT ASSISTANT	15,367	6,147	6,147
40,296	41,082	25,823	5-10-0109	AR SPEC-CASHIER	27,245	27,245	27,245
43,764	45,233	45,777	5-10-0110	ACCOUNTING TECHNICIAN	46,462	46,462	46,462
6,071	8,584	10,000	5-10-0112	PUBLIC WORKS WAGES	7,500	7,500	7,500
1,901	-----	-----	5-10-0113	PART TIME LABOR	-----	-----	-----
88	89	500	5-10-0114	OVERTIME	500	500	500
25,616	27,022	25,117	5-10-0115	SOCIAL SECURITY	25,711	24,934	24,934
65,534	59,580	69,023	5-10-0116	PUBLIC EMPLOYEES RETIREME	80,917	78,082	78,082
1,075	1,043	952	5-10-0117	WORKERS' COMPENSATION INS	611	593	593
88,619	95,337	91,617	5-10-0118	HEALTH INSURANCE	91,343	87,503	87,503
2,150	1,947	2,290	5-10-0122	EMPLOYEE BENEFITS	1,944	1,944	1,944
10,774	8,624	7,500	5-10-0124	COMPENSATION SELLS	7,500	7,500	7,500
5,451	12,864	-----	5-10-0127	PAYOUT AT TERMINATION	5,000	5,000	5,000
536,302	549,506	513,300		TOTAL PERSONNEL SERVICES	534,673	517,055	517,055
6.00	6.10	4.88		TOTAL FTE'S	4.88	4.73	4.73
MATERIALS & SERVICES							
3,863	3,587	4,000	5-20-0201	TELEPHONE	4,000	4,000	4,000
8,467	9,563	11,000	5-20-0202	ELECTRIC POWER	11,000	11,000	11,000
5,028	5,622	5,500	5-20-0203	TRAINING & TRAVEL	5,500	5,500	5,500
835	269	500	5-20-0204	LOCAL MEETINGS	500	500	500
107	-----	-----	5-20-0205	EQUIPMENT MAINTENANCE	-----	-----	-----
9,753	8,022	8,000	5-20-0206	BUILDING MAINTENANCE	8,000	8,000	8,000
6,469	4,462	4,000	5-20-0207	GROUND MAINTENANCE	4,000	4,000	4,000
828	379	1,000	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	500	500	500
4,799	3,950	4,500	5-20-0212	COPY MACHINE SUPPLIES	5,000	5,000	5,000
14,290	12,190	14,000	5-20-0213	AUDIT/FINANCIAL CONSULTIN	14,000	14,000	14,000
75,989	35,109	30,000	5-20-0214	LEGAL COSTS	15,000	15,000	15,000
8,048	9,138	8,250	5-20-0215	OFFICE SUPPLIES	7,000	7,000	7,000
1,600	2,163	6,000	5-20-0218	PROPERTY/WEED ABATEMENT	6,000	6,000	6,000
17,791	18,863	18,500	5-20-0220	DUES AND FEES	21,000	21,000	21,000
345,000	330,000	315,000	5-20-0222	DISPATCH CONTRACT	350,000	350,000	350,000
16,070	21,975	22,000	5-20-0223	CONTRACTED SERVICES	18,000	18,000	18,000
-----	-----	-----	5-20-0224	EQUIP MAINT/REPLACE	450	450	450
1,522	16,757	1,500	5-20-0225	PERSONNEL RECRUITMENT	1,500	1,500	1,500
12,989	19,535	17,706	5-20-0228	INSURANCE	17,650	17,650	17,650
1,649	549	750	5-20-0231	VEHICLE FUEL AND MAINT	350	350	350
1,779	2,810	2,000	5-20-0238	OPERATING SUPPLIES	2,000	2,000	2,000
32,398	44,825	35,000	5-20-0242	INFORMATION TECHNOLOGY	38,000	38,000	38,000
1,734	1,202	1,500	5-20-0244	POSTAGE	2,000	2,000	2,000
-----	-----	1,500	5-20-0250	SAFETY INCENTIVES	1,000	1,000	1,000

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BIJEAN
101-GENERAL FUND
101-ADMINISTRATIVE SERVICES

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
1,119	1,022	1,200	5-20-0252	HEATING FUEL	1,200	1,200	1,200
484			5-20-0255	TECHNICAL SERVICES			
		500	5-20-0263	TREE CITY USA-ARBOR DAY			
	460	500	5-20-0300	EQUIP/FURNITURE-NONCAP	500	500	500
572,611	552,452	514,406		TOTAL MATERIALS & SERVICES	534,150	534,150	534,150
CAPITAL OUTLAY							
17,500	6,000		5-40-0415	CLG PROJECTS			
15,240			5-40-0416	CITY HALL ENTRANCE ADA			
		24,000	5-40-0417	FOUNDATION/HBC PASS THRU			4,000
		10,000	5-40-0418	CITY HALL HVAC SYSTEM			
32,740	6,000	34,000		TOTAL CAPITAL OUTLAY			4,000
TRANSFERS							
20,000	20,000	20,000	5-60-0112	TRANS TO FIRE RESERVE			
7,500	15,000	7,500	5-60-0162	TRANS TO 162 FAA MATCH			
56,000	55,500	46,000	5-60-0178	TRANS TO GOLF COURSE FUND	30,000	30,000	30,000
10,000	105,000		5-60-0182	TRANS TO SAMO SWIM 115			
36,200			5-60-0660	TRANSFER TO LAMP			
9,000	8,000	4,500	5-60-0662	TRANS TO PLAYGROUND IMP	2,000		
36,429			5-60-0663	TRANS TO EQUIPMENT FUND			
980			5-60-0664	TRANS TO LID FUND			
6,000	4,000	4,000	5-60-0665	TRANS TO TREE CITY FUND	2,000		
7,000	5,000		5-60-0666	TRANS TO GOLF CAPITAL PRJ			
20,000			5-60-0667	TRANS TO J. SCHMITZ FUND			
209,109	212,500	82,000		TOTAL TRANSFERS	34,000	30,000	30,000
CONTINGENCY							
		94,000	5-70-0501	CONTINGENCY	100,000	100,000	100,000
		94,000		TOTAL CONTINGENCY	100,000	100,000	100,000
UEFB							
		822,556	5-90-0701	UNAPPROPRIATED END FB	556,872	559,834	542,856
		822,556		TOTAL UEFB	556,872	559,834	542,856
1,350,762	1,320,458	2,060,262	TOTAL DEPT 101 EXPENSES		1,759,695	1,741,039	1,728,061

General Fund - 101
Police Department -102

The positions budgeted this year in the police department are:

- ◆ 1 Chief of Police
- ◆ 1 Lieutenant
- ◆ 2 Sergeants
- ◆ 9 Patrol Officers
- ◆ 1 Detective
- ◆ 1 School Resource Officer
- ◆ 1 Code Enforcement Officer
- ◆ 0.469 part-time Evidence Technician
- ◆ 1 Public Safety Clerk

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-0114	OVERTIME	45,000	54,882	This line is used for regular and training overtime. Overtime allows the police department to maintain minimum staffing for community and officer safety. This includes overtime incurred for community events, court, major crimes, etc. The increase in 2017-18 is based on year end projections and foreseeable needs, primarily with narcotics investigations.
5-20-0203	TRAINING AND TRAVEL	8,000	10,000	This line is used for expenses such as training tuition costs, lodging costs, and meal costs while at training, and the travel expenses to get to and from training. Due to the demography of Oregon, most training opportunities are located in the Willamette Valley, increasing the total cost. Besides liability costs, necessitating continued high level training, DPSST also requires a minimum of 84 training hours every three years for certified officers. The increase is based on year-end projections and the increasing cost associated with trainings.
5-20-0204	POLICY DEVELOPMENT	2,450	3,360	The Department adopted the Lexipol policy manual, which has greatly increased our professional standards. For the requested, budgeted amount, Lexipol will provide legislative updates as they become effective. The increase in 2017-18 is based on an actual renewal notice provided by Lexipol.
5-20-0206	BUILDING MAINTENANCE	5,500	5,500	This line is used to assist with maintenance of the Police Department building and any repair of the proximity card access system. It also includes funds to pay for HVAC maintenance, janitorial services, toiletries and garbage service at the Police building.
5-20-0220	DUES AND FEES	1,500	1,500	The Department maintains professional association and certification fees, range fees, legal updates, and professional journals. These costs include \$500 for IACP Net, which is a valuable resource to identify new legislation, grants, trainings, procedures and plans.
5-20-0245	GENERAL SUPPLIES/ EQUIPMENT	41,500	55,925	This line is used to purchase items such as ammunition, targets, road safety flares, vehicle and officer safety equipment, field notebooks, law books, etc. The 2016-17 budget amount includes a one-time purchase of body cameras for each officer, the charging system, the docking system for downloads, the redacting software and the data storage infrastructure to meet state guidelines on retention. Includes \$43,425 of equipment to be purchased with an Ecite grant.

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BIJEAN
101-GENERAL FUND
102-POLICE DEPT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
77,333	79,652	80,172	5-10-0102	CHIEF OF POLICE	81,774	80,444	80,444
63,525	66,754	69,184	5-10-0104	LIEUTENANT	77,369	76,484	76,484
-----	47,881	58,456	5-10-0105	SCHOOL RESOURCE OFFICER	60,408	60,408	60,408
126,334	138,632	145,776	5-10-0106	SERGEANTS	149,400	149,400	149,400
545,144	536,821	580,889	5-10-0107	PATROL OFFICERS	615,606	615,606	615,606
33,110	35,956	37,350	5-10-0108	CODE ENFORCE 1 FTE	39,000	39,000	39,000
13,895	18,675	17,799	5-10-0109	EVIDENCE TECH	18,124	18,124	18,124
24,832	26,058	33,440	5-10-0110	PUBLIC SAFETY CLRK	34,109	33,558	33,558
938	400	-----	5-10-0113	PART TIME POLICE LABOR	-----	-----	-----
54,305	60,361	45,000	5-10-0114	OVERTIME	50,000	50,000	54,882
72,897	78,863	84,635	5-10-0115	SOCIAL SECURITY	89,625	89,414	89,414
174,499	227,802	245,066	5-10-0116	PUBLIC EMPLOYEES RETIREME	306,229	305,483	305,483
31,666	28,627	32,049	5-10-0117	WORKERS' COMPENSATION INS	24,787	24,735	24,735
219,222	268,988	320,711	5-10-0118	HEALTH INSURANCE	316,571	316,268	316,268
23,028	3,822	4,000	5-10-0120	UNEMPLOYMENT	-----	-----	-----
735	1,045	780	5-10-0122	EMPLOYEE BENEFITS	780	780	780
33,002	31,036	32,500	5-10-0124	COMPENSATION SELLS	40,000	40,000	40,000
17,292	18,726	-----	5-10-0127	PAYOUT AT TERMINATION	-----	-----	-----
3,859	6,933	5,000	5-10-0137	SHOP/PUBLIC WORKS LABOR	5,000	5,000	5,000
22,259	-----	-----	5-10-0139	USERRA-PERS ACTIVE DUTY	-----	-----	-----
1,537,875	1,677,032	1,792,807		TOTAL PERSONNEL SERVICES	1,908,782	1,904,704	1,909,586
16.13	17.22	17.47		TOTAL FTE'S	17.47	17.47	17.47
MATERIALS & SERVICES							
9,066	9,377	8,800	5-20-0201	TELEPHONE	9,500	9,500	9,500
5,761	5,720	6,000	5-20-0202	ELECTRIC POWER	6,500	6,500	6,500
9,681	8,357	8,000	5-20-0203	TRAINING & TRAVEL	10,000	10,000	10,000
2,450	2,450	2,450	5-20-0204	POLICY DEVELOPMENT	3,360	3,360	3,360
1,132	1,409	1,450	5-20-0205	EQUIPMENT MAINTENANCE	1,750	1,750	1,750
6,922	7,090	5,500	5-20-0206	BUILDING MAINTENANCE	5,500	5,500	5,500
-----	688	500	5-20-0207	GROUND MAINTENANCE	1,000	1,000	1,000
1,251	1,679	3,000	5-20-0210	LAUNDRY & CLEANING	3,000	3,000	3,000
732	2,951	2,000	5-20-0211	PRINTING & ADVERTISING	2,000	2,000	2,000
1,465	1,086	2,000	5-20-0212	COPY MACHINE EXPENDITURES	2,000	2,000	2,000
3,602	2,874	3,000	5-20-0215	OFFICE SUPPLIES	3,000	3,000	3,000
13,515	15,335	12,000	5-20-0216	VEHICLE SUPPLIES	12,000	12,000	12,000
1,400	2,081	1,500	5-20-0220	DUES AND FEES	1,500	1,500	1,500
2,098	1,993	1,800	5-20-0223	CONTRACTED SERVICES	1,800	1,800	1,800
37,041	55,710	50,493	5-20-0228	INSURANCE	50,335	50,335	50,335
26,951	19,896	30,000	5-20-0231	GASOLINE & OIL	25,000	25,000	25,000
8,585	7,952	10,500	5-20-0239	ANIMAL CONTROL EXPENSE	10,000	10,000	10,000
3,489	5,973	5,500	5-20-0242	INFORMATION TECHNOLOGY	7,150	7,150	7,150
559	577	750	5-20-0244	POSTAGE	850	850	850
9,038	21,273	41,500	5-20-0245	GENERAL SUPPLIES/EQUIP	12,500	12,500	55,925
560	415	500	5-20-0249	INVESTIGATIONS	500	500	500

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0259	UNIFORM REPLACEMENT	14,000	11,000	The department pays to replace uniforms, duty gear, name plates and patches for officers as needed due to normal wear and tear. BCPD has a contractual obligation to pay each officer belonging to the Baker City Police Association a \$200 duty boot allowance, every other year. The boot allowance was provided in 2016-17. Therefore, the boot allowance is not budgeted in 2017-18.

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BIJEAN
101-GENERAL FUND
102-POLICE DEPT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
258	187	500	5-20-0251	TRAFFIC ENFORCEMENT	500	500	500	
3,428	3,508	4,000	5-20-0252	HEATING FUEL	4,000	4,000	4,000	
8,198	18,851	14,000	5-20-0259	UNIFORM REPLACEMENT	11,000	11,000	11,000	
937	346	1,000	5-20-0260	DRUG ENFORCEMENT	1,000	1,000	1,000	
2,225	2,752	2,000	5-20-0261	PROPERTY/EVIDENCE COSTS	2,000	2,000	2,000	
169	466	750	5-20-0262	COMMUN POLICING/RESERVE	1,500	1,500	1,500	
160,513	200,996	219,493		TOTAL MATERIALS & SERVICES	189,245	189,245	232,670	
CAPITAL OUTLAY								
19,755	32,576	-----	5-40-0301	POLICE CAR	-----	-----	-----	
19,755	32,576			TOTAL CAPITAL OUTLAY				
1,718,143	1,910,604	2,012,300	T O T A L	D E P T 1 0 2 E X P E N S E S	2,098,027	2,093,949	2,142,256	

General Fund -101
 Fire Department -103

The positions budgeted this year in the fire department are:

- ◆ 1 Fire Chief
- ◆ 3 Assistant Chiefs
- ◆ 3 Lieutenants
- ◆ 7 Firefighters

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-0111	OVERTIME	65,000	85,000	This account is for overtime for EMS responses and fires. Due to a 3.2% increase in call volume annually the department will continue to see increases in overtime unless additional firefighters are hired through the SAFER grant.
5-20-0203	TRAINING AND TRAVEL	12,000	12,000	Used to pay for training costs to maintain certifications and skills.
5-20-0204	VEHICLE MAINTENANCE	15,000	12,500	Used for the maintenance and repair of fire and EMS vehicles. The decrease is due to tire replacement done in FY16-17 that will not be required in FY17-18.
5-20-0205	EQUIPMENT MAINTENANCE	10,000	10,000	Used for maintenance and repair of fire and EMS Equipment, as well as OSHA mandated equipment testing. Gurneys, defibrillators and other EMS equipment require significant ongoing repairs and maintenance.
5-20-0220	DUES AND FEES	4,000	4,000	Pays for EMT recertification, ambulance licensing, memberships in OVFA, IAFC, OFCA, and District 13 Training publications. The City now utilizes Lexipol policies which promotes the department's professional standards.
5-20-0221	EQUIPMENT SUPPLIES	10,000	11,000	This account is used to pay for replacement fire equipment, personal protective equipment, hose and small tools.
5-20-0223	CONTRACTED SERVICES	58,000	18,000	OSHA respiratory evaluations, physician advisor, employee vaccinations, exposure program, cot maintenance, EKG monitor maintenance and certification, biohazard management and printing charges (billing slips, burn permits etc.). In 2017-18, the fire department will return the ambulance billing back to the city to optimize revenues and reduce expenditures.
5-20-0231	GASOLINE AND OIL	15,000	11,000	Gasoline, diesel and oil/fluids for fire and EMS vehicles. Projected costs are reduced to bring spending in line with historical expenditures.
5-20-0260	EMS SUPPLIES	26,000	24,000	Pays for EMS supplies, small equipment (non-capital purchases) and medications.

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 BIJEAN
 101-GENERAL FUND
 103-FIRE DEPT

BUDGET DOCUMENT
 YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
174,334	199,450	207,288	5-10-0101	ASSISTANT CHIEFS	211,435	210,134	210,134
74,746	75,169	76,830	5-10-0102	FIRE CHIEF	76,068	38,034	38,034
202,269	190,782	198,848	5-10-0105	LIEUTENANTS	204,467	204,467	204,467
16,350	17,963	24,000	5-10-0106	PAID "VOLUNTEERS"	24,000	24,000	24,000
326,196	370,097	408,640	5-10-0107	FIREFIGHTERS	380,580	418,276	418,276
61,738	80,711	65,000	5-10-0111	OVERTIME	85,000	85,000	85,000
5,002	5,555	5,000	5-10-0112	PUBLIC WORKS LABOR	5,000	5,000	5,000
63,815	69,401	76,342	5-10-0115	SOCIAL SECURITY	76,414	76,289	76,289
165,120	205,700	220,339	5-10-0116	PUBLIC EMPLOYEES RETIREME	264,774	260,993	260,993
37,373	39,635	49,951	5-10-0117	WORKERS' COMPENSATION INS	37,515	37,461	37,461
190,308	243,382	278,385	5-10-0118	HEALTH INSURANCE	265,727	266,965	266,965
---	---	---	5-10-0120	UNEMPLOYMENT	---	---	---
1,568	1,805	2,025	5-10-0122	EMPLOYEE BENEFITS	2,025	2,025	2,025
5,996	9,964	10,300	5-10-0124	COMPENSATION SELLS	10,300	10,300	10,300
3,758	---	---	5-10-0127	PAYOUT AT TERMINATION	---	---	---
1,328,573	1,509,614	1,622,948	TOTAL	PERSONNEL SERVICES	1,643,305	1,638,944	1,638,944
13.00	13.00	14.00	TOTAL	FTE'S	13.00	14.00	14.00
MATERIALS & SERVICES							
4,992	4,684	4,750	5-20-0201	TELEPHONE	4,500	4,500	4,500
8,881	9,914	12,000	5-20-0202	ELECTRIC POWER	10,000	10,000	10,000
13,320	7,397	12,000	5-20-0203	TRAINING & TRAVEL	12,000	12,000	12,000
13,969	15,185	15,000	5-20-0204	VEHICLE MAINTENANCE	12,500	12,500	12,500
6,983	6,788	10,000	5-20-0205	EQUIPMENT MAINTENANCE	10,000	10,000	10,000
7,959	6,529	8,500	5-20-0206	BUILDING MAINTENANCE	7,000	7,000	7,000
19	---	---	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	200	200	200
959	1,028	1,000	5-20-0212	COPY MACHINE RENTAL	1,000	1,000	1,000
1,428	1,445	1,500	5-20-0215	OFFICE SUPPLIES	1,250	1,250	1,250
4,075	1,033	4,000	5-20-0220	DUES AND FEES	4,000	4,000	4,000
8,233	11,267	10,000	5-20-0221	EQUIPMENT SUPPLIES	11,000	11,000	11,000
8,900	10,896	58,000	5-20-0223	CONTRACTED SERVICES	18,000	18,000	18,000
17,511	26,337	23,871	5-20-0228	INSURANCE	23,796	23,796	23,796
12,886	10,976	15,000	5-20-0231	GASOLINE & OIL	11,000	11,000	11,000
4,355	2,568	2,000	5-20-0235	AMBULANCE REFUNDS	4,000	4,000	4,000
1,126	1,559	1,255	5-20-0242	INFORMATION TECHNOLOGY	2,500	2,500	2,500
975	898	500	5-20-0244	POSTAGE	500	500	500
22,169	6,628	8,000	5-20-0245	GENERAL SUPPLIES	7,500	7,500	7,500
2,012	1,269	2,000	5-20-0248	FIRE PREVENTION SUPPLIES	1,000	1,000	1,000
887	816	1,200	5-20-0252	HEATING FUEL	1,000	1,000	1,000
6,331	6,143	6,500	5-20-0259	UNIFORM REPLACEMENT	6,500	6,500	6,500
22,233	25,873	26,000	5-20-0260	E.M.S. SUPPLIES	24,000	24,000	24,000
264	321	500	5-20-0262	AMBULANCE TRAVEL	500	500	500
170,467	159,554	223,576	TOTAL	MATERIALS & SERVICES	173,746	173,746	173,746
1,499,040	1,669,168	1,846,524	TOTAL	DEPT 103 EXPENSES	1,817,051	1,812,690	1,812,690

General Fund - 101
 Cemetery Department - 104

A contractor maintains the cemetery and opens and closes graves, mows the lawns, trims, waters, cares for the mausoleum and more. Administrative staff arrange for burials with funeral directors and those wishing to select a gravesite. The cemetery revenues come from opening/closing fees, plot and perpetual care sales, and interest earnings from John Schmitz Trust and Mount Hope Trust Funds.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0206	BUILDING MAINTENANCE	10,000	3,500	The 2016-17 budget line item included reroofing and residing the cemetery office which is expected to be completed by June 30, 2017. The 2017-2018 budget line item includes painting and other maintenance needs that may arise.
5-20-0223	CONTRACTED SERVICES	131,000	120,000	This line item is used for the cemetery contractor and for irrigation and other repairs. The decrease is due to an adjustment in contract labor to reflect estimated costs for the three year average for full burials and ash inurnments. It also includes \$5,000 for the care and removal of trees.

8/01/17
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BIJEAN
101-GENERAL FUND
104-CEMETERY DEPT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
	1,207	21,000	5-10-0101	PUBLIC WORKS WAGES	22,050	22,050	22,050
6,207	6,128	-----	5-10-0103	CEMETERY/PARK SUPERVISOR	-----	-----	-----
	62	-----	5-10-0106	SPECIALIST II	-----	-----	-----
46	-----	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
96	-----	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
8,898	5,749	-----	5-10-0109	SPECIALIST I	-----	-----	-----
	-----	-----	5-10-0113	PART-TIME LABOR	-----	-----	-----
624	502	-----	5-10-0114	OVERTIME	-----	-----	-----
1,144	1,006	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
3,478	3,048	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
272	233	-----	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----
3,418	3,706	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
36	36	-----	5-10-0122	EMPLOYEE BENEFITS	-----	-----	-----
24,219	21,677	21,000	TOTAL PERSONNEL SERVICES		22,050	22,050	22,050
MATERIALS & SERVICES							
3,079	2,438	3,000	5-20-0202	ELECTRIC POWER	3,500	3,500	3,500
1,333	27,663	10,000	5-20-0206	BUILDING MAINTENANCE	5,000	3,500	3,500
11,053	11,616	6,000	5-20-0207	GROUND MAINTENANCE	6,000	5,000	5,000
174	-----	250	5-20-0215	OFFICE SUPPLIES	300	200	200
596	-----	1,000	5-20-0220	DUES AND FEES	100	100	100
103,495	89,136	131,000	5-20-0223	CONTRACTED SERVICES	135,000	120,000	120,000
727	650	630	5-20-0224	EQUIP MAINT/REPLACE	1,262	1,262	1,262
1,283	1,930	1,749	5-20-0228	INSURANCE	1,744	1,744	1,744
2,023	3,420	4,000	5-20-0235	REFUNDS-IOOF,MASONS,OTHER	4,000	4,000	4,000
381	101	500	5-20-0238	MISC. TOOLS & SUPPLIES	500	500	500
	-----	-----	5-20-0242	INFORMATION TECHNOLOGY	-----	-----	-----
	607	2,500	5-20-0246	VENDOR MATERIAL	2,500	2,000	2,000
24	11	500	5-20-0247	STORES MATERIAL	500	500	500
332	328	500	5-20-0252	HEATING FUEL	500	500	500
124,500	137,900	161,629	TOTAL MATERIALS & SERVICES		160,906	142,806	142,806
148,719	159,577	182,629	T O T A L DEPT 104 E X P E N S E S		182,956	164,856	164,856

General Fund -101
Parks Department -105

A contractor waters, mows, trims and generally maintains the parks. There are several small parks around the city. The main parks are Geiser-Pollman, Samo Swim, Central Park, South Baker, Riverpark and Cedar Acres.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0207	GROUND MAINTENANCE	6,000	5,000	These funds are used for fertilizer, irrigation repairs and other maintenance. This line also includes \$1,500 for the mitigation of hazardous trees.
5-20-0223	CONTRACTED SERVICES	62,500	65,500	These funds are for the contractor for lawn care and landscape services in all City owned parks and LAMP pathway. The increase is due in part to a contract increase allowed once in their 3 year contract for 2.8% or CPI-W for March.
5-40-0300	LAMP/PARK IMPROVEMENTS	35,000	12,000	Included in this 2017-18 budget line is approximately \$1,000 for maintenance of the LAMP pathway including root cuts, asphalt repair, fog seal, sidewalk repair, and other parks related maintenance needs. Also, included is an \$11,000 Local Government Grant Program (LGGP) grant match to install a restroom on the LAMP pathway at the workout station.

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 BIJEAN
 101-GENERAL FUND
 105-PARK DEPT

BUDGET DOCUMENT
 YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
	1,786	18,900	5-10-0101	PUBLIC WORK WAGES	19,845	19,845	19,845
6,511	6,258	-----	5-10-0103	CEMETERY/PARK SUPERVISOR	-----	-----	-----
1,147	1,245	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
406	531	-----	5-10-0106	SPECIALIST II	-----	-----	-----
935	210	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
1,088	1,294	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
1,707	513	-----	5-10-0109	SPECIALIST I	-----	-----	-----
108	-----	-----	5-10-0113	PART TIME LABOR	-----	-----	-----
-----	118	-----	5-10-0114	OVERTIME	-----	-----	-----
849	878	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
2,369	2,371	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
289	276	-----	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----
2,722	3,416	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
36	36	-----	5-10-0122	EMPLOYEE BENEFITS	-----	-----	-----
18,167	18,932	18,900	TOTAL	PERSONNEL SERVICES	19,845	19,845	19,845
MATERIALS & SERVICES							
2,651	2,930	2,500	5-20-0202	ELECTRIC POWER	3,000	3,000	3,000
106	1,100	1,000	5-20-0203	TRAVEL & TRAINING	1,000	500	500
858	617	2,000	5-20-0206	BUILDING MAINTENANCE	2,000	1,500	1,500
5,833	12,044	6,000	5-20-0207	GROUND MAINTENANCE	6,000	5,000	5,000
-----	10	25	5-20-0220	DUES AND FEES	25	25	25
63,555	49,809	62,500	5-20-0223	CONTRACTED SERVICES	67,500	65,500	65,500
1,272	1,357	1,323	5-20-0224	EQUIP MAINT/REPLACE	1,989	1,989	1,989
485	730	661	5-20-0228	INSURANCE	659	659	659
656	445	500	5-20-0238	OPERATING SUPPLIES	500	500	500
385	1,542	5,000	5-20-0246	VENDOR MATERIAL	4,000	3,000	3,000
54	223	1,000	5-20-0247	STORES MATERIAL	1,000	1,000	1,000
473	15	1,000	5-20-0266	VANDALISM	1,000	1,000	1,000
-----	19	4,400	5-20-0300	PICNIC TABLES	2,000	-----	-----
76,328	70,841	87,909	TOTAL	MATERIALS & SERVICES	90,673	83,673	83,673
CAPITAL OUTLAY							
-----	6,910	35,000	5-40-0300	LAMP/PARK IMPROVEMENTS	12,000	12,000	12,000
	6,910	35,000	TOTAL	CAPITAL OUTLAY	12,000	12,000	12,000
94,495	96,683	141,809	T O T A L	DEPT 105 E X P E N S E S	122,518	115,518	115,518

General Fund -101
 Airport Department -106

The City owns the airport and the airport's fixed base operator (FBO) handles all air operations. The airport maintenance is performed by public works crews and will be overseen by the new facility specialist. The Public Works Director oversees planning, hanger rental, grant administration and major projects.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0207	GROUND MAINTENANCE	2,500	2,000	These funds pay for weed abatement and herbicide purchases.
5-20-0223	CONTRACTED SERVICES	22,500	22,500	This line is used for the FBO contract
5-20-0228	INSURANCE	8,439	6,676	This line includes the cost for airport liability, equipment and building insurance. The above ground storage tank insurance will be purchased for a two year period again in 2018-19.
5-20-0246	VENDOR MATERIAL	2,000	2,000	Includes necessary supplies for building, lighting and ground maintenance.

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BIJEAN
101-GENERAL FUND
106-AIRPORT DEPT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
	546	6,500	5-10-0101	PUBLIC WORKS WAGES	7,000	7,000	7,000
1,088	102		5-10-0103	SUPERVISOR			
498			5-10-0104	EQUIPMENT OPERATOR II			
1,363	1,046		5-10-0106	SPECIALIST II			
1,500	35		5-10-0107	EQUIPMENT OPERATOR I			
2,192	557		5-10-0108	UTILITY WORKER			
133			5-10-0109	SPECIALIST I			
67			5-10-0113	PART TIME LABOR			
			5-10-0114	OVERTIME			
489	161		5-10-0115	SOCIAL SECURITY			
1,108	348		5-10-0116	PUBLIC EMPLOYEES RETIREME			
261	86		5-10-0117	WORKERS' COMPENSATION INS			
1,736	661		5-10-0118	HEALTH INSURANCE			
10,435	3,542	6,500		TOTAL PERSONNEL SERVICES	7,000	7,000	7,000
MATERIALS & SERVICES							
3,793	4,576	4,000	5-20-0202	ELECTRIC POWER	4,200	4,200	4,200
	247		5-20-0203	TRAINING & TRAVEL			
907	115	1,500	5-20-0205	EQUIPMENT MAINTENANCE	1,500	1,500	1,500
1,239	5,876	7,500	5-20-0206	BUILDING MAINTENANCE	5,000	5,000	5,000
	2,236	2,500	5-20-0207	GROUND MAINTENANCE	2,500	2,000	2,000
2,644	113	2,500	5-20-0209	LIGHTING MAINTENANCE	2,500	2,000	2,000
15		2,500	5-20-0219	RUNWAY MAINTENANCE	2,500	2,500	2,500
136	75	500	5-20-0220	DUES AND FEES	500	500	500
23,367	22,746	22,500	5-20-0223	CONTRACTED SERVICES	22,500	22,500	22,500
1,901	645	1,184	5-20-0224	EQUIP MAINT/REPLACE	1,275	1,275	1,275
7,370	7,097	8,439	5-20-0228	INSURANCE	6,676	6,676	6,676
161			5-20-0235	REFUNDS			
	36	500	5-20-0238	OPERATING SUPPLIES	500	500	500
6	8		5-20-0244	POSTAGE			
293	12	2,000	5-20-0246	VENDOR MATERIAL	2,000	2,000	2,000
41,832	43,782	55,623		TOTAL MATERIALS & SERVICES	51,651	50,651	50,651
CAPITAL OUTLAY							
5,369			5-40-0410	ELECTRICAL TRANSFORMER			
5,369				TOTAL CAPITAL OUTLAY			
57,636	47,324	62,123		T O T A L DEPT 106 E X P E N S E S	58,651	57,651	57,651

General Fund -101
Planning Department -109

The Planning budget is mostly comprised of contracted services which will be paid directly to Baker County for a portion of the City/County Planner position.

The remainder of the expenses will be used for public works labor as they provide City Surveyor review of plats and general Technical assistance.

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BIJEAN
101-GENERAL FUND
109-PLANNING DEPT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
29			5-10-0101	PLANNING TECH 1.0 FTE			
463	690	1,500	5-10-0103	PLANNING DIRECTOR			
36	51		5-10-0112	PUBLIC WORKS LABOR	1,500	1,500	1,500
109	162		5-10-0115	SOCIAL SECURITY			
14	23		5-10-0116	PUBLIC EMPLOYEES RETIREME			
102	167		5-10-0117	WORKERS' COMPENSATION INS			
			5-10-0118	HEALTH INSURANCE			
753	1,093	1,500	TOTAL PERSONNEL SERVICES		1,500	1,500	1,500
MATERIALS & SERVICES							
60,000	60,000	60,000	5-20-0223	CONTRACTED SERVICES	60,000	60,000	60,000
		1,850	5-20-0244	POSTAGE			
60,000	60,000	61,850	TOTAL MATERIALS & SERVICES		60,000	60,000	60,000
60,753	61,093	63,350	TOTAL DEPT 109 EXPENSES		61,500	61,500	61,500

General Fund -101
 Hydro Electric Plant Department -111

The Hydroelectric Plant is located with the reservoirs at the Water Treatment Facility. It generates electricity from the water flowing down the hill from the mountain line. The electricity is purchased by Idaho Power and the revenue is credited to the General Fund. The City uses OTEC's distribution system to transport power to Idaho Power. The City pays OTEC a monthly transmission fee for this service. Other expenditures occur as a result of unexpected breakdowns at the Hydroelectric Plant or for routine maintenance.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0220	DUES AND FEES	500	500	These funds are used for the annual renewal of the City's State permit.
5-20-0223	CONTRACTED SERVICES	6,000	6,000	The majority of this line item will be used to pay OTEC for the use of its distribution system to transport the electricity to Idaho Power.

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BIJEAN
101-GENERAL FUND
111-HYDRO ELECTRIC PLANT DEPT
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED ACCT DESCRIPTION PROPOSED APPROVED ADOPTED
2016-2017

E X P E N S E S

PERSONNEL SERVICES								
326	225	1,500	5-10-0101	PUBLIC WORKS WAGES	1,500	1,500	1,500	
525	757	-----	5-10-0106	SPECIALIST II	-----	-----	-----	
59	-----	-----	5-10-0114	OVERTIME	-----	-----	-----	
65	67	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----	
121	161	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----	
33	35	-----	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----	
212	260	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----	
1,341	1,505	1,500	TOTAL PERSONNEL SERVICES		1,500	1,500	1,500	
MATERIALS & SERVICES								
11	-----	250	5-20-0206	BUILDING MAINTENANCE	250	250	250	
481	488	500	5-20-0220	DUES AND FEES	500	500	500	
1,102	15,672	10,200	5-20-0223	CONTRACTED SERVICES	6,000	6,000	6,000	
16	24	21	5-20-0228	INSURANCE	21	21	21	
220	4,009	2,800	5-20-0246	VENDOR MATERIAL	1,000	1,000	1,000	
1,830	20,193	13,771	TOTAL MATERIALS & SERVICES		7,771	7,771	7,771	
CAPITAL OUTLAY								
13,400	-----	-----	5-40-0401	ELECTRICAL EQUIPMENT	-----	-----	-----	
13,400			TOTAL CAPITAL OUTLAY					
16,571	21,698	15,271	TOTAL DEPT 111 EXPENSES		9,271	9,271	9,271	

General Fund - 101

Community Development Department - 114

The personnel budget includes a 0.75 fte Community Developer and an allocation for public work's personnel for community events.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	12,500	1,500	The City uses these funds to pay for contracted services related to community development. In 2016-17, this line item included grant writing and Historic Baker City \$5,000 for event coordination.
5-20-0301	PUBLIC ART PURCHASE	4,000	2,000	These funds will be used for art projects designated by the Public Arts Committee.

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BIJEAN
101-GENERAL FUND
114-COMMUNITY DEVELOPMENT DPT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
7,249	7,241	12,000	5-10-0101	COMMUN DEV PUBLIC WORKS	10,000	10,000	10,000
---	---	45,477	5-10-0110	COMMUN DEVELOPMENT	46,100	55,319	55,319
368	297	---	5-10-0114	OVERTIME	---	---	---
558	545	3,479	5-10-0115	SOCIAL SECURITY	4,292	4,997	4,997
1,334	1,292	10,914	5-10-0116	PUBLIC EMPLOYEES RETIREME	15,683	18,336	18,336
316	316	127	5-10-0117	WORKERS' COMPENSATION INS	420	437	437
1,703	1,957	15,521	5-10-0118	HEALTH INSURANCE	19,510	22,711	22,711
---	---	---	5-10-0124	COMPENSATION SELLS	---	---	---
11,528	11,648	87,518	TOTAL	PERSONNEL SERVICES	96,005	111,800	111,800
		.75	TOTAL	FTE'S	.75	.90	.90
MATERIALS & SERVICES							
---	275	---	5-20-0203	TRAINING & TRAVEL	---	---	---
---	---	---	5-20-0215	OFFICE SUPPLIES	---	---	---
---	---	---	5-20-0220	DUES AND FEES	---	---	---
11,145	12,941	10,650	5-20-0223	CONTRACTED SERVICES	1,500	1,500	1,500
---	---	---	5-20-0235	REFUNDS	---	---	---
623	255	---	5-20-0238	OPERATING SUPPLIES	---	---	---
42	41	---	5-20-0244	POSTAGE	---	---	---
1,300	1,000	4,000	5-20-0301	PUBLIC ART	2,000	2,000	2,000
13,110	14,512	14,650	TOTAL	MATERIALS & SERVICES	3,500	3,500	3,500
24,638	26,160	102,168	T O T A L	DEPT 114 E X P E N S E S	99,505	115,300	115,300
6,311,424	6,240,306	6,486,436	T O T A L	FUND 101 R E V E N U E S	6,209,174	6,171,774	6,207,103
3,469,193	3,794,549	4,065,973	TOTAL	PERSONNEL SERVICES	4,234,660	4,224,398	4,229,280
1,221,191	1,260,230	1,352,907	TOTAL	MATERIALS & SERVICES	1,271,642	1,245,542	1,288,967
71,264	45,486	69,000	TOTAL	CAPITAL OUTLAY	12,000	12,000	16,000
209,109	212,500	82,000	TOTAL	TRANSFERS	34,000	30,000	30,000
		94,000	TOTAL	CONTINGENCY	100,000	100,000	100,000
		822,556	TOTAL	UEFB	556,872	559,834	542,856
4,970,757	5,312,765	6,486,436	T O T A L	FUND 101 E X P E N S E S	6,209,174	6,171,774	6,207,103
35.13	36.32	37.10	T O T A L	FUND 101 F T E ' S	36.10	37.10	37.10

STREET FUND

8/01/17
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BIJEAN
102-STATE TAX STREET FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
651,545	844,391	1,021,770	3-01-0101	BEGINNING WORKING CAPITAL	1,062,895	1,062,895	1,062,895	
22,325	20,288	23,412	3-10-0200	PRIOR YEARS TAXES	23,412	23,412	23,412	
571,178	585,055	585,000	3-10-0300	STATE GAS TAX	595,000	595,000	595,000	
13,285	14,790	13,000	3-10-0900	INCIDENTAL SALES	13,000	13,000	13,000	
3,586	5,965	3,500	3-10-1200	INTEREST	3,500	3,500	3,500	
633	576	691	3-10-2001	OREGON ST REIMBURSED POWE	691	691	691	
105,368	107,013	109,474	3-10-2800	SURFACE TRANS PROJECT	222,276	222,276	222,276	
-----	-----	200	3-10-3700	REFUNDS	200	200	200	
-----	-----	10,000	3-10-5715	TRANSFER FR SIDEWALK FUND	60,000	60,000	60,000	
534,872	560,940	557,133	3-10-9900	CURRENT YEARS TAXES	583,944	558,944	558,944	
1,902,792	2,139,018	2,324,180	T O T A L	DEPT 100 R E V E N U E S	2,564,918	2,539,918	2,539,918	

State Tax Street Fund - 102
 Maintenance Department - 201

The maintenance department primarily maintains streets, street sweeping, street signs, and striping, patching, curb repairs, cross drain repairs, crack filling, etc.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10- LINES	PERSONNEL SERVICES	456,000	478,801	Additional labor is needed to keep up with street maintenance activities. Please note the ftes are noted in the public works fund by each employee's home fund not by the actual labor allocation.
5-20-0246	VENDOR MATERIAL	30,000	31,340	This line is for crack fill materials and other materials.
5-20-0247	STORES MATERIAL	20,000	25,000	Certain vendor materials are purchased from Central Stores, which accounts for Public Works inventory.
5-20-0300	SMALL EQUIPMENT	2,500	2,500	This funding is for various small equipment needs throughout the year.

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BIJEAN
102-STATE TAX STREET FUND
201-STS MAINTENANCE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
	2,960	434,559	5-10-0101	WAGES/BENEFITS	460,190	460,190	460,190
25,668	26,256	---	5-10-0102	DIRECTOR OF PUBLIC WORKS	---	---	---
57,396	54,590	---	5-10-0103	SUPERVISOR/ENGINEER	---	---	---
5,215	5,166	---	5-10-0104	EQUIPMENT OPERATOR II	---	---	---
48,820	56,219	---	5-10-0106	SPECIALIST II	---	---	---
14,378	8,503	---	5-10-0107	EQUIPMENT OPERATOR I	---	---	---
26,701	33,774	---	5-10-0108	UTILITY WORKER	---	---	---
36,165	33,376	---	5-10-0109	SPECIALIST/TECH ENGINEER	---	---	---
---	10,945	---	5-10-0110	PW SECRETARY (.2 FTE)	---	---	---
7,913	8,804	12,000	5-10-0113	PART-TIME LABOR	12,000	12,000	12,000
219	566	1,500	5-10-0114	OVERTIME	1,500	1,500	1,500
16,299	17,645	1,339	5-10-0115	SOCIAL SECURITY	1,186	1,186	1,186
44,111	46,867	1,320	5-10-0116	PUBLIC EMPLOYEES RETIREME	1,007	1,007	1,007
7,816	8,100	1,282	5-10-0117	WORKERS' COMPENSATION INS	918	918	918
46,741	65,132	---	5-10-0118	HEALTH INSURANCE	---	---	---
441	340	500	5-10-0122	EMPLOYEE BENEFITS	500	500	500
---	---	1,500	5-10-0124	COMPENSATION SELLS	1,500	1,500	1,500
---	---	2,000	5-10-0126	PAYOUT AT TERMINATION	---	---	---
---	957	---	5-10-0127	PAYOUT AT TERMINATION	---	---	---
337,883	380,200	456,000		TOTAL PERSONNEL SERVICES	478,801	478,801	478,801
3.60	3.98	2.98		TOTAL FTE'S	2.98	2.98	2.98
MATERIALS & SERVICES							
1,273	1,215	1,300	5-20-0201	TELEPHONE	1,300	1,300	1,300
1,339	2,149	2,000	5-20-0203	TRAINING & TRAVEL	2,000	2,000	2,000
21	---	300	5-20-0204	LOCAL MEETINGS	300	300	300
604	903	2,000	5-20-0205	EQUIPMENT MAINTENANCE	2,000	2,000	2,000
103	---	---	5-20-0207	GROUND MAINT	---	---	---
1,158	1,443	1,450	5-20-0210	LAUNDRY & CLEANING	1,450	1,450	1,450
---	216	200	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	200	200	200
915	1,061	1,600	5-20-0212	COPY MACHINE SUPPLIES	1,000	1,000	1,000
1,700	1,700	1,700	5-20-0213	AUDIT	1,700	1,700	1,700
121	64	100	5-20-0215	OFFICE SUPPLIES	100	100	100
183	267	1,500	5-20-0220	DUES AND FEES	1,500	1,500	1,500
11,238	19,763	115,000	5-20-0223	CONTRACTED SERVICES	126,152	126,152	126,152
146,011	163,455	197,722	5-20-0224	EQUIP MAINT/REPLACE	212,568	212,568	212,568
5,116	7,694	6,974	5-20-0228	INSURANCE	6,952	6,952	6,952
---	35	---	5-20-0231	GASOLINE & OIL	---	---	---
50	---	---	5-20-0235	REFUNDS	---	---	---
4,080	2,359	2,500	5-20-0238	OPERATING SUPPLIES	2,500	2,500	2,500
2,995	3,233	13,500	5-20-0242	INFORMATION TECHNOLOGY	13,500	13,500	13,500
25,130	23,535	30,000	5-20-0246	VENDOR MATERIAL	31,340	31,340	31,340
10,752	15,891	20,000	5-20-0247	STORES MATERIAL	25,000	25,000	25,000
---	412	200	5-20-0262	COMMUNITY SERVICE	200	200	200
42,586	52,829	73,663	5-20-0270	ADMIN SERVICES INDIRECT C	80,173	80,173	80,173

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BIJEAN
102-STATE TAX STREET FUND
201-STS MAINTENANCE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
2,393	6,549	2,500	5-20-0300	SMALL EQUIPMENT	2,500	2,500	2,500	
257,768	304,773	474,209		TOTAL MATERIALS & SERVICES	512,435	512,435	512,435	
CAPITAL OUTLAY								
-----	-----	-----	5-40-0356	LARGE FORMAT PRINTER-SPLT	10,000	10,000	10,000	
18,654	-----	-----	5-40-0370	ASPHALT BED FOR DUMP TRK	-----	-----	-----	
-----	23,982	-----	5-40-0371	RUBBER TRACK BACKHOE	-----	-----	-----	
-----	8,290	-----	5-40-0372	CONVEYOR ATTACHMENT	-----	-----	-----	
18,654	32,272			TOTAL CAPITAL OUTLAY	10,000	10,000	10,000	
CONTINGENCY								
-----	-----	-----	5-70-0501	OPERATING CONTINGENCY	150,000	150,000	150,000	
				TOTAL CONTINGENCY	150,000	150,000	150,000	
UEFB								
-----	-----	97,349	5-90-0702	UEFB	117,457	92,457	92,457	
-----	-----	-----	5-90-0704	UEFB - OVERLAY RESERVE	200,000	200,000	200,000	
		97,349		TOTAL UEFB	317,457	292,457	292,457	
614,305	717,245	1,027,558	T O T A L D E P T 2 0 1 E X P E N S E S		1,468,693	1,443,693	1,443,693	

Street Fund -102
Storm Water Department - 202

This department is responsible for any required construction, maintenance or rehabilitation of the storm water collection system. The Operations Supervisor (Tom Fisk) oversees the department. The Storm Water department's primary function is to maintain the Storm water drainage system for the City's streets. The work is primarily cleaning the system.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	27,000	5,000	The majority of this line item reflects the cost of cured in place pipe (CIPP) lining of storm mains. No CIPP is budgeted for 2017-18.

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BUDGET DOCUMENT

102-STATE TAX STREET FUND
202-STORM WATER MAINTENANCE

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
1,063	3,381	76,536	5-10-0101	WAGES/BENEFITS	80,404	80,404	80,404
1,753	1,558	-----	5-10-0103	SUPERVISOR	-----	-----	-----
1,442	532	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
6,128	1,412	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
6,105	5,471	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
2,740	1,808	-----	5-10-0109	SPECIALIST I	-----	-----	-----
427	345	500	5-10-0113	PART-TIME LABOR	500	500	500
22	-----	-----	5-10-0114	OVERTIME	-----	-----	-----
1,442	1,051	38	5-10-0115	SOCIAL SECURITY	38	38	38
3,883	2,412	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
837	600	42	5-10-0117	WORKERS' COMPENSATION INS	30	30	30
5,566	4,367	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
31,408	22,937	77,116	TOTAL PERSONNEL SERVICES		80,972	80,972	80,972
MATERIALS & SERVICES							
-----	-----	75	5-20-0210	LAUNDRY & CLEANING	75	75	75
160	160	160	5-20-0213	AUDIT	160	160	160
41,437	16,293	27,000	5-20-0223	CONTRACTED SERVICES	5,000	5,000	5,000
9,680	7,070	23,767	5-20-0224	EQUIP MAINT/REPLACE	24,956	24,956	24,956
467	702	637	5-20-0228	INSURANCE	635	635	635
161	-----	-----	5-20-0238	OPERATING SUPPLIES	-----	-----	-----
3,134	1,733	10,000	5-20-0246	VENDOR MATERIAL	7,500	7,500	7,500
1,963	1,023	7,500	5-20-0247	STORES MATERIAL	5,000	5,000	5,000
6,808	2,387	12,578	5-20-0270	ADMN. SERVICES INDIRECT C	10,938	10,938	10,938
63,810	29,368	81,717	TOTAL MATERIALS & SERVICES		54,264	54,264	54,264
95,218	52,305	158,833	T O T A L DEPT 202 E X P E N S E S		135,236	135,236	135,236

Street Fund -102
 Preventative Maintenance - 203

The goal of this department is to get the maximum life from our streets by doing fog sealing, chip sealing, and overlays. This department was originally funded by a 5-year street maintenance levy for \$350,000, and now is funded by 18.47% of the permanent tax rate. The City will receive State Surface Transportation Improvement Program (STIP) funds of \$222,276 which may be used for both overlay and chip seal projects.

This budget follows the council adopted “2017 Pavement Management Plan.”

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	327,500	400,000	This expenditure line covers the costs of chip seal oil application and other portions of surface treatments done by outside contractors. The 2017 pavement management plan includes a full depth reclamation and asphalt paving project on Auburn Avenue as well as a chip seal to various selected city streets.

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BIJEAN
102-STATE TAX STREET FUND
203-STS PREVENTATIVE MAINT
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2017-2018

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
PERSONNEL SERVICES							
		174,094	5-10-0101	WAGES/BENEFITS	183,230	183,230	183,230
3,080	4,021		5-10-0103	SUPERVISOR			
2,800	1,258		5-10-0104	EQUIPMENT OPERATOR II			
1,942	8,155		5-10-0106	SPECIALIST II			
3,497	781		5-10-0107	EQUIPMENT OPERATOR I			
3,505	4,566		5-10-0108	UTILITY WORKER			
9,543	12,721		5-10-0109	SPECIALIST I			
1,744	1,726	5,000	5-10-0113	PART TIME LABOR	5,000	5,000	5,000
646	216	500	5-10-0114	OVERTIME	500	500	500
1,963	2,435	421	5-10-0115	SOCIAL SECURITY	421	421	421
4,907	5,494	120	5-10-0116	PUBLIC EMPLOYEES RETIREME	144	144	144
972	1,223	455	5-10-0117	WORKERS' COMPENSATION INS	326	326	326
5,769	12,047		5-10-0118	HEALTH INSURANCE			
40,368	54,643	180,590	TOTAL PERSONNEL SERVICES		189,621	189,621	189,621
MATERIALS & SERVICES							
	131	500	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	500	500	500
955	955	955	5-20-0213	AUDIT	955	955	955
			5-20-0220	DUES & FEES			
163,057	80,494	327,500	5-20-0223	CONTRACTED SERVICES	400,000	400,000	400,000
14,314	19,377	64,037	5-20-0224	EQUIP MAINT/REPLACE	67,239	67,239	67,239
1,428	2,148	1,947	5-20-0228	INSURANCE	1,941	1,941	1,941
86	185	500	5-20-0238	OPERATING SUPPLIES	500	500	500
10,672	594	30,000	5-20-0246	VENDOR MATERIAL	10,000	10,000	10,000
5,091	21,375	35,000	5-20-0247	STORES MATERIAL	25,000	25,000	25,000
18,170	15,112	55,128	5-20-0270	ADMN. SERVICES INDIRECT C	61,226	61,226	61,226
213,773	140,371	515,567	TOTAL MATERIALS & SERVICES		567,361	567,361	567,361
254,141	195,014	696,157	TOTAL DEPT 203 EXPENSES		756,982	756,982	756,982

State Tax Street Fund -102
 Street Lighting Department - 204

The Street Light Department pays for the street light power, all street light repairs, light bulb replacements and the placement of new streetlights for the improvement of traffic safety.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0202	ELECTRIC POWER	57,000	65,000	The cost of power to operate the street lights is by far the greatest expense in this department and it continues to rise.
5-20-0223	CONTRACTED SERVICES	1,000	1,000	We occasionally have OTEC and/or electricians do required repairs.
5-20-0246	VENDOR MATERIALS	1,500	1,500	This line is to pay for replacing burned out bulbs, photo eyes and reflectors and to replace damaged light poles these replacement parts are purchased by outside vendors.
5-20-0247	STORES MATERIAL	4,500	4,500	This line is to pay for replacing burned out bulbs, photo eyes and reflectors and to replace damaged light poles these replacement parts are kept on hand and are purchased from the City's Central Stores Fund.
5-40-0302	NEW STREET LIGHTS	2,500	2,500	This line allows for installation of new lights as needed.
5-40-0303	NEW LED ST LIGHTS	5,000	5,000	This line item reflects a new program to pilot LED street lights in an effort to save on future power costs.

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BIJEAN
102-STATE TAX STREET FUND
204-STREET LIGHTING DEPT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
401	232	9,895	5-10-0101	WAGES/BENEFITS	10,390	10,390	10,390
-----	318	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
1,850	1,694	-----	5-10-0106	SPECIALIST II	-----	-----	-----
531	82	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
88	530	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
10	137	-----	5-10-0113	PART TIME LABOR	-----	-----	-----
-----	75	-----	5-10-0114	OVERTIME	-----	-----	-----
214	224	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
601	681	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
120	118	-----	5-10-0117	WORKERS' COMPENSATION INS	-----	-----	-----
562	626	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
4,377	4,717	9,895	TOTAL PERSONNEL SERVICES		10,390	10,390	10,390
MATERIALS & SERVICES							
52,660	60,476	57,000	5-20-0202	ELECTRIC POWER	65,000	65,000	65,000
-----	48	-----	5-20-0203	TRAVEL & TRAINING	-----	-----	-----
215	215	215	5-20-0213	AUDIT	215	215	215
-----	314	1,000	5-20-0223	CONTRACTED SERVICES	1,000	1,000	1,000
1,167	1,255	2,639	5-20-0224	EQUIP MAINT/REPLACE	2,771	2,771	2,771
108	162	147	5-20-0228	INSURANCE	146	146	146
2,682	1,289	1,500	5-20-0246	VENDOR MATERIAL	1,500	1,500	1,500
4,542	3,425	4,500	5-20-0247	STORES MATERIAL	4,500	4,500	4,500
5,063	6,039	6,613	5-20-0270	ADMN. SERVICES INDIRECT C	7,526	7,526	7,526
66,437	73,223	73,614	TOTAL MATERIALS & SERVICES		82,658	82,658	82,658
CAPITAL OUTLAY							
2,776	4,279	2,500	5-40-0302	NEW STREET LIGHTS	2,500	2,500	2,500
-----	-----	5,000	5-40-0303	NEW LED ST LIGHTS	5,000	5,000	5,000
2,776	4,279	7,500	TOTAL CAPITAL OUTLAY		7,500	7,500	7,500
73,590	82,219	91,009	T O T A L DEPT 204 E X P E N S E S		100,548	100,548	100,548

Street Fund - 102

Snow & Ice Control Department - 205

Snow and Ice Control money is used for snow plowing, street sanding, salt applications, and snow removal if necessary. This is a very difficult budget to prepare because we never know what the winter will bring. The Operations Supervisor (Tom Fisk) oversees this department.

Staying within this budget is very weather dependent. The budget is sufficient to continue normal practices in an average year.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-LINES	PERSONNEL SERVICES	164,215	41,198	This budget line reflects a year with average snowfall.

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BIJEAN
102-STATE TAX STREET FUND
205-SNOW & ICE CONTROL

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
2,482	5,609	164,215	5-10-0101	WAGES/BENEFITS	41,198	41,198	41,198
145	653	-----	5-10-0103	SUPERVISOR	-----	-----	-----
208	1,008	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
92	525	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
176	2,227	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
722	1,721	-----	5-10-0109	SPECIALIST I	-----	-----	-----
201	718	500	5-10-0114	OVERTIME	500	500	500
295	893	38	5-10-0115	SOCIAL SECURITY	38	38	38
837	2,523	120	5-10-0116	PUBLIC EMPLOYEES RETIREME	144	144	144
188	491	41	5-10-0117	WORKERS' COMPENSATION INS	30	30	30
870	3,507	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
6,216	19,875	164,914	TOTAL PERSONNEL SERVICES		41,910	41,910	41,910
MATERIALS & SERVICES							
160	160	160	5-20-0213	AUDIT	160	160	160
-----	-----	-----	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
6,148	19,657	164,475	5-20-0224	EQUIP MAINT/REPLACE	41,449	41,449	41,449
601	904	820	5-20-0228	INSURANCE	817	817	817
76	60	400	5-20-0238	OPERATING SUPPLIES	400	400	400
-----	1,135	2,000	5-20-0246	VENDOR MATERIAL	2,000	2,000	2,000
1,609	2,086	2,500	5-20-0247	STORES MATERIAL	2,500	2,500	2,500
1,140	3,686	7,333	5-20-0270	ADMIN SERVICES INDIRECT C	7,853	7,853	7,853
9,734	27,688	177,688	TOTAL MATERIALS & SERVICES		55,179	55,179	55,179
15,950	47,563	342,602	TOTAL DEPT 205 EXPENSES		97,089	97,089	97,089

Street Fund - 102
Street Construction – 209

This budget includes misc. projects that come up throughout the year such as curb replacement, alley, driveway, and cross drain replacements.

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BIJEAN
102-STATE TAX STREET FUND
209-STREET CONSTRUCTION

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
66	214	2,553	5-10-0101	WAGES	2,681	2,681	2,681
277	-----	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
77	22	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
31	17	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
89	43	-----	5-10-0116	PERS	-----	-----	-----
16	4	-----	5-10-0117	WORKER'S COMPENSATION INS	-----	-----	-----
104	62	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
660	362	2,553	TOTAL PERSONNEL SERVICES		2,681	2,681	2,681
MATERIALS & SERVICES							
-----	500	1,000	5-20-0223	CONTRACTED SERVICES	1,000	1,000	1,000
210	115	812	5-20-0224	EQUIP MAINT/REPLACE	853	853	853
89	134	121	5-20-0228	INSURANCE	121	121	121
-----	-----	200	5-20-0238	OPERATING SUPPLIES	200	200	200
90	-----	1,200	5-20-0246	VENDOR MATERIAL	500	500	500
-----	-----	1,500	5-20-0247	STORES MATERIAL	500	500	500
81	93	635	5-20-0270	ADMIN SERVICES INDIRECT C	515	515	515
470	842	5,468	TOTAL MATERIALS & SERVICES		3,689	3,689	3,689
1,130	1,204	8,021	TOTAL DEPT 209 EXPENSES		6,370	6,370	6,370
1,902,792	2,139,018	2,324,180	TOTAL FUND 102 REVENUES		2,564,918	2,539,918	2,539,918
420,912	482,734	891,068	TOTAL PERSONNEL SERVICES		804,375	804,375	804,375
611,992	576,265	1,328,263	TOTAL MATERIALS & SERVICES		1,275,586	1,275,586	1,275,586
21,430	36,551	7,500	TOTAL CAPITAL OUTLAY		17,500	17,500	17,500
			TOTAL TRANSFERS				
			TOTAL CONTINGENCY		150,000	150,000	150,000
		97,349	TOTAL UEFB		317,457	292,457	292,457
1,054,334	1,095,550	2,324,180	TOTAL FUND 102 EXPENSES		2,564,918	2,539,918	2,539,918
3.60	3.98	2.98	TOTAL FUND 102 FTE'S		2.98	2.98	2.98

WATER FUND

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BIJEAN
104-WATER UTILITY FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
907,994	1,360,591	1,934,507	3-01-0101	BEGINNING WORKING CAPITAL	2,364,185	2,364,185	2,364,185
16,556	9,580	7,500	3-10-0200	COLLECTION OF NEW METERS	7,500	7,500	7,500
13,000	13,000	13,000	3-10-0300	BILLING CHARGE-FUND 105	13,000	13,000	13,000
20,847	11,074	6,000	3-10-0400	MAIN CHARGE	6,000	6,000	6,000
21,090	181,203	6,000	3-10-0900	INCIDENTAL SALES	12,000	12,000	12,000
3,000	3,000	3,000	3-10-1001	RENT OF CITY PROPERTY	3,000	3,000	3,000
6,036	10,670	6,000	3-10-1200	INCOME FROM INVESTMENT	20,000	20,000	20,000
19,925	75	-----	3-10-1999	IFA GRANT- FAC PLAN	-----	-----	-----
2,000,000	-----	-----	3-10-2000	SAFE DRINKING WATER LOAN	-----	-----	-----
18,581	20,000	-----	3-10-2001	IFA FRGIVBLE PRIN-FAC PLN	-----	-----	-----
-----	-----	-----	3-10-2207	WATERSHED LOG SALES	-----	-----	-----
2,231,602	2,190,786	2,473,664	3-10-3001	COLLECTION OF WATER SALES	2,790,293	2,790,293	2,721,030
30,000	-----	-----	3-10-3003	WATERSHED MGMT PLN GRANT	-----	-----	-----
5,288,631	3,799,979	4,449,671	T O T A L	DEPT 100 R E V E N U E S	5,215,978	5,215,978	5,146,715

Water Utility Fund - 104
The Maintenance Department - 401

This department accounts for the upkeep of the water collection, treatment and distribution system. The maintenance activities include valve exercising, meter maintenance, back flow prevention, chlorinating, ultraviolet treatment, water quality monitoring and reporting, main line repairs, watershed maintenance and operation. Employees budgeted in this department also do billings, collections and water meter reading. The unappropriated ending fund balance is set aside for distribution repair, the mountain line replacement and regulatory compliance modifications.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0203	TRAVEL & TRAINING	6,500	6,500	We have several employees with water treatment and distribution certifications. Continuing education is required to obtain or maintain these certifications.
5-20-0211	PRINTING & ADVERTISING	2,400	2,400	This funding is for advertising for bids and other miscellaneous printing needs including the annual water quality report.
5-20-0220	DUES AND FEES	12,000	10,000	This funding is for membership in the American Waterworks Association, the Pacific NW Pollution Control Association, for software maintenance subscriptions and for the Oregon Health Authority (OHA) fee of \$4,500.
5-20-0222	SPECIAL CONTRACTED SERVICES	32,500	30,000	These funds are used for lab work including testing for new regulatory requirements.
5-20-0223	CONTRACTED SERVICES	71,750	50,000	Funds are used for employee drug tests, commercial driver's license fees, contract engineering, asphalt for patching, water maintenance excavations, watershed fence maintenance, GIS services and other miscellaneous services.
5-20-0242	INFORMATION TECHNOLOGY	32,000	22,000	These funds are used to purchase internet service, upgrade software, repair and replace computers and for financial and departmental software services. In 2016-17, the City switched from billing every other month to every month and the additional costs for the related software changes are no longer included in this budget line item.

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104-WATER UTILITY FUND
401-WATER UTILITY MAINT DEPT
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2017-2018

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

E X P E N S E S							
PERSONNEL SERVICES							
	12,069	792,439	5-10-0101	WAGES	852,359	852,359	852,359
25,754	26,281	-----	5-10-0102	DIRECTOR OF PUBLIC WORKS	-----	-----	-----
93,044	75,956	-----	5-10-0103	SUPERVISOR/ENGINEER	-----	-----	-----
38,048	30,395	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
108,303	160,336	-----	5-10-0106	SPECIALIST II	-----	-----	-----
54,359	25,179	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
29,617	36,337	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
121,002	89,357	-----	5-10-0109	SPECIALIST/TECH ENGINEER	-----	-----	-----
4,529	10,955	-----	5-10-0110	ADMIN ASSISTANT	-----	-----	-----
35,380	40,587	38,815	5-10-0112	CASHIER/AR SPECIALIST	36,657	36,657	36,657
1,682	4,283	2,500	5-10-0113	PART TIME LABOR	2,500	2,500	2,500
12,151	14,435	15,000	5-10-0114	OVERTIME	15,000	15,000	15,000
39,007	39,430	4,805	5-10-0115	SOCIAL SECURITY	4,640	4,640	4,640
101,057	111,037	11,638	5-10-0116	PUBLIC EMPLOYEES RETIREME	12,399	12,399	12,399
14,104	14,643	619	5-10-0117	WORKERS' COMPENSATION INS	438	438	438
122,608	157,193	20,906	5-10-0118	HEALTH INSURANCE	7,890	7,890	7,890
1,458	912	-----	5-10-0122	EMPLOYEE BENEFITS	-----	-----	-----
679	1,630	10,000	5-10-0123	COMPENSATED ABSENCE ACCRL	10,000	10,000	10,000
923	10,252	6,500	5-10-0124	COMPENSATION SELLS	6,500	6,500	6,500
4,866	5,971	-----	5-10-0126	PAYOUT AT TERMINATION	-----	-----	-----
808,571	863,978	903,222	TOTAL	PERSONNEL SERVICES	948,383	948,383	948,383
13.25	13.63	13.63	TOTAL	FTE'S	13.63	13.63	13.63
MATERIALS & SERVICES							
3,101	3,188	3,200	5-20-0201	TELEPHONE	3,500	3,500	3,500
53,103	42,660	65,000	5-20-0202	ELECTRIC POWER	45,000	45,000	45,000
4,061	6,729	6,500	5-20-0203	TRAINING & TRAVEL	6,500	6,500	6,500
653	2,320	3,500	5-20-0205	EQUIPMENT MAINTENANCE	3,500	3,500	3,500
2,309	4,361	5,000	5-20-0206	BUILDING MAINTENANCE	7,500	7,500	7,500
2,315	6,143	2,500	5-20-0207	GROUND MAINTENANCE	2,500	2,500	2,500
1,148	1,280	1,300	5-20-0210	LAUNDRY & CLEANING	1,400	1,400	1,400
3,208	1,904	2,400	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	2,400	2,400	2,400
2,114	2,538	2,200	5-20-0212	COPY MACHINE SUPPLIES	4,800	4,800	4,800
3,715	3,715	3,715	5-20-0213	AUDIT	3,715	3,715	3,715
1,626	1,086	3,500	5-20-0215	OFFICE SUPPLIES	3,500	3,500	3,500
7,421	9,931	12,000	5-20-0220	DUES AND FEES	10,000	10,000	10,000
30,564	31,385	32,500	5-20-0222	SPECIAL CONTRACTED SERVIC	30,000	30,000	30,000
50,087	40,814	71,750	5-20-0223	CONTRACTED SERVICES	50,000	50,000	50,000
72,729	76,987	90,322	5-20-0224	EQUIP MAINT/REPLACE	103,699	103,699	103,699
13,840	20,514	18,593	5-20-0228	INSURANCE	18,535	18,535	18,535
10,853	2,063	2,500	5-20-0235	REFUNDS	2,500	2,500	2,500
7,567	5,905	5,000	5-20-0238	OPERATING SUPPLIES	5,000	5,000	5,000
6,760	8,040	32,000	5-20-0242	INFORMATION TECHNOLOGY	22,000	22,000	22,000
14,291	15,356	26,000	5-20-0244	POSTAGE	29,000	29,000	29,000
26,060	29,878	27,000	5-20-0246	VENDOR MATERIAL	30,000	30,000	30,000

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104-WATER UTILITY FUND
401-WATER UTILITY MAINT DEPT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
24,955	22,208	22,000	5-20-0247	STORES MATERIAL	30,000	30,000	30,000
3,275	3,441	5,000	5-20-0252	HEATING FUEL	5,000	5,000	5,000
-----	-----	300	5-20-0262	COMMUNITY SERVICE	300	300	300
5,400	7,954	7,000	5-20-0263	CHLORINE	7,000	7,000	7,000
90,171	103,165	117,992	5-20-0270	ADMN. SERVICES INDIRECT C	122,877	122,877	122,877
110,191	109,539	123,683	5-20-0274	INLIEU OF FRANCHISE FEE	139,515	139,515	136,052
4,461	4,609	5,000	5-20-0294	BANK CHARGES	7,600	7,600	7,600
6,871	12,385	13,000	5-20-0300	EQUIPMENT PURCHASES	13,000	13,000	13,000
562,849	580,098	710,455		TOTAL MATERIALS & SERVICES	710,341	710,341	706,878
CAPITAL OUTLAY							
-----	-----	-----	5-40-0356	LARGE FORMAT PRINTER-SPLT	10,000	10,000	10,000
4,990	-----	-----	5-40-0371	RESERVOIR HOIST	-----	-----	-----
13,463	-----	-----	5-40-0372	UTV-WATERSHED MAINT	-----	-----	-----
-----	23,982	-----	5-40-0373	RUBBER TRACK BACKHOE	-----	-----	-----
-----	10,475	-----	5-40-0374	WATER TANK-FIRE FIGHTING	-----	-----	-----
18,453	34,457			TOTAL CAPITAL OUTLAY	10,000	10,000	10,000
TRANSFERS							
20,000	-----	-----	5-60-0101	TRANS TO CENTRAL STORES	-----	-----	-----
20,000				TOTAL TRANSFERS			
CONTINGENCY							
-----	-----	200,000	5-70-0501	CONTINGENCY	200,000	200,000	200,000
		200,000		TOTAL CONTINGENCY	200,000	200,000	200,000
UEFB							
-----	-----	1,563,393	5-90-0701	UEFB (FUTURE PROJECTS)	1,465,450	1,465,450	1,399,650
-----	-----	155,233	5-90-0702	UEFB-SALMON CRK PROP SALE	337,207	337,207	337,207
		1,718,626		TOTAL UEFB	1,802,657	1,802,657	1,736,857
1,409,873	1,478,533	3,532,303		T O T A L D E P T 4 0 1 E X P E N S E S	3,671,381	3,671,381	3,602,118

Water Utility Fund - 104

The Water Construction Department - 402

Funds budgeted in this department are used for main line construction (both transmission and distribution lines), ASR well work, and construction of lines requested by developers, contractors, builders, etc.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	300,112	400,000	This line includes equipment rental for the mountain line construction, consulting services for well development and other costs defined in the Public Works Water Capital Plan.
5-20-0246	VENDOR MATERIAL	117,984	575,000	This line item includes the costs for the projects included in the Public Works Water Capital Plan.
5-20-0247	STORES MATERIAL	42,735	48,000	Inventory materials are purchased from Central Stores including pipe in inventory. The increase is explained in contracted services above.
5-50-0422	IFA LOAN PAYMENT-UV SYSTEM	123,690	123,690	This is the annual Infrastructure Financing Authority (IFA) loan payment that is due in December each year on the \$1,750,000 borrowed to construct the Reservoir UV facility in 2014.

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BIJEAN
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402-WATER UTILITY CONST DEPT
-- HISTORICAL DATA --

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2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

E X P E N S E S							
PERSONNEL SERVICES							
	209	206,891	5-10-0101	WAGES	217,301	217,301	217,301
2,039	1,769	-----	5-10-0103	SUPERVISOR	-----	-----	-----
5,714	9,456	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
399	1,972	-----	5-10-0106	SPECIALIST II	-----	-----	-----
4,764	2,357	-----	5-10-0107	EQUIPMENT OPERATOR I	-----	-----	-----
2,494	11,878	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
11,141	8,040	-----	5-10-0109	SPECIALIST I	-----	-----	-----
189	415	1,000	5-10-0113	PART TIME LABOR	1,000	1,000	1,000
744	-----	-----	5-10-0114	OVERTIME	-----	-----	-----
2,022	2,638	77	5-10-0115	SOCIAL SECURITY	77	77	77
5,265	6,754	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
791	993	32	5-10-0117	WORKERS' COMPENSATION INS	23	23	23
6,705	11,058	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
42,267	57,539	208,000	TOTAL PERSONNEL SERVICES		218,401	218,401	218,401
MATERIALS & SERVICES							
	-----	200	5-20-0210	LAUNDRY & CLEANING	200	200	200
156	-----	-----	5-20-0211	PRINTING & ADVERTISING	-----	-----	-----
1,700	4,200	1,700	5-20-0213	AUDIT	1,700	1,700	1,700
-----	468	-----	5-20-0214	LEGAL FEES	-----	-----	-----
187,071	109,173	300,112	5-20-0223	CONTRACTED SERVICES	400,000	400,000	400,000
9,545	13,067	52,000	5-20-0224	EQUIP MAINT/REPLACE	54,600	54,600	54,600
3,739	5,623	5,096	5-20-0228	INSURANCE	5,080	5,080	5,080
402	-----	2,000	5-20-0235	WATER CONST. REFUNDS	2,000	2,000	2,000
495	4,738	1,000	5-20-0238	OPERATING SUPPLIES	1,000	1,000	1,000
55	-----	-----	5-20-0242	INFORMATION TECHNOLOGY	-----	-----	-----
13,630	92,226	117,984	5-20-0246	VENDOR MATERIAL	575,000	575,000	575,000
25,381	11,489	42,735	5-20-0247	STORES MATERIAL	48,000	48,000	48,000
84,177	25,076	62,851	5-20-0270	ADMN. SERVICES INDIRECT C	114,926	114,926	114,926
326,351	266,060	585,678	TOTAL MATERIALS & SERVICES		1,202,506	1,202,506	1,202,506
CAPITAL OUTLAY							
2,129,547	-----	-----	5-40-0361	RESERVIOR UV TREATMENT	-----	-----	-----
TOTAL CAPITAL OUTLAY							
DEBT SERVICE							
-----	130,940	123,690	5-50-0422	IFA LOAN PAYMENT-UV SYS	123,690	123,690	123,690
TOTAL DEBT SERVICE							

2,498,165	454,539	917,368	TOTAL DEPT 402 EXPENSES		1,544,597	1,544,597	1,544,597
5,288,631	3,799,979	4,449,671	TOTAL FUND 104 REVENUES		5,215,978	5,215,978	5,146,715
850,838	921,517	1,111,222	TOTAL PERSONNEL SERVICES		1,166,784	1,166,784	1,166,784
889,200	846,158	1,296,133	TOTAL MATERIALS & SERVICES		1,912,847	1,912,847	1,909,384

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104-WATER UTILITY FUND
402-WATER UTILITY CONST DEPT
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2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2,148,000	34,457			TOTAL CAPITAL OUTLAY	10,000	10,000	10,000
	130,940	123,690		TOTAL DEBT SERVICE	123,690	123,690	123,690
20,000				TOTAL TRANSFERS			
		200,000		TOTAL CONTINGENCY	200,000	200,000	200,000
		1,718,626		TOTAL UEFB	1,802,657	1,802,657	1,736,857
3,908,038	1,933,072	4,449,671	T O T A L	FUND 104 E X P E N S E S	5,215,978	5,215,978	5,146,715
13.25	13.63	13.63	T O T A L	FUND 104 F T E ' S	13.63	13.63	13.63

WASTEWATER FUND

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105-WASTEWATER UTILITY FUND
100-REVENUE

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-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
886,670	1,018,060	1,097,867	3-01-0101	BEGINNING WORKING CAPITAL	972,910	972,910	972,910
22,059	17,752	5,000	3-10-0200	WASTEWATER MAIN CHARGE	5,000	5,000	5,000
25,985	32,330	8,500	3-10-0300	WASTEWATER SERVICE FEES	8,500	8,500	8,500
59,812	69,132	30,000	3-10-0900	INCIDENTAL SALES	30,000	30,000	30,000
3,782	3,782	3,782	3-10-1001	RENT OF PROPERTY	3,782	3,782	3,782
4,669	6,944	6,000	3-10-1200	INTEREST	12,000	12,000	12,000
-----	-----	-----	3-10-1911	G STREET LID PRINCIPAL	-----	-----	-----
-----	1,679	-----	3-10-2207	MISCELLANEOUS INCOME	-----	-----	-----
705	664	660	3-10-2911	G STREET LID INTEREST	840	840	840
1,062,355	1,036,830	1,082,257	3-10-3001	WASTEWATER SERVICE CHARGE	1,220,786	1,220,786	1,190,483
-----	-----	20,000	3-10-3003	TECHNICAL ASSIST GRANT FP	-----	-----	20,000
-----	-----	-----	3-10-3004	MASTER PLAN GRANT	30,000	30,000	30,000
2,066,037	2,187,173	2,254,066	T O T A L	DEPT 100 R E V E N U E S	2,283,818	2,283,818	2,273,515

Wastewater Utility Fund - 105

Wastewater Maintenance Department - 501

Wastewater Utility Maintenance covers the maintenance and operation of the collection and treatment system. It pays for such things as chlorine, sulfur dioxide, lift station repairs, control maintenance and repairs, lagoon operations including significant testing, manhole maintenance, testing, and water quality monitoring and reporting. Tom Fisk oversees the wastewater collection.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0203	TRAVEL & TRAINING	6,000	6,000	This line covers necessary training and continuing education in order to maintain required certifications.
5-20-0220	DUES AND FEES	10,000	10,000	This line covers memberships in wastewater organizations, DEQ permit fees, professional periodicals, property taxes, certification fees and software maintenance subscriptions.
5-20-0222	SPECIAL CONTRACTED SERVICE	20,000	20,000	This line item is for all of the testing of influent, effluent and river water required by DEQ.
5-20-0223	CONTRACTED SERVICES	25,000	25,000	This line item is for work that is done by outside contractors, including electricians and chemical consultants. The increase includes \$5,000 to provide for a GIS contractor to work on establishment of a GIS system.

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501-WASTEWATER MAINT DEPT

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-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
	4,159	503,723	5-10-0101	WAGES/BENEFITS	526,834	526,834	526,834
25,675	26,264	-----	5-10-0102	DIRECTOR OF PUBLIC WORKS	-----	-----	-----
71,491	68,206	-----	5-10-0103	SUPERVISOR/ENGINEER	-----	-----	-----
677	1,668	-----	5-10-0104	EQUIPMENT OPERATOR II	-----	-----	-----
25,314	25,770	42,515	5-10-0105	ACCTS REC SPECIALIST	43,757	43,757	43,757
86,175	69,514	-----	5-10-0106	WASTEWATER SPECIALIST	-----	-----	-----
4,294	4,535	-----	5-10-0107	EQUIPMENT OPERATOR	-----	-----	-----
18,381	18,258	-----	5-10-0108	UTILITY WORKER	-----	-----	-----
85,482	87,069	-----	5-10-0109	SPECIALIST/TECH ENGINEER	-----	-----	-----
-----	10,950	-----	5-10-0110	PW SECRETARY .2 FTE	-----	-----	-----
695	198	2,500	5-10-0113	PART TIME HELP	2,500	2,500	2,500
5,279	5,369	5,500	5-10-0114	OVERTIME	5,500	5,500	5,500
24,176	24,426	4,782	5-10-0115	SOCIAL SECURITY	4,877	4,877	4,877
68,705	71,671	14,404	5-10-0116	PUBLIC EMPLOYEES RETIREME	14,898	14,898	14,898
10,794	8,030	1,267	5-10-0117	WORKERS' COMPENSATION INS	907	907	907
74,172	88,702	4,175	5-10-0118	HEALTH INSURANCE	9,387	9,387	9,387
794	692	1,500	5-10-0122	EMPLOYEE BENEFITS	1,500	1,500	1,500
542	525	5,000	5-10-0123	COMPENSATED ABSENCE ACCRL	5,000	5,000	5,000
3,301	8,037	5,000	5-10-0124	COMPENSATION SELLS	5,000	5,000	5,000
-----	-----	5,500	5-10-0126	PAYOUT AT TERMINATION	5,500	5,500	5,500
504,863	524,043	595,866	TOTAL	PERSONNEL SERVICES	625,660	625,660	625,660
7.06	7.26	8.00	TOTAL	FTE'S	8.03	8.03	8.03
MATERIALS & SERVICES							
2,191	1,982	2,450	5-20-0201	TELEPHONE	2,450	2,450	2,450
10,869	10,020	15,000	5-20-0202	ELECTRIC POWER	15,000	15,000	15,000
1,391	6,558	6,000	5-20-0203	TRAINING & TRAVEL	6,000	6,000	6,000
5,011	4,749	5,000	5-20-0205	EQUIPMENT MAINTENANCE	5,000	5,000	5,000
645	458	5,500	5-20-0206	BUILDING MAINTENANCE	5,000	5,000	5,000
392	582	1,000	5-20-0207	GROUND MAINTENANCE	1,000	1,000	1,000
1,158	1,280	1,300	5-20-0210	LAUNDRY & CLEANING	1,400	1,400	1,400
-----	-----	100	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	100	100	100
2,114	2,560	2,600	5-20-0212	COPY MACHINE SUPPLIES	2,600	2,600	2,600
1,600	1,600	1,600	5-20-0213	AUDIT	1,600	1,600	1,600
325	676	500	5-20-0215	OFFICE SUPPLIES	500	500	500
7,596	9,690	10,000	5-20-0220	DUES AND FEES	10,000	10,000	10,000
8,590	7,375	20,000	5-20-0222	SPECIAL CONTRACTED SERVIC	20,000	20,000	20,000
10,670	18,955	25,000	5-20-0223	CONTRACTED SERVICES	25,000	25,000	25,000
87,978	89,748	103,859	5-20-0224	EQUIP MAINT/REPLACE	113,412	113,412	113,412
29,162	43,859	39,753	5-20-0228	INSURANCE	39,628	39,628	39,628
9,228	6,886	5,000	5-20-0235	REFUNDS	5,000	5,000	5,000
3,522	2,357	3,000	5-20-0238	OPERATING SUPPLIES	3,000	3,000	3,000
4,681	8,473	15,000	5-20-0242	INFORMATION TECHNOLOGY	15,000	15,000	15,000
2	-----	-----	5-20-0244	POSTAGE	50	50	50
2,916	7,630	8,000	5-20-0246	VENDOR MATERIAL	8,000	8,000	8,000

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105-WASTEWATER UTILITY FUND
501-WASTEWATER MAINT DEPT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
4,192	4,180	8,000	5-20-0247	STORES MATERIAL	8,000	8,000	8,000	
13,000	13,000	13,000	5-20-0262	BILLING CHARGE TO WATER D	13,000	13,000	13,000	
26,858	15,968	28,000	5-20-0263	LAGOON CHEMICALS	31,000	31,000	31,000	
57,294	65,970	79,509	5-20-0270	ADMIN SERVICES INDIRECT	84,779	84,779	84,779	
52,460	51,842	54,113	5-20-0274	PYMT IN LIEU FRANCHISE	61,039	61,039	59,524	
5,127	6,204	9,000	5-20-0300	SMALL EQUIPMENT PURCHASES	6,000	6,000	6,000	
348,972	382,602	462,284		TOTAL MATERIALS & SERVICES	483,558	483,558	482,043	
CAPITAL OUTLAY								
-----	-----	-----	5-40-0356	LARGE FORMAT PRINTER-SPLT	10,000	10,000	10,000	
8,550	-----	-----	5-40-0370	LAGOON PHONE SYS UPGRADE	-----	-----	-----	
-----	23,982	-----	5-40-0371	RUBBER TRACK BACKHOE	-----	-----	-----	
8,550	23,982			TOTAL CAPITAL OUTLAY	10,000	10,000	10,000	
CONTINGENCY								
-----	-----	100,000	5-70-0501	OPERATING CONTINGENCY	100,000	100,000	100,000	
		100,000		TOTAL CONTINGENCY	100,000	100,000	100,000	
UEFB								
-----	-----	671,533	5-90-0701	UEFB (FUTURE PROJECTS)	508,675	508,675	459,887	
		671,533		TOTAL UEFB	508,675	508,675	459,887	
862,385	930,627	1,829,683	T O T A L D E P T 5 0 1 E X P E N S E S		1,727,893	1,727,893	1,677,590	

Wastewater Utility Fund - 105
 Wastewater Construction Department – 502

This department funds capital improvement and maintenance projects outlined in the wastewater facility plan as well as mainline extensions.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of budget and explanation of changes from previous year
5-20-0223	CONTRACTED SERVICES	185,000	414,000	This line item includes proposed pipe lining and pipe bursting projects as presented in the capital plan, the wastewater facility plan update, the engineering and design of an effluent disposal option and other miscellaneous contracted services.

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BIJEAN
105-WASTEWATER UTILITY FUND
502-WASTEWATER CONST DEPT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
		73,226	5-10-0101	WAGES/BENEFITS	77,028	77,028	77,028
897	1,164		5-10-0103	SUPERVISOR			
2,245	2,308		5-10-0104	EQUIPMENT OPERATOR II			
1,904	2,914		5-10-0106	SPECIALIST II			
1,304	1,157		5-10-0107	EQUIPMENT OPERATOR I			
2,031	3,823		5-10-0108	UTILITY WORKER			
5,489	4,414		5-10-0109	SPECIALIST I			
214	100	1,500	5-10-0113	PART TIME LABOR	1,500	1,500	1,500
		200	5-10-0114	OVERTIME	200	200	200
1,037	1,150	130	5-10-0115	SOCIAL SECURITY	130	130	130
2,487	2,902	48	5-10-0116	PUBLIC EMPLOYEES RETIREME	48	48	48
463	511	141	5-10-0117	WORKERS' COMPENSATION INS	101	101	101
3,407	5,566		5-10-0118	HEALTH INSURANCE			
21,478	26,009	75,245	TOTAL PERSONNEL SERVICES		79,007	79,007	79,007
MATERIALS & SERVICES							
		200	5-20-0210	LAUNDRY & CLEANING	200	200	200
129	108	200	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	200	200	200
255	255	255	5-20-0213	AUDIT	255	255	255
250	250	250	5-20-0220	DUES AND FEES	250	250	250
122,123	144,646	185,000	5-20-0223	CONTRACTED SERVICES	374,000	374,000	414,000
6,223	7,591	21,965	5-20-0224	EQUIP MAINT/REPLACE	23,062	23,062	23,062
2,418	3,636	3,296	5-20-0228	INSURANCE	3,286	3,286	3,286
2,841	3,285	2,500	5-20-0235	SEWER CONST REFUNDS.	2,500	2,500	2,500
	131	200	5-20-0238	OPERATING SUPPLIES	200	200	200
4,740	3,166	16,000	5-20-0246	VENDOR MATERIAL	16,000	16,000	16,000
3,462	3,209	12,000	5-20-0247	STORES MATERIAL	12,000	12,000	12,000
12,622	17,958	27,272	5-20-0270	ADMN. SERVICES INDIRECT C	44,965	44,965	44,965
155,063	184,235	269,138	TOTAL MATERIALS & SERVICES		476,918	476,918	516,918
CAPITAL OUTLAY							
		80,000	5-40-0357	FACILITY PLAN UPDATE			
		80,000	TOTAL CAPITAL OUTLAY				
176,541	210,244	424,383	TOTAL DEPT 502 EXPENSES		555,925	555,925	595,925
2,066,037	2,187,173	2,254,066	TOTAL FUND 105 REVENUES		2,283,818	2,283,818	2,273,515
526,341	550,052	671,111	TOTAL PERSONNEL SERVICES		704,667	704,667	704,667
504,035	566,837	731,422	TOTAL MATERIALS & SERVICES		960,476	960,476	998,961
8,550	23,982	80,000	TOTAL CAPITAL OUTLAY		10,000	10,000	10,000
			TOTAL DEBT SERVICE				
			TOTAL TRANSFERS				
		100,000	TOTAL CONTINGENCY		100,000	100,000	100,000
		671,533	TOTAL UEFB		508,675	508,675	459,887

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BIJEAN
105-WASTEWATER UTILITY FUND
502-WASTEWATER CONST DEPT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
1,038,926	1,140,871	2,254,066	T O T A L FUND 105	E X P E N S E S	2,283,818	2,283,818	2,273,515
7.06	7.26	8.00	T O T A L FUND 105	F T E ' S	8.03	8.03	8.03

CENTRAL STORES FUND

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BIJEAN
107-CENTRAL STORES FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
261,816	283,105	255,000	3-01-0101	BEGINNING WORKING CAPITAL	255,000	255,000	255,000
1,970	1,598	1,000	3-10-0900	INCIDENTAL SALES	1,000	1,000	1,000
-----	-----	-----	3-10-1200	INTEREST ON INVESTMENTS	-----	-----	-----
83,198	86,531	161,435	3-10-3001	SALE OF INVENTORY	166,400	166,400	166,400
20,000	-----	-----	3-10-5705	WATER FUND TRANSFER	-----	-----	-----
366,984	371,234	417,435	T O T A L	DEPT 100 R E V E N U E S	422,400	422,400	422,400

Central Stores Fund - 107
Central Stores Department - 701

The purpose of the Central Stores Fund is to maintain inventory for public works. As the inventory is needed it is sold to each fund at average cost.

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BUDGET DOCUMENT

107-CENTRAL STORES FUND
701-CENTRAL STORES FUND

YEAR 2017-2018

-- HISTORICAL DATA --
2014-2015 2015-2016

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
83,878	87,475	140,000	5-20-0246	VENDOR MATERIAL	150,000	150,000	150,000
			5-20-0247	INVENTORY PURCHASES			
83,878	87,475	140,000		TOTAL MATERIALS & SERVICES	150,000	150,000	150,000
		50,000	5-70-0501	OPERATING CONTINGENCY	50,000	50,000	50,000
		50,000		TOTAL CONTINGENCY	50,000	50,000	50,000
		227,435	5-90-0701	UNAPPROPRIATED ENDING FD.	222,400	222,400	222,400
		227,435		TOTAL UEFB	222,400	222,400	222,400
83,878	87,475	417,435		TOTAL DEPT 701 EXPENSES	422,400	422,400	422,400
366,984	371,234	417,435		TOTAL FUND 107 REVENUES	422,400	422,400	422,400
83,878	87,475	140,000		TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES	150,000	150,000	150,000
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
		50,000		TOTAL CONTINGENCY	50,000	50,000	50,000
		227,435		TOTAL UEFB	222,400	222,400	222,400
83,878	87,475	417,435		TOTAL FUND 107 EXPENSES	422,400	422,400	422,400

EQUIPMENT AND VEHICLE FUND

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BIJEAN
108-EQUIPMENT & VEHICLE FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
442,436	375,341	464,000	3-01-0101	BEGINNING WORKING CAPITAL	347,000	347,000	347,000
374,150	405,257	605,781	3-10-0303	EQUIP MAINT/REPL FUNDG	655,374	655,374	655,374
3,448	1,892	5,000	3-10-0900	INCIDENTAL SALES	5,000	5,000	5,000
1,541	2,724	2,750	3-10-1200	INTEREST	5,000	5,000	5,000
493	1,247	-----	3-10-2207	MISCELLANEOUS REVENUE	-----	-----	-----
15,000	17,021	-----	3-10-5705	TRANS FR 110 ELM LID PAY	-----	-----	-----
36,429	-----	-----	3-10-5715	TRANS GEN INTERFD LOAN	-----	-----	-----
42,000	-----	-----	3-10-5716	TRANS FR GOLF EQUIP FUND	-----	-----	-----
37,678	40,308	40,562	3-10-5717	TRANS INTERFND LOAN 135	33,554	33,554	33,554
-----	-----	-----	3-10-5718	TRANS INTERFND LOAN 115	8,091	8,091	8,091
-----	-----	-----	3-10-5719	TRANS INTFND LN 135-CARTS	3,190	3,190	3,190
953,175	843,790	1,118,093	T O T A L	DEPT 100 R E V E N U E S	1,057,209	1,057,209	1,057,209

Equipment & Vehicle Fund - 108

This fund serves two purposes:

1. To maintain, repair, and fuel all of the public works equipment.
2. To replace public works equipment as needed.

Funds are transferred to this fund from all of the public works funds. The Equipment & Vehicle Fund receives payments from other public works funds based on a historical percentage (exact usage over a four year period) applied to the payroll costs of each fund. During the 2017-18 budget process these rates were evaluated and adjusted as deemed necessary. The amount paid by each fund is included in the paying funds Equipment Maintenance/Replacement line 5-20-0224.

Equipment & Vehicle Operations - Department 801

This department pays for maintenance, repairs, insurance and fuel for all of the public works equipment.

Funds collected for the replacement of equipment are expended through this department.

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BIJEAN
108-EQUIPMENT & VEHICLE FUND
801-EQUIP & VEH OPERATIONS
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2017-2018

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
PERSONNEL SERVICES							
	12,606		5-10-0101	WAGES			
42,934	2,371		5-10-0103	SHOP SUPERVISOR			
	333		5-10-0104	EQUIPMENT OPERATOR II			
35,532	41,759	99,584	5-10-0106	MECHANIC II/III	103,077	103,077	103,077
32,315	34,387		5-10-0108	UTILITY WORKER			
49	309		5-10-0109	MECHANIC I			
183	6,726	11,084	5-10-0113	PART TIME HELP/FACILITIES	11,102	11,102	11,102
	19	750	5-10-0114	OVERTIME	750	750	750
7,694	7,193	8,699	5-10-0115	SOCIAL SECURITY	8,996	8,996	8,996
11,510	14,408	18,979	5-10-0116	PUBLIC EMPLOYEES RETIREME	23,083	23,083	23,083
3,809	3,271	4,156	5-10-0117	WORKERS' COMPENSATION INS	3,046	3,046	3,046
30,685	32,953	45,692	5-10-0118	HEALTH INSURANCE	31,402	31,402	31,402
933	885	600	5-10-0122	EMPLOYEE BENEFITS	960	960	960
2,104	1,612	4,000	5-10-0123	COMPENSATED ABSENCE ACCRL	4,000	4,000	4,000
		1,700	5-10-0124	COMPENSATION SELLS	1,700	1,700	1,700
	4,089		5-10-0126	PAYOUT AT TERMINATION			
167,748	159,697	195,244		TOTAL PERSONNEL SERVICES	188,116	188,116	188,116
1.75	2.04	3.00		TOTAL FTE'S	2.25	2.25	2.25
MATERIALS & SERVICES							
724	655	1,000	5-20-0201	TELEPHONE	1,000	1,000	1,000
5,676	6,448	5,500	5-20-0202	ELECTRIC POWER	6,000	6,000	6,000
	15	800	5-20-0203	TRAINING & TRAVEL	1,000	1,000	1,000
12			5-20-0205	EQUIPMENT MAINTENANCE			
1,677	4,369	5,000	5-20-0206	BUILDING MAINTENANCE	4,000	4,000	4,000
1,707	1,625	1,000	5-20-0210	LAUNDRY & CLEANING	1,250	1,250	1,250
	28		5-20-0211	PRNTNG, ADVRTSNG, ELECTIO			
54	19	150	5-20-0212	COPY MACHINE MAINT	150	150	150
850	850	850	5-20-0213	AUDIT	850	850	850
106	218	150	5-20-0215	OFFICE SUPPLIES	150	150	150
20,572	10,726	15,000	5-20-0216	VEHICLE SUPPLIES	15,000	15,000	15,000
755	773	1,500	5-20-0220	DUES AND FEES	1,500	1,500	1,500
19,317	22,423	25,000	5-20-0221	EQUIPMENT SUPPLIES	25,000	25,000	25,000
6,478	7,497	15,000	5-20-0223	CONTRACTED SERVICES	12,000	12,000	12,000
20,375	30,644	27,775	5-20-0228	INSURANCE	27,688	27,688	27,688
62,487	42,768	72,500	5-20-0231	GASOLINE & OIL	70,000	70,000	70,000
493	1,150	1,500	5-20-0233	RADIO MAINTENANCE	1,500	1,500	1,500
5,445	4,570	5,000	5-20-0238	OPERATING SUPPLIES	5,000	5,000	5,000
3,518	5,054	4,000	5-20-0242	INFORMATION TECHNOLOGY	6,000	6,000	6,000
12,861	14,704	15,000	5-20-0243	TIRES AND BATTERIES	15,000	15,000	15,000
790	800	1,200	5-20-0252	HEATING FUEL	1,200	1,200	1,200
623	5,533	3,500	5-20-0300	SMALL EQUIPMENT	3,500	3,500	3,500
		1,000	5-20-0301	TECH SERVICES EQUIP			
164,520	160,869	202,425		TOTAL MATERIALS & SERVICES	197,788	197,788	197,788

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BIJEAN
108-EQUIPMENT & VEHICLE FUND
801-EQUIP & VEH OPERATIONS

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
CAPITAL OUTLAY							
-----	-----	-----	5-40-0372	AIR COMPRESSOR	5,000	5,000	5,000
TOTAL CAPITAL OUTLAY					5,000	5,000	5,000
TRANSFERS							
242,378	6,245	-----	5-60-0111	TRANS TO GOLF EQUIP 135	-----	-----	-----
-----	-----	39,000	5-60-0112	TRANS-INTERFND LOAN SAMO	-----	-----	-----
-----	-----	-----	5-60-0113	INTERFUND LOAN-GOLF CARTS	71,000	71,000	71,000
242,378	6,245	39,000	TOTAL TRANSFERS		71,000	71,000	71,000
CONTINGENCY							
-----	-----	200,000	5-70-0501	CONTINGENCY	200,000	200,000	200,000
TOTAL CONTINGENCY					200,000	200,000	200,000
UEFB							
-----	-----	168,424	5-90-0701	UNAPPROPRIATED ENDING FD.	205,305	205,305	205,305
TOTAL UEFB					205,305	205,305	205,305
574,646	326,811	805,093	TOTAL DEPT 801 EXPENSES		867,209	867,209	867,209

Equipment & Vehicle Operations – Department 803

This department pays to replace public works equipment as needed.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-40-0383	BACKHOE	-	135,000	This line item is for a new backhoe which will replace R-58 the 1995 Case backhoe with over 7,000 hours. Backhoes are used in day-to-day Public Works' operations.
5-40-0384	DOZER	-	55,000	This line item is for a used dozer to replace the 1970 D6 Cat R-77. The dozer will be used for the next several years primarily on the mountain water line replacement project.

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BIJEAN
108-EQUIPMENT & VEHICLE FUND
803-EQUIP & VEH CAP OUTLAY

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
CAPITAL OUTLAY							
-----	22,700	-----	5-40-0379	ADMIN VEHICLE	-----	-----	-----
-----	-----	30,000	5-40-0380	PUBLIC WORKS PICKUP	-----	-----	-----
-----	-----	28,000	5-40-0381	PUBLIC WORKS PICKUP	-----	-----	-----
-----	-----	255,000	5-40-0382	STREET SWEEPER	-----	-----	-----
-----	-----	-----	5-40-0383	BACKHOE	135,000	135,000	135,000
-----	-----	-----	5-40-0384	DOZER (USED)	55,000	55,000	55,000
	22,700	313,000	TOTAL CAPITAL OUTLAY		190,000	190,000	190,000
	22,700	313,000	TOTAL DEPT 803 EXPENSES		190,000	190,000	190,000
953,175	843,790	1,118,093	TOTAL FUND 108 REVENUES		1,057,209	1,057,209	1,057,209
167,748	159,697	195,244	TOTAL PERSONNEL SERVICES		188,116	188,116	188,116
164,520	160,869	202,425	TOTAL MATERIALS & SERVICES		197,788	197,788	197,788
	22,700	313,000	TOTAL CAPITAL OUTLAY		195,000	195,000	195,000
			TOTAL DEBT SERVICE				
242,378	6,245	39,000	TOTAL TRANSFERS		71,000	71,000	71,000
		200,000	TOTAL CONTINGENCY		200,000	200,000	200,000
		168,424	TOTAL UEFB		205,305	205,305	205,305
574,646	349,511	1,118,093	TOTAL FUND 108 EXPENSES		1,057,209	1,057,209	1,057,209
1.75	2.04	3.00	TOTAL FUND 108 FTE'S		2.25	2.25	2.25

LID FUND

8/01/17
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BIJEAN
110-LOCAL IMPRVMT DIST REPAYS
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
83,722	69,434	7,600	3-01-0101	BEGINNING WORKING CAPITAL	13,500	13,500	13,500
341	195	1,750	3-10-1200	INVESTMENT INCOME	100	100	100
-----	-----	20,000	3-10-1700	IMPROVEMENT DIST ASSMT.	-----	-----	-----
93	-----	-----	3-10-1904	PRIN LID '94-95 IMP DIST	-----	-----	-----
1,290	1,290	-----	3-10-1905	PRIN LID '96-97 BIRCH IMP	-----	-----	-----
2,535	1,961	-----	3-10-1907	PRIN LID '02 INDIANA ST	760	760	760
3,771	3,021	-----	3-10-1908	PRIN LID '04 BIRCH ST	3,020	3,020	3,020
10,014	2,374	-----	3-10-1909	PRIN LID '06 ELM ST	2,912	2,912	2,912
25,484	20,099	-----	3-10-1912	PRIN LID '14 RESORT ST	9,426	9,426	9,426
1	-----	-----	3-10-2904	INT LID '94-95 IMP DIST	-----	-----	-----
55	35	-----	3-10-2905	INT LID '96-97 BIRCH ST	-----	-----	-----
191	174	-----	3-10-2907	INT LID '02 INDIANA ST	100	100	100
601	449	-----	3-10-2908	INT LID '04 BIRCH ST	550	550	550
476	457	-----	3-10-2909	INT LID '06 ELM ST	700	700	700
2,751	2,541	-----	3-10-2912	INT LID '14 RESORT ST	3,600	3,600	3,600
13,597	-----	-----	3-10-5710	TRANSFER FROM RESORT UTIL	-----	-----	-----
980	-----	-----	3-10-5715	TRANS FROM GENERAL FUND	-----	-----	-----
145,902	102,030	29,350	T O T A L	DEPT 100 R E V E N U E S	34,668	34,668	34,668

Local Improvement District Repays - 110
 LID Proceed Expenditures - 901

The purpose of this fund is to collect payments on outstanding LID debts owed to the City, and to disburse those funds as directed in the budget process.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0242	INFORMATION TECHNOLOGY	200	200	Funds are used to cover any necessary expenditures for software maintenance.
5-20-0294	BANK CHARGES	200	500	This line includes merchant credit card fees on LID repayments.

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BIJEAN
110-LOCAL IMPRVMT DIST REPAYS
901-LID PROCEED EXPENDITURES

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
MATERIALS & SERVICES							
29	-----	100	5-20-0235	REFUNDS	100	100	100
100	-----	200	5-20-0242	INFORMATION TECHNOLOGY	200	200	200
60	3	200	5-20-0294	BANK CHARGES	500	500	500
189	3	500	TOTAL MATERIALS & SERVICES		800	800	800
TRANSFERS							
15,000	17,021	-----	5-60-0628	TRANS TO EQ FUND ELM	-----	-----	-----
61,277	74,488	28,850	5-60-0630	TRANS TO SILVER'S FUND	33,868	33,868	33,868
76,277	91,509	28,850	TOTAL TRANSFERS		33,868	33,868	33,868
76,466	91,512	29,350	TOTAL DEPT 901 EXPENSES		34,668	34,668	34,668
145,902	102,030	29,350	TOTAL FUND 110 REVENUES		34,668	34,668	34,668
TOTAL PERSONNEL SERVICES							
189	3	500	TOTAL MATERIALS & SERVICES		800	800	800
TOTAL CAPITAL OUTLAY							
TOTAL DEBT SERVICE							
76,277	91,509	28,850	TOTAL TRANSFERS		33,868	33,868	33,868
TOTAL CONTINGENCY							
TOTAL UEFB							
76,466	91,512	29,350	TOTAL FUND 110 EXPENSES		34,668	34,668	34,668

**FIRE EQUIPMENT
RESERVE FUND**

8/01/17
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BIJEAN
112-FIRE EQUIP RESERVE FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
23,610	43,847	64,200	3-01-0101	BEGINNING WORKING CAPITAL	79,000	79,000	79,000	
19	-----	448,620	3-10-0300	GIFTS, GRANTS & DONATIONS	-----	-----	-----	
-----	-----	1,000	3-10-0301	DONATIONS-FIRE TRK RESTOR	1,000	1,000	1,000	
219	403	400	3-10-1200	INTEREST ON INVESTMENTS	800	800	800	
-----	-----	-----	3-10-2207	MISCELLANEOUS INCOME	-----	-----	-----	
20,000	20,000	20,000	3-10-5701	TRANS FROM GENERAL FUND	-----	-----	-----	
43,848	64,250	534,220	T O T A L	DEPT 100 R E V E N U E S	80,800	80,800	80,800	

Fire Equipment Reserve – Fund 112
 Fire Reserve – Department 121

This fund accumulates money for future fire and EMS equipment expenditures for the Fire Department.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	500	500	This will be used to help restore the historic fire truck which is used in parades and on display, if donation or grant dollars are received.
5-20-0246	VENDOR MATERIAL	500	500	This will be used to help restore the historic fire truck which is used in parades and on display, if donation or grant dollars are received.

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BUDGET DOCUMENT
YEAR 2017-2018

112-FIRE EQUIP RESERVE FUND
121-FIRE EQUIP RESERVE FUND
-- HISTORICAL DATA --
2014-2015 2015-2016

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

-----	-----	500	5-20-0223	CONTRACTED SERVICES	500	500	500
-----	-----	500	5-20-0246	VENDOR MATERIALS	500	500	500

1,000	TOTAL MATERIALS & SERVICES	1,000	1,000	1,000
-------	----------------------------	-------	-------	-------

CAPITAL OUTLAY

-----	-----	-----	5-40-0355	PORTABLE EMS EQUIPMENT	-----	-----	-----
-----	-----	463,620	5-40-0359	FIRE DEPT RADIO UPGRADE	-----	-----	-----

463,620	TOTAL CAPITAL OUTLAY			
---------	----------------------	--	--	--

CONTINGENCY

-----	-----	69,600	5-70-0501	OPERATING CONTINGENCY	79,800	79,800	79,800
-------	-------	--------	-----------	-----------------------	--------	--------	--------

69,600	TOTAL CONTINGENCY	79,800	79,800	79,800
--------	-------------------	--------	--------	--------

534,220	TOTAL DEPT 121 EXPENSES	80,800	80,800	80,800
---------	-------------------------	--------	--------	--------

43,848	64,250	534,220	TOTAL FUND 112 REVENUES	80,800	80,800	80,800
--------	--------	---------	-------------------------	--------	--------	--------

1,000	TOTAL PERSONNEL SERVICES			
463,620	TOTAL MATERIALS & SERVICES	1,000	1,000	1,000
	TOTAL CAPITAL OUTLAY			
	TOTAL DEBT SERVICE			
	TOTAL TRANSFERS			
69,600	TOTAL CONTINGENCY	79,800	79,800	79,800
	TOTAL UEFB			

534,220	TOTAL FUND 112 EXPENSES	80,800	80,800	80,800
---------	-------------------------	--------	--------	--------

TRUST FUNDS

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BIJEAN
113-ONE HUNDRED YEAR TRUST
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
2,918	2,932	2,948	3-01-0101	BEGINNING WORKING CAPITAL	2,980	2,980	2,980	
15	19	12	3-10-1200	INTEREST	30	30	30	
2,933	2,951	2,960	T O T A L	DEPT 100 R E V E N U E S	3,010	3,010	3,010	

One Hundred Year (2089) Trust - Fund 113
One Hundred Year Trust - Department 137

The One Hundred Year Trust Fund was started with \$1,000 in donations in 1989 and will be used to accumulate money to fund a public amenity, fund a community celebration in the year 2089, and provide seed money for another one hundred year trust. It grows each year with interest earnings. The donations and interest earnings are restricted until 2089.

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BIJEAN
113-ONE HUNDRED YEAR TRUST
137-HUNDRED YR 2089 TRUST FND
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

UEFB							
-----	-----	2,960	5-90-0701	UNAPPROPRIATED ENDING FD.	3,010	3,010	3,010
		2,960		TOTAL UEFB	3,010	3,010	3,010
		2,960	T O T A L	DEPT 137 E X P E N S E S	3,010	3,010	3,010
2,933	2,951	2,960	T O T A L	FUND 113 R E V E N U E S	3,010	3,010	3,010
				TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES			
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
				TOTAL CONTINGENCY			
		2,960		TOTAL UEFB	3,010	3,010	3,010
		2,960	T O T A L	FUND 113 E X P E N S E S	3,010	3,010	3,010

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BIJEAN
114-MT. HOPE TRUST FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
357,611	376,842	396,020	3-01-0101	BEGINNING WORKING CAPITAL	414,787	414,787	416,787	
1,789	2,374	3,375	3-10-1200	INTEREST EARNINGS	5,300	5,300	5,300	
19,231	19,162	19,175	3-10-5707	TRANS FR GOLF - PRINCIPAL	18,800	18,800	18,800	
769	838	825	3-10-5711	TRANS FR GOLF - INTEREST	1,200	1,200	1,200	
379,400	399,216	419,395	T O T A L	DEPT 100 R E V E N U E S	440,087	440,087	442,087	

Mount Hope Trust – Fund 114
 Mount Hope Trust – Department 141

This fund started with donated funds and then grew annually from the sale of 40% cemetery lots and perpetual care income until 2009 when the Ordinance was amended and those sales were moved to the General Fund to help pay for the increasing cost of cemetery maintenance. The money in this fund was utilized to finance the golf course’s “back nine” loan, and the 01-02 and 02-03 golf course operating losses loaned from the General Fund. The initial amount of the loan was \$310,472 and was established on 7/1/2003. The loan was repaid and then refinanced in 2008-09. The remaining loan balance as of July 1, 2018 will be approximately \$91,000 (varies due to interest rate changes).

As stated in the trust documents the interest earned (from cash and on the interfund loan) is transferred to the General Fund to pay a portion of cemetery expenses.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-60-0601	TRANSFER TO GENERAL CEMETERY	4,200	6,500	The Local Government Investment Pool interest rate increased from 0.75% to 1.3% and is continuing to rise.

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BIJEAN
114-MT. HOPE TRUST FUND
141-MOUNT HOPE TRUST FUND

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
TRANSFERS							
2,558	3,212	4,200	5-60-0601	TRANS TO GENERAL CEMETERY	6,500	6,500	8,500
2,558	3,212	4,200		TOTAL TRANSFERS	6,500	6,500	8,500
UEFB							
-----	-----	415,195	5-90-0701	UNAPPROPRIATED ENDING FD.	433,587	433,587	433,587
		415,195		TOTAL UEFB	433,587	433,587	433,587
2,558	3,212	419,395	T O T A L	DEPT 141 E X P E N S E S	440,087	440,087	442,087
379,400	399,216	419,395	T O T A L	FUND 114 R E V E N U E S	440,087	440,087	442,087
				TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES			
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
2,558	3,212	4,200		TOTAL TRANSFERS	6,500	6,500	8,500
		415,195		TOTAL CONTINGENCY			
		415,195		TOTAL UEFB	433,587	433,587	433,587
2,558	3,212	419,395	T O T A L	FUND 114 E X P E N S E S	440,087	440,087	442,087

**SAM-O SWIM
FUND**

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BIJEAN
115-SAMO SWIM CENTER
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
29,447	86,486	178,830	3-01-0101	BEGINNING WORKING CAPITAL	9,000	9,000	9,000
3,190	2,899	3,346	3-10-0200	PRIOR YEARS TAXES	3,346	3,346	3,346
347	1,159	450	3-10-1200	INTEREST	250	250	250
800	-----	-----	3-10-2207	MISCELLANEOUS REVENUE	-----	-----	-----
25,000	-----	-----	3-10-3003	LEO ADLER GRANT	-----	-----	-----
10,000	-----	-----	3-10-3004	ASH GROVE FND GRANT	-----	-----	-----
-----	27,000	-----	3-10-3005	GRANT INCOME	-----	-----	-----
15,000	-----	-----	3-10-3006	OR COMMUNITY FND GRANT	-----	-----	-----
-----	60,000	-----	3-10-3007	FORD FAMILY GRANT	-----	-----	-----
-----	-----	30,000	3-10-3008	ENERGY TRUST INCENTIVE	-----	-----	-----
-----	-----	3,000	3-10-3009	YMCA SHOWER DONATION	-----	-----	-----
-----	-----	-----	3-10-3010	OTEC ENERGY REBATE	12,000	12,000	12,000
10,000	105,000	-----	3-10-5714	TRANSFER FROM GENERAL FD	-----	-----	-----
-----	-----	39,000	3-10-5715	TRANS-INTERFND LOAN EQUIP	-----	-----	-----
76,379	80,102	79,634	3-10-9900	CURRENT YEARS TAXES	83,466	83,466	83,466
170,163	362,646	334,260	T O T A L	DEPT 100 R E V E N U E S	108,062	108,062	108,062

Samo Swim Center – Fund 115
Samo Swim Center – Department 151

Samo Swim Center utilities and maintenance are funded with a 2.64% share of City property taxes collected. The City and the YMCA work together to share the costs of operating the swimming pool. The City entered into a new contract with the YMCA in 2017. This contract increased the burden on the City to pay for operating costs previously paid by the YMCA including janitorial, pool chemicals, lawn maintenance and internet service.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-0101	PUBLIC WORKS WAGES	13,000	11,000	This represents the City's labor contribution to the YMCA for pool maintenance.
5-20-0202	ELECTRIC POWER	30,000	29,000	The City is responsible for the electricity at the Swim Center.
5-20-0205	EQUIPMENT MAINTENANCE	8,000	12,000	This line item includes the replacement of two filters prior to the main pool pump (\$2,500) which will prevent damage to the pump. In addition, the main valve in the pit will replace the original valve from 1982. This valve allows for water level adjustments using the floor drain and gutter overflow (\$4,000).
5-20-0206	BUILDING MAINTENANCE	8,000	7,800	The 2017-18 budget includes repairs to the pool doors, the starting blocks and the cost of janitorial services that is now required to be paid by the City per the new contract.
5-20-0207	GROUND MAINTENANCE	1,000	6,800	Increase in the 2017-18 budget line was due to the new contract with the YMCA which requires the City to pay for lawn maintenance which approximates \$750 per month when necessary.
5-20-0252	HEATING FUEL	20,000	12,000	This is for heating costs at the pool facility. The savings are related to the new energy efficient heating system that was installed during 2016.

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BIJEAN
115-SAMO SWIM CENTER
151-SAMO SWIM CENTER

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
	2,623	13,000	5-10-0101	PUBLIC WORKS WAGES	11,000	11,000	11,000
4,311	348		5-10-0103	SUPERVISOR			
2,758	3,480		5-10-0106	SPECIALIST II			
1,048	190		5-10-0108	UTILITY WORKER			
122	1,495		5-10-0109	SPECIALIST			
18	353		5-10-0114	OVERTIME			
581	621		5-10-0115	SOCIAL SECURITY			
776	1,411		5-10-0116	PUBLIC EMPLOYEES RETRMENT			
286	278		5-10-0117	WORKER'S COMPENSATION			
2,139	2,459		5-10-0118	HEALTH INSURANCE			
12,039	13,258	13,000	TOTAL PERSONNEL SERVICES		11,000	11,000	11,000
MATERIALS & SERVICES							
28,036	28,615	30,000	5-20-0202	ELECTRIC POWER	29,000	29,000	29,000
12,641	7,455	8,000	5-20-0205	EQUIPMENT MAINTENANCE	12,000	12,000	12,000
952	8,823	8,000	5-20-0206	BUILDING MAINTENANCE	7,800	7,800	7,800
483	325	1,000	5-20-0207	GROUND MAINTENANCE	6,800	6,800	6,800
274	408	300	5-20-0220	DUES AND FEES	300	300	300
8,681	7,255	8,515	5-20-0223	CONTRACTED SERVICES	8,500	8,500	8,500
2,148	2,365	2,319	5-20-0224	EQUIP MAINT/REPLACE	1,962	1,962	1,962
2,660	4,001	3,626	5-20-0228	INSURANCE	3,615	3,615	3,615
11,027	10,856	20,000	5-20-0242	INFORMATION TECHNOLOGY			
4,737	4,026	4,500	5-20-0252	HEATING FUEL	12,000	12,000	12,000
			5-20-0263	POOL CHEMICALS	5,500	5,500	5,500
71,639	74,129	86,260	TOTAL MATERIALS & SERVICES		87,477	87,477	87,477
CAPITAL OUTLAY							
		220,000	5-40-0403	HEATING SYSTEM			
		15,000	5-40-0404	SHOWER UNITS			
	18,633		5-40-0405	SAND FILTER			
	72,500		5-40-0406	POOL RESURFACE			
			5-40-0408	POOL TILE			
	91,133	235,000	TOTAL CAPITAL OUTLAY				
TRANSFERS							
			5-60-0628	TRANS-FUND 108 INTER LOAN	8,091	8,091	8,091
			TOTAL TRANSFERS		8,091	8,091	8,091
CONTINGENCY							
			5-70-0501	OPERATING CONTINGENCY	1,494	1,494	1,494
			TOTAL CONTINGENCY		1,494	1,494	1,494
83,678	178,520	334,260	TOTAL DEPT 151 EXPENSES		108,062	108,062	108,062
170,163	362,646	334,260	TOTAL FUND 115 REVENUES		108,062	108,062	108,062

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BIJEAN
115-SAMO SWIM CENTER
151-SAMO SWIM CENTER

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
12,039	13,258	13,000		TOTAL PERSONNEL SERVICES	11,000	11,000	11,000	
71,639	74,129	86,260		TOTAL MATERIALS & SERVICES	87,477	87,477	87,477	
	91,133	235,000		TOTAL CAPITAL OUTLAY				
				TOTAL DEBT SERVICE				
				TOTAL TRANSFERS	8,091	8,091	8,091	
				TOTAL CONTINGENCY	1,494	1,494	1,494	
				TOTAL UEFB				
83,678	178,520	334,260	T O T A L	FUND 115 E X P E N S E S	108,062	108,062	108,062	

**JOHN SCHMITZ
TRUST FUND**

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BIJEAN
116-JOHN SCHMITZ TRUST FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
254,061	274,061	274,061	3-01-0101	BEGINNING WORKING CAPITAL	274,061	274,061	274,061	
1,371	1,726	3,000	3-10-1200	INTEREST EARNINGS	5,000	5,000	5,000	
20,000	-----	-----	3-10-5702	TRANS FROM GENERAL FUND	-----	-----	-----	
275,432	275,787	277,061	T O T A L	DEPT 100 R E V E N U E S	279,061	279,061	279,061	

John Schmitz Memorial Trust – Fund 116
 John Schmitz Memorial Trust – Department 161

The John Schmitz Memorial Trust Fund consists of a cash balance of \$274,061. The interest earned on this cash is transferred to the General Fund to pay for a portion of the Cemetery expenditures.

Account	Account Name	2017-18 Budget Amount	2018-19 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-60-0601	TRANSFER TO GENERAL CEMETERY	3,000	5,000	The Local Government Investment Pool interest rate increased from 0.75% to 1.3% and is continuing to increase.

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BIJEAN
116-JOHN SCHMITZ TRUST FUND
161-J SCHMITZ MEMORIAL TRUST
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED ACCT DESCRIPTION PROPOSED APPROVED ADOPTED
2016-2017

E X P E N S E S

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
TRANSFERS							
1,371	1,726	3,000	5-60-0601	TRANS TO GENERAL-CEMETERY	5,000	5,000	5,000
1,371	1,726	3,000		TOTAL TRANSFERS	5,000	5,000	5,000
UEFB							
-----	-----	274,061	5-90-0701	UNAPPROPRIATED ENDING FD.	274,061	274,061	274,061
		274,061		TOTAL UEFB	274,061	274,061	274,061
1,371	1,726	277,061		T O T A L DEPT 161 E X P E N S E S	279,061	279,061	279,061
275,432	275,787	277,061		T O T A L FUND 116 R E V E N U E S	279,061	279,061	279,061
				TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS & SERVICES			
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
1,371	1,726	3,000		TOTAL TRANSFERS	5,000	5,000	5,000
		274,061		TOTAL CONTINGENCY			
		274,061		TOTAL UEFB	274,061	274,061	274,061
1,371	1,726	277,061		T O T A L FUND 116 E X P E N S E S	279,061	279,061	279,061

GOLF COURSE FUND

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BIJEAN
123-GOLF COURSE OPERATION
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
3,919-	177-	10,000	3-01-0101	BEGINNING WORKING CAPITAL	17,500	17,500	17,500
1			3-10-1300	CONTRACT PYMT			
-----	500	-----	3-10-2207	MISCELLANEOUS REVENUE	-----	-----	-----
56,000	55,500	46,000	3-10-5701	TRANS FR GENERAL FUND	30,000	30,000	30,000
52,082	55,823	56,000	T O T A L	DEPT 100 R E V E N U E S	47,500	47,500	47,500

Golf Course Operation – Fund 123
 Golf Course – Department 231

The City owns Quail Ridge Golf Course, an 18-hole golf course. Management of the course is now provided by Brooks Golf Management, LLC. The City has a four year contract with Brooks Golf Management, LLC which ends December 31, 2020.

The City’s Golf Course Fund pays an annual interfund loan payment to Mt. Hope Trust Fund to repay a 2002-03 loan (renewed in 2008-09) for construction of the “back nine”.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-0101	WAGES & BENEFITS PUBLIC WORKS	3,500	6,000	The golf course equipment purchased in 2014 is no longer under warranty. The increase in public work’s labor is for the City’s mechanics to repair the equipment if necessary.
5-20-0222	SPECIAL CONTRACTED SERVICES	4,000	3,000	This pays for irrigation repairs that are the responsibility of the City based on the contract with the golf course concessionaire.
5-20-0246	VENDOR MATERIALS	6,783	5,500	This line item is used to pay for repairs of the irrigation system and other assets at the golf course.

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BIJEAN
123-GOLF COURSE OPERATION
231-GOLF COURSE MNT DEPT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
4,167	310	3,500	5-10-0101	WAGES/BENEFITS PUBLIC WRK	6,000	6,000	6,000
385			5-10-0104	EQUIPMENT OPERATOR II			
			5-10-0114	OVERTIME			
325	22		5-10-0115	SOCIAL SECURITY			
658	56		5-10-0116	PUBLIC EMPLOYEES RETIREME			
157	11		5-10-0117	WORKMEN'S COMPENSATION IN			
1,339	72		5-10-0118	HEALTH INSURANCE			
7,031	471	3,500	TOTAL PERSONNEL SERVICES		6,000	6,000	6,000
MATERIALS & SERVICES							
	499		5-20-0211	PRNTNG, ADVRTSNG, ELECTIO			
52			5-20-0220	FEES, DUES			
5,700	336	4,000	5-20-0222	SPECIAL CONTRACTED SERVIC	3,000	3,000	3,000
8,806	1,038	2,000	5-20-0223	CONTRACTED SERVICES	2,000	2,000	2,000
3,516	434	3,500	5-20-0224	INTERNAL EQUIP. RENTAL	3,600	3,600	3,600
4,194	6,308	5,717	5-20-0228	INSURANCE	5,619	5,619	5,619
72			5-20-0238	OPERATING SUPPLIES			
2,469	11,047	6,783	5-20-0246	VENDOR MATERIALS	5,500	5,500	5,500
419		500	5-20-0247	STORES MATERIAL	500	500	500
25,228	19,662	22,500	TOTAL MATERIALS & SERVICES		20,219	20,219	20,219
CAPITAL OUTLAY							
	417	5,000	5-40-0381	IRRIGATION PLAN			
	417	5,000	TOTAL CAPITAL OUTLAY				
TRANSFERS							
20,000	20,000	20,000	5-60-0602	TRANS TO MT HOPE (BACK 9)	20,000	20,000	20,000
20,000	20,000	20,000	TOTAL TRANSFERS		20,000	20,000	20,000
CONTINGENCY							
		5,000	5-70-0501	OPERATING CONTINGENCY	1,281	1,281	1,281
		5,000	TOTAL CONTINGENCY		1,281	1,281	1,281
52,259	40,550	56,000	TOTAL DEPT 231 EXPENSES		47,500	47,500	47,500
52,082	55,823	56,000	TOTAL FUND 123 REVENUES		47,500	47,500	47,500
7,031	471	3,500	TOTAL PERSONNEL SERVICES		6,000	6,000	6,000
25,228	19,662	22,500	TOTAL MATERIALS & SERVICES		20,219	20,219	20,219
	417	5,000	TOTAL CAPITAL OUTLAY				
			TOTAL DEBT SERVICE				
20,000	20,000	20,000	TOTAL TRANSFERS		20,000	20,000	20,000
		5,000	TOTAL CONTINGENCY		1,281	1,281	1,281
			TOTAL UEFB				
52,259	40,550	56,000	TOTAL FUND 123 EXPENSES		47,500	47,500	47,500

**BUILDING
INSPECTIONS
FUND**

8/01/17
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BIJEAN
127-BUILDING INSPECTIONS
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
119,629	103,823	163,566	3-01-0101	BEGINNING WORKING CAPITAL	216,330	216,330	216,330
-----	30	-----	3-10-0600	BUILDING INVESTIGATIONS	-----	-----	-----
750	450	600	3-10-0613	ELEC INSPEC - MINOR	400	400	400
360	430	300	3-10-0614	PERMITS FENCING CITY	300	300	300
7,633	10,918	9,000	3-10-0630	CITY RESIDENTIAL PLUMBING	7,500	7,500	7,500
9,641	10,782	11,500	3-10-0631	CITY MECHANICAL PERMIT	15,000	15,000	15,000
63	35	100	3-10-0632	CITY MECHANICAL PLAN REVW	200	200	200
18,662	30,565	26,500	3-10-0633	CITY BUILDING PLAN REVIEW	22,000	22,000	22,000
3,340	-----	1,000	3-10-0634	CITY BLDG FIRE & LIFE SFT	250	250	250
36,822	49,280	43,000	3-10-0635	CITY STRUCTURAL	34,000	34,000	34,000
2,334	-----	1,000	3-10-0636	CITY MANUFACTURED HOME	3,000	3,000	3,000
210	180	200	3-10-0638	CITY M.H. ADMINISTRATIVE	400	400	400
25,871	28,861	26,500	3-10-0639	CITY ELECTRICAL	22,000	22,000	22,000
143	558	750	3-10-0640	CITY ELECTRICAL PLAN REVW	400	400	400
1,941	1,364	2,000	3-10-0641	CITY COMMERCIAL PLUMBING	3,300	3,300	3,300
-----	-----	100	3-10-0642	CITY COMM PLUMBING PLAN R	100	100	100
-----	838	600	3-10-0643	CITY ELEC MASTER PERMITS	600	600	600
60	120	160	3-10-0660	COUNTY M.H. ADMIN FEE	120	120	120
6,703	7,727	7,000	3-10-0661	COUNTY RESIDENTIAL PLUMBNG	14,000	14,000	14,000
9,353	8,543	9,000	3-10-0662	COUNTY MECHANICAL	11,500	11,500	11,500
1,063	61	100	3-10-0663	CO MECHANICAL PLAN REVIEW	100	100	100
21,723	40,946	38,500	3-10-0664	COUNTY BLDG PLAN REVIEW	37,000	37,000	37,000
196	-----	300	3-10-0665	CO BLDG FIRE & LIFE SFTY	300	300	300
41,882	66,157	60,000	3-10-0666	COUNTY STRUCTURAL	70,000	70,000	70,000
2,364	5,134	4,500	3-10-0667	CO MANUFACTURED HOMES	4,000	4,000	4,000
32,642	41,999	34,000	3-10-0669	COUNTY ELECTRICAL	45,000	45,000	45,000
-----	1,252	1,500	3-10-0670	COUNTY COMMERCIAL PLUMBNG	1,000	1,000	1,000
229	471	500	3-10-0672	COUNTY ELEC PLAN REVIEW	500	500	500
-----	-----	500	3-10-0680	INVESTIGATION FEE	1,000	1,000	1,000
20,963	27,871	25,308	3-10-0681	STATE SURCHARGE	27,774	27,774	27,774
278	-----	-----	3-10-0684	MANF HOME REINSPECTION	-----	-----	-----
675	1,033	850	3-10-1200	INTEREST	2,500	2,500	2,500
1,172	2,641	1,000	3-10-2207	MISC REV/DESIGN REV FEE	500	500	500
366,702	442,069	469,934	T O T A L	DEPT 100 R E V E N U E S	541,074	541,074	541,074

Building Inspection Fund – Fund 127
 Building Inspection Department – Department 110

The Building Inspection Department provides all the building inspections for Baker City and Baker County. During the last two years the City has seen an uptake in the number of permits sold which indicates the economy in Baker County is starting to recover. The 2017-18 budget reflects 1 fte Building Official, 1 fte Permit Technician and a 0.32 fte for part time inspectors.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0220	DUES AND FEES	4,000	5,000	These funds are used to pay for merchant credit card charges and membership dues in related professional organizations.
5-20-0221	ELECTRICAL INSPECTION SERVICE	55,000	65,000	The City's electrical inspection services are contracted. The increase is due to the anticipated increase in electrical permits.
5-20-0235	REFUNDS	1,500	2,000	This line is for refunds to customers.
5-20-0240	STATE SURCHARGE	25,308	27,774	The state collects a 12% surcharge on the sale of permits.
5-20-0242	INFORMATION TECHNOLOGY	1,000	7,500	This line item increased \$6,500 of which \$6,000 is for the purchase of a scanner to use for oversized building plans. Plans are reviewed and stored electronically using the State of Oregon's Accela software system.

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BIJEAN
127-BUILDING INSPECTIONS
110-BUILDING DEPT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
75,727	51,160	60,580	5-10-0104	BUILDING OFFICIAL	60,414	60,414	60,414
3,350	1,592	3,700	5-10-0106	BLDG INSPECTION SPECIALIS	18,075	18,075	18,075
23,080	30,263	35,791	5-10-0110	BLDG INSPECTION CLERK	37,782	37,782	37,782
-----	-----	-----	5-10-0111	BLDG.DEPT.TEMPORARY LABOR	-----	-----	-----
697	136	1,000	5-10-0113	PUBLIC WORKS LABOR	1,000	1,000	1,000
-----	115	-----	5-10-0114	OVERTIME	-----	-----	-----
7,358	6,428	7,874	5-10-0115	SOCIAL SECURITY	9,113	9,113	9,113
18,890	13,149	16,771	5-10-0116	PERS	19,883	19,883	19,883
1,287	857	1,172	5-10-0117	WORKERS' COMPENSATION INS	1,001	1,001	1,001
25,950	25,364	31,342	5-10-0118	HEALTH INSURANCE	32,257	32,257	32,257
360	317	360	5-10-0122	EMPLOYEE BENEFITS	360	360	360
1,212	981	2,000	5-10-0123	COMPENSATED ABSENCE ACCRL	2,000	2,000	2,000
-----	-----	1,500	5-10-0124	COMPENSATION SELLS	1,500	1,500	1,500
286	4,357	-----	5-10-0127	PAYOUT AT TERMINATION	-----	-----	-----
155,773	132,757	162,090		TOTAL PERSONNEL SERVICES	183,385	183,385	183,385
1.69	1.69	2.05		TOTAL FTE'S	2.32	2.32	2.32
MATERIALS & SERVICES							
749	756	750	5-20-0201	TELEPHONE	750	750	750
632	1,619	2,000	5-20-0203	TRAINING & TRAVEL	2,000	2,000	2,000
1,477	681	1,500	5-20-0205	EQUIPMENT MAINTENANCE	1,500	1,500	1,500
23	245	500	5-20-0211	PRNTNG, ADVRTSNG, ELECTIO	500	500	500
463	361	400	5-20-0212	COPY MACHINE SUPPLIES	400	400	400
1,000	1,000	1,000	5-20-0213	AUDIT	1,000	1,000	1,000
961	1,125	1,500	5-20-0215	OFFICE SUPPLIES	500	500	500
4,173	4,256	4,000	5-20-0220	DUES AND FEES	5,000	5,000	5,000
49,187	48,826	70,000	5-20-0221	ELECTRICAL INSP SERVICE	65,000	65,000	65,000
1,868	2,021	3,500	5-20-0223	CONTRACTED SERVICES	3,500	3,500	3,500
1,017	1,529	1,387	5-20-0228	INSURANCE	1,382	1,382	1,382
2,078	831	3,500	5-20-0231	GASOLINE & OIL	3,000	3,000	3,000
486	1,469	1,500	5-20-0235	REFUNDS	2,000	2,000	2,000
21,397	28,053	30,308	5-20-0240	STATE SURCHARGE	27,774	27,774	27,774
411	1,450	1,000	5-20-0242	INFORMATION TECHNOLOGY	7,500	7,500	7,500
47	71	200	5-20-0244	POSTAGE	200	200	200
18,614	18,951	22,845	5-20-0270	ADMIN SERVICES INDIRECT	26,390	26,390	26,390
-----	-----	500	5-20-0300	NON-CAPITAL EQUIPMENT	500	500	500
104,583	113,244	146,390		TOTAL MATERIALS & SERVICES	148,896	148,896	148,896
CAPITAL OUTLAY							
-----	-----	28,000	5-40-0311	INSPECTION VEHICLE	-----	-----	-----
CONTINGENCY							
-----	-----	-----	5-70-0501	CONTINGENCY	20,000	20,000	40,000
TOTAL CONTINGENCY							
					20,000	20,000	40,000

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BIJEAN
127-BUILDING INSPECTIONS
110-BUILDING DEPT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
UEFB							
-----	-----	133,454	5-90-0701	UNAPPROPRIATED ENDING FB	188,793	188,793	168,793
		133,454		TOTAL UEFB	188,793	188,793	168,793
260,356	246,001	469,934	T O T A L	DEPT 110 E X P E N S E S	541,074	541,074	541,074
366,702	442,069	469,934	T O T A L	FUND 127 R E V E N U E S	541,074	541,074	541,074
155,773	132,757	162,090		TOTAL PERSONNEL SERVICES	183,385	183,385	183,385
104,583	113,244	146,390		TOTAL MATERIALS & SERVICES	148,896	148,896	148,896
		28,000		TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
				TOTAL CONTINGENCY	20,000	20,000	40,000
		133,454		TOTAL UEFB	188,793	188,793	168,793
260,356	246,001	469,934	T O T A L	FUND 127 E X P E N S E S	541,074	541,074	541,074
1.69	1.69	2.05	T O T A L	FUND 127 F T E ' S	2.32	2.32	2.32

TREE CITY FUND

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BIJEAN
129-TREE CITY FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
69	3,319	2,700	3-01-0101	BEGINNING WORKING CAPITAL	4,300	4,300	4,300
639	-----	-----	3-10-0300	DONATIONS	-----	-----	-----
24	32	20	3-10-1200	INTEREST	75	75	75
-----	883	-----	3-10-2207	MISC REVENUE	-----	-----	-----
1,504	1,800	1,000	3-10-4322	OTEC TREE REPLACEMENT PRG	1,000	1,000	1,000
6,000	4,000	4,000	3-10-5710	TRANSFER FROM GENERAL FD	2,000	-----	-----
3,871	-----	-----	3-10-5711	TRANS FR SMALL MISC GRANT	-----	-----	-----
12,107	10,034	7,720	T O T A L	DEPT 100 R E V E N U E S	7,375	5,375	5,375

Tree City Fund – Fund 129
 Tree City – Department 129

This fund collects sidewalk variance fees designated for street tree planting and is overseen by the City’s Tree Board.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-10-0101	PUBLIC WORKS LABOR	4,000	1,000	Public Works labor is funded by a transfer from the General Fund and will be used to track City staffs’ time attending Tree Board meetings, planning and performing planting projects and other tree projects.
5-20-0245	TREE VOUCHERS	1,500	1,500	These vouchers are provided by OTEC and administered by the City for OTEC consumers that are required to take down a tree that is considered hazardous due to its encroachment on transmission lines. The amount budgeted includes unexpired tree vouchers from 2016-17.

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BIJEAN
129-TREE CITY FUND
129-TREE CITY FUND

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
PERSONNEL SERVICES							
3,950	2,422	4,000	5-10-0101	PUBLIC WORKS LABOR	3,000	1,000	1,000
288	179	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
863	581	-----	5-10-0116	PUBLIC EMPLOYEES RETIREME	-----	-----	-----
75	36	-----	5-10-0117	WORKMEN'S COMPENSATION IN	-----	-----	-----
825	651	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
6,001	3,869	4,000	TOTAL PERSONNEL SERVICES		3,000	1,000	1,000
MATERIALS & SERVICES							
-----	784	500	5-20-0223	CONTRACTED SERVICES	500	500	500
1,691	219	1,500	5-20-0245	TREE VOUCHERS	1,500	1,500	1,500
698	410	1,520	5-20-0246	VENDOR MATERIAL	1,975	1,975	1,975
399	-----	200	5-20-0247	STORES MATERIAL	400	400	400
2,788	1,413	3,720	TOTAL MATERIALS & SERVICES		4,375	4,375	4,375
8,789	5,282	7,720	TOTAL DEPT 129 EXPENSES		7,375	5,375	5,375
12,107	10,034	7,720	TOTAL FUND 129 REVENUES		7,375	5,375	5,375
6,001	3,869	4,000	TOTAL PERSONNEL SERVICES		3,000	1,000	1,000
2,788	1,413	3,720	TOTAL MATERIALS & SERVICES		4,375	4,375	4,375
TOTAL CAPITAL OUTLAY							
TOTAL DEBT SERVICE							
TOTAL TRANSFERS							
TOTAL CONTINGENCY							
TOTAL UEFB							
8,789	5,282	7,720	TOTAL FUND 129 EXPENSES		7,375	5,375	5,375

**SIDEWALK
UTILITY FUND**

8/01/17
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BIJEAN
130-SIDEWALK UTILITY FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
75,373	108,016	121,000	3-01-0101	BEGINNING WORKING CAPITAL	147,000	147,000	147,000	
448	818	700	3-10-1200	INTEREST	1,500	1,500	1,500	
55,323	55,855	55,000	3-10-3001	SIDEWALK UTILITY FEE	-----	-----	-----	
131,144	164,689	176,700	T O T A L	DEPT 100 R E V E N U E S	148,500	148,500	148,500	

Sidewalk Utility Fund – Fund 130
Sidewalk Utility Grants – Department 130

This fund was created as a result of Ordinance 3284 and renewed by Ordinance 3318 which imposes a sidewalk utility fee to be used for the reconstruction and maintenance of sidewalks within the public rights of way within Baker City. This department accounts for the sidewalk grant program. By resolution 75% of the amount collected from the sidewalk utility fee from March to February of each year to the establishment of a grant program to assist citizens with the repair and replacement of their existing sidewalks.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	4,500	5,000	This line will be used to pay for contract services required for ADA accessible curbs and pavement restoration if needed.
5-20-0241	SIDEWALK GRANTS	23,317	25,000	The City Council approved by Resolution the allocation of utility fees for grants to be 75% of the collected fees. A cutoff date of March 1 st is used for budgeting purposes and to determine funding availability prior to the application review date in May.
5-20-0247	STORES MATERIAL	3,500	3,500	This line will be used for the cost of ADA truncated dome pads if required.

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BIJEAN
130-SIDEWALK UTILITY FUND
130-SIDEWALK UTILITY GRANTS
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2017-2018

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

E X P E N S E S							
PERSONNEL SERVICES							
2,578	3,534	5,789	5-10-0112	PUBLIC WORKS WAGES	5,500	5,500	5,500
187	261	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
565	787	-----	5-10-0116	PUBLIC EMPLOYEES RETIREMT	-----	-----	-----
45	22	-----	5-10-0117	WORKMEN'S COMPENSATION IN	-----	-----	-----
540	990	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
3,915	5,594	5,789	TOTAL PERSONNEL SERVICES		5,500	5,500	5,500
MATERIALS & SERVICES							
-----	-----	4,500	5-20-0223	CONTRACTED SERVICES	5,000	5,000	5,000
17,558	14,910	23,317	5-20-0241	SIDEWALK GRANTS	25,000	25,000	25,000
-----	152	1,000	5-20-0246	VENDOR MATERIAL	1,000	1,000	1,000
-----	575	3,500	5-20-0247	STORES MATERIAL	3,500	3,500	3,500
1,654	1,783	3,284	5-20-0270	ADMIN SERVICES INDIRECT	3,520	3,520	3,520
19,212	17,420	35,601	TOTAL MATERIALS & SERVICES		38,020	38,020	38,020
CONTINGENCY							
-----	-----	20,000	5-70-0501	CONTINGENCY	20,000	20,000	20,000
-----	-----	20,000	TOTAL CONTINGENCY		20,000	20,000	20,000
UEFB							
-----	-----	40,150	5-90-0701	UNAPPROPRIATED ENDING FB	24,980	24,980	24,980
-----	-----	40,150	TOTAL UEFB		24,980	24,980	24,980
23,127	23,014	101,540	TOTAL DEPT 130 EXPENSES		88,500	88,500	88,500

Sidewalk Utility Fund – Fund 130
 Sidewalk Utility Projects – Department 131

This fund was created as a result of Ordinance 3284 and renewed by Ordinance 3318 which imposes a sidewalk utility fee to be used for the construction, reconstruction, and maintenance of sidewalks within the public rights of way within Baker City. By resolution 25% of the amount collected from the sidewalk utility fee from March to February each year to the construction of new sidewalks or the replacement of existing sidewalks.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-60-0181	TRANSFER TO STREET FUND	-	60,000	These funds will be used for sidewalk and ADA work on the Auburn Street project.

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BIJEAN
130-SIDEWALK UTILITY FUND
131-SIDEWALK UTILITY PROJECTS
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

-----	-----	60,000	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
-----	-----	5,160	5-20-0270	ADMIN SERVICES INDIRECT	-----	-----	-----

65,160 T O T A L MATERIALS & SERVICES

TRANSFERS

-----	-----	10,000	5-60-0181	TRANSFER TO STREET FUND	60,000	60,000	60,000
-------	-------	--------	-----------	-------------------------	--------	--------	--------

10,000 T O T A L TRANSFERS

75,160 T O T A L DEPT 131 E X P E N S E S

131,144	164,689	176,700	T O T A L FUND 130 R E V E N U E S	148,500	148,500	148,500
---------	---------	---------	------------------------------------	---------	---------	---------

3,915	5,594	5,789	TOTAL PERSONNEL SERVICES	5,500	5,500	5,500
-------	-------	-------	--------------------------	-------	-------	-------

19,212	17,420	100,761	TOTAL MATERIALS & SERVICES	38,020	38,020	38,020
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TOTAL CAPITAL OUTLAY

TOTAL DEBT SERVICE

10,000			TOTAL TRANSFERS	60,000	60,000	60,000
--------	--	--	-----------------	--------	--------	--------

20,000			TOTAL CONTINGENCY	20,000	20,000	20,000
--------	--	--	-------------------	--------	--------	--------

40,150			TOTAL UEFB	24,980	24,980	24,980
--------	--	--	------------	--------	--------	--------

23,127	23,014	176,700	T O T A L FUND 130 E X P E N S E S	148,500	148,500	148,500
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**ANTHONY SILVERS
STREET TREE FUND**

8/01/17
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BIJEAN
131-SILVERS ST TREE TRUST FND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
497,867	562,846	629,000	3-01-0101	BEGINNING WORKING CAPITAL	664,500	664,500	664,500
2,663			3-10-0300	ANTHONY SILVERS BEQUEST			
			3-10-0900	INCIDENTAL SALES			
2,802	3,805	4,000	3-10-1200	INTEREST	7,500	7,500	7,500
56,154	71,186	26,207	3-10-5701	TRANS FR LID FUND 110	31,034	31,034	31,034
5,123	3,302	2,643	3-10-5702	TRANS LID FUND-INTEREST	2,834	2,834	2,834
564,609	641,139	661,850	T O T A L	DEPT 100 R E V E N U E S	705,868	705,868	705,868

Silvers Street Tree Trust Fund – Fund 131
Street Trees – Department 903

This fund was created in 2012 from a bequest from Anthony Silvers. Ordinance 3314 establishes this fund and provides that the principal be perpetually maintained in an account and that the income thereof be used solely for the purpose of the planting and/or replanting of street trees within the City of Baker City. These funds are available for the benefit of both public and private entities for tree plantings within the city limits of Baker City.

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BIJEAN
131-SILVERS ST TREE TRUST FND
903-STREET TREES

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
PERSONNEL SERVICES							
-----	783	3,500	5-10-0112	PUBLIC WORK WAGES	4,500	4,500	4,500
-----	56	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
-----	124	-----	5-10-0116	PUBLIC EMPLOYEES RETIREMT	-----	-----	-----
-----	28	-----	5-10-0117	WORKMEN'S COMPENSATION IN	-----	-----	-----
-----	272	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
	1,263	3,500	TOTAL	PERSONNEL SERVICES	4,500	4,500	4,500
MATERIALS & SERVICES							
-----	285	3,250	5-20-0223	CONTRACTED SERVICES	4,750	4,750	4,750
-----	-----	2,500	5-20-0241	STREET TREE GRANTS	2,500	2,500	2,500
-----	1,477	4,750	5-20-0246	VENDOR MATERIAL-TREES	7,150	7,150	7,150
-----	472	-----	5-20-0247	STORES MATERIAL	-----	-----	-----
	1,762	10,500	TOTAL	MATERIALS & SERVICES	14,400	14,400	14,400
UEFB							
-----	-----	641,207	5-90-0701	UEFB-RESTRICTED	676,634	676,634	676,634
-----	-----	6,643	5-90-0702	UEFB-UNRESTRICTED (INT)	10,334	10,334	10,334
		647,850	TOTAL	UEFB	686,968	686,968	686,968
	1,762	4,148	661,850	T O T A L DEPT 903 E X P E N S E S	705,868	705,868	705,868
	564,609	641,139	661,850	T O T A L FUND 131 R E V E N U E S	705,868	705,868	705,868
	1,263	3,500	TOTAL	PERSONNEL SERVICES	4,500	4,500	4,500
	1,762	10,500	TOTAL	MATERIALS & SERVICES	14,400	14,400	14,400
			TOTAL	CAPITAL OUTLAY			
			TOTAL	DEBT SERVICE			
			TOTAL	TRANSFERS			
			TOTAL	CONTINGENCY			
		647,850	TOTAL	UEFB	686,968	686,968	686,968
	1,762	4,148	661,850	T O T A L FUND 131 E X P E N S E S	705,868	705,868	705,868

**RECLAIMED
WATER USE FUND**

8/01/17
8:21 AM

BIJEAN
132-RECLAIMED WATER USE FUND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
267,224	373,073	459,596	3-01-0101	BEGINNING WORKING CAPITAL	546,107	546,107	546,107	
1,573	2,649	2,500	3-10-1200	INTEREST INCOME	6,000	6,000	6,000	
109,708	108,243	109,825	3-10-3001	WASTEWATER SERVICE CHARGE	109,825	109,825	109,825	
378,505	483,965	571,921	T O T A L	DEPT 100 R E V E N U E S	661,932	661,932	661,932	

Reclaimed Water Use Fund - Fund 132
Reclaimed Water Use – Department 132

This fund was requested by City Council to track the resources and expenditures needed for the City's "Reclaimed Water Use" project to be in compliance with future Department of Environmental Quality (DEQ) requirements for treated wastewater effluent disposal. This fund receives \$2.00 per month for residential accounts and 8¢ per unit for commercial accounts.

8/01/17
8:21 AM

BIJEAN
132-RECLAIMED WATER USE FUND
132-RECLAIMED WATER USE

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
E X P E N S E S							
MATERIALS & SERVICES							
5,433	5,412	5,491	5-20-0274	IN LIEU OF FRANCHISE FEE	5,491	5,491	5,491
5,433	5,412	5,491		TOTAL MATERIALS & SERVICES	5,491	5,491	5,491
CAPITAL OUTLAY							
-----	19,500	25,000	5-40-0357	FEASIBILITY STUDY	-----	-----	-----
	19,500	25,000		TOTAL CAPITAL OUTLAY			
CONTINGENCY							
-----	-----	90,000	5-70-0501	CONTINGENCY	90,000	90,000	90,000
		90,000		TOTAL CONTINGENCY	90,000	90,000	90,000
UEFB							
-----	-----	451,430	5-90-0701	UEFB (UNAPPROPRIATED)	566,441	566,441	566,441
		451,430		TOTAL UEFB	566,441	566,441	566,441
5,433	24,912	571,921	T O T A L	DEPT 132 E X P E N S E S	661,932	661,932	661,932
378,505	483,965	571,921	T O T A L	FUND 132 R E V E N U E S	661,932	661,932	661,932
5,433	5,412	5,491		TOTAL PERSONNEL SERVICES			
	19,500	25,000		TOTAL MATERIALS & SERVICES	5,491	5,491	5,491
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
		90,000		TOTAL TRANSFERS			
		451,430		TOTAL CONTINGENCY	90,000	90,000	90,000
				TOTAL UEFB	566,441	566,441	566,441
5,433	24,912	571,921	T O T A L	FUND 132 E X P E N S E S	661,932	661,932	661,932

8/01/17
8:21 AM

BIJEAN
133-RESORT UTILITY UNDERGRND
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
13,597	-----	-----	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	-----	
13,597			T O T A L DEPT 100 R E V E N U E S					

8/01/17
8:21 AM

BIJEAN
133-RESORT UTILITY UNDERGRND
133-RESORT STREET UNDERGROUND
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

TRANSFERS
13,597
13,597
13,597
13,597
13,597
13,597

5-60-0112 TRANSFER TO LID FUND

TOTAL TRANSFERS

TOTAL DEPT 133 EXPENSES

TOTAL FUND 133 REVENUES

TOTAL PERSONNEL SERVICES
TOTAL MATERIALS & SERVICES
TOTAL CAPITAL OUTLAY
TOTAL DEBT SERVICE
TOTAL TRANSFERS
TOTAL CONTINGENCY
TOTAL UEFB

TOTAL FUND 133 EXPENSES

PLAYGROUND EQUIPMENT

8/01/17
8:21 AM

BIJEAN
134-PLAYGROUND IMPROVEMENT
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
382-	3,695	26,660	3-01-0101	BEGINNING WORKING CAPITAL	5,208	5,208	5,208	
2,736	15,025	-----	3-10-0300	GIFTS, GRANTS & DONATIONS	-----	-----	-----	
15	89	-----	3-10-1200	INTEREST INCOME	-----	-----	-----	
9,000	8,000	4,500	3-10-5702	TRANS FROM GENERAL FUND	2,000	-----	-----	
11,369	26,809	31,160	T O T A L	DEPT 100 R E V E N U E S	7,208	5,208	5,208	

State and Federal Grants Playground Improvement - Fund 134
Playground Equipment – Department 134

This fund is for playground improvements and playground equipment at the City's various parks. The City completed an improvement project at Cedar Acres Park in 2016-17 which was funded in part by an Ash Grove Charitable Foundation grant award.

8/01/17
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BIJEAN

BUDGET DOCUMENT
YEAR 2017-2018

134-PLAYGROUND IMPROVEMENT
134-PLAYGROUND EQUIPMENT
-- HISTORICAL DATA --

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
PERSONNEL SERVICES							
128	-----	1,000	5-10-0101	WAGES	1,000	1,000	1,000
9	-----	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
20	-----	-----	5-10-0116	PERS	-----	-----	-----
-----	-----	-----	5-10-0117	WORKMEN'S COMPENSATION IN	-----	-----	-----
19	-----	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----
176	-----	1,000	TOTAL PERSONNEL SERVICES		1,000	1,000	1,000
MATERIALS & SERVICES							
633	-----	5,000	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
-----	-----	227	5-20-0224	EQUIP MAINT/REPLACE	227	227	227
6,864	117	24,933	5-20-0246	VENDOR MATERIAL	1,500	1,500	1,500
-----	-----	-----	5-20-0247	STORES MATERIAL	-----	-----	-----
7,497	117	30,160	TOTAL MATERIALS & SERVICES		1,727	1,727	1,727
UEFB							
-----	-----	-----	5-90-0701	UNAPPROPRIATED ENDING FND	4,481	2,481	2,481
TOTAL UEFB							
					4,481	2,481	2,481
7,673	117	31,160	TOTAL DEPT 134 EXPENSES		7,208	5,208	5,208
11,369	26,809	31,160	TOTAL FUND 134 REVENUES		7,208	5,208	5,208
TOTAL PERSONNEL SERVICES							
176	-----	1,000			1,000	1,000	1,000
7,497	117	30,160	TOTAL MATERIALS & SERVICES		1,727	1,727	1,727
TOTAL CAPITAL OUTLAY							
TOTAL DEBT SERVICE							
TOTAL TRANSFERS							
TOTAL CONTINGENCY							
					4,481	2,481	2,481
7,673	117	31,160	TOTAL FUND 134 EXPENSES		7,208	5,208	5,208

**GOLF COURSE
CAPITAL
PROJECTS FUND**

8/01/17
8:21 AM

BIJEAN
135-GOLF COURSE CAPITAL PROJ
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
-----	1,135	-----	3-01-0101	BEGINNING WORKING CAPITAL	900	900	900	
135	209	-----	3-10-1200	INTEREST	100	100	100	
41,744	40,435	40,562	3-10-1300	EQUIPMENT LEASE PAYMENT	44,554	44,554	44,554	
-----	-----	-----	3-10-1301	GOLF CART LEASE PAYMENT	5,000	5,000	5,000	
1,000	-----	-----	3-10-4101	OTEC DONATION-IRRIGATION	-----	-----	-----	
-----	12,500	-----	3-10-4102	LEO ADLER GRANT	-----	-----	-----	
-----	1,500	-----	3-10-4103	GOLF CLUB DON-IRRIGATION	-----	-----	-----	
7,000	5,000	-----	3-10-5702	TRANS FROM GENERAL FUND	-----	-----	-----	
242,378	6,245	-----	3-10-5711	INTERFUND LOAN -EQUIP FD	71,000	71,000	71,000	
292,257	67,024	40,562	T O T A L	DEPT 100 R E V E N U E S	121,554	121,554	121,554	

Golf Course Capital Projects – Fund 135
 Golf Course Capital Projects – Department 135

This fund, using an interfund loan from the Equipment and Vehicle Fund, purchased new equipment to replace the equipment that belonged to the previous golf concessionaire. The concessionaire pays monthly equipment lease payments March through October to pay for this equipment over a seven year period. This fund will also collect revenue earned in excess of golf course expense, if any, that will be used for capital projects at the golf course.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-40-0382	AERIFIER	-	6,000	The golf course's current aerifier is beyond repair and the golf course superintendent had to borrow one from the La Grande course to get through this spring. This equipment if purchased would be added into the lease payments the concessionaire pays to the City.
5-40-0383	GATOR	-	6,000	The engine in the golf course's current gator is beyond repair and although the current gator is expected to last until the beginning of the 2017-18 fiscal year it is not expected to last for the entire golf season. This equipment if purchased would be added into the lease payments the concessionaire pays to the City
5-40-0384	GOLF CARTS	-	71,000	The golf course concessionaire currently leases the golf carts used at Quail Ridge. Cart rentals are a significant source of revenue at the golf course and that revenue is currently being passed on to the owner of the carts. If the City owned its own golf carts the revenue generated from them could be used to both support the concessionaire and generate a reserve to be used for future golf course equipment purchases. The City is proposing purchasing 15 new golf carts that would be leased back to the concessionaire. The lease payments charged to the concessionaire would be set high enough to both repay the interfund loan (used for the purchase) and set aside a reserve in the Golf Course Capital Projects Fund to be used for future golf course equipment purchases.

8/01/17
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BIJEAN

BUDGET DOCUMENT

135-GOLF COURSE CAPITAL PROJ
135-GOLF COURSE CAPITAL PROJ

YEAR 2017-2018

-- HISTORICAL DATA --
2014-2015 2015-2016

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

CAPITAL OUTLAY

197,612	-----	-----	5-40-0378	GOLF COURSE EQUIPMENT	-----	-----	-----
13,831	-----	-----	5-40-0379	TORO IRRIGATION PACKAGE	-----	-----	-----
	6,245	-----	5-40-0380	EQUIP-TIEDEMANN START UP	-----	-----	-----
	20,000	-----	5-40-0381	IRRIGATION PLAN	-----	-----	-----
	-----	-----	5-40-0382	AERIFIER	6,000	6,000	6,000
	-----	-----	5-40-0383	GATOR	6,000	6,000	6,000
	-----	-----	5-40-0384	GOLF CARTS	71,000	71,000	71,000
211,443	26,245		TOTAL CAPITAL OUTLAY		83,000	83,000	83,000
TRANSFERS							
42,000	-----	-----	5-60-0111	TRANS TO FUND 108-EQUIP	-----	-----	-----
37,678	40,308	40,562	5-60-0112	TRANS TO FUND 108-LOAN	33,554	33,554	33,554
	-----	-----	5-60-0113	TRANS TO FUND 108-CART LN	3,190	3,190	3,190
79,678	40,308	40,562	TOTAL TRANSFERS		36,744	36,744	36,744
CONTINGENCY							
	-----	-----	5-70-0501	CONTINGENCY	1,810	1,810	1,810
			TOTAL CONTINGENCY		1,810	1,810	1,810
291,121	66,553	40,562	TOTAL DEPT 135 EXPENSES		121,554	121,554	121,554
292,257	67,024	40,562	TOTAL FUND 135 REVENUES		121,554	121,554	121,554
TOTAL PERSONNEL SERVICES							
TOTAL MATERIALS & SERVICES							
211,443	26,245		TOTAL CAPITAL OUTLAY		83,000	83,000	83,000
TOTAL DEBT SERVICE							
79,678	40,308	40,562	TOTAL TRANSFERS		36,744	36,744	36,744
TOTAL CONTINGENCY							
TOTAL UEFB							
291,121	66,553	40,562	TOTAL FUND 135 EXPENSES		121,554	121,554	121,554

GRANT FUNDS

8/01/17
8:21 AM

BIJEAN
162-S&F GRNT FUND-FAA AIRPRT
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
853	5,353	3,500	3-01-0101	BEGINNING WORKING CAPITAL	10,000	10,000	10,000
-----	-----	-----	3-10-2207	MISC REV/REFUNDS	-----	-----	-----
-----	127,188	1,222,773	3-10-4002	FAA GRANT	1,200,000	1,200,000	1,200,000
-----	-----	416,200	3-10-4314	CONNECT OR VI GRANT	400,000	400,000	400,000
7,500	15,000	7,500	3-10-5701	TRANS FROM GF FAA MATCH	-----	-----	-----
8,353	147,541	1,649,973	T O T A L	DEPT 100 R E V E N U E S	1,610,000	1,610,000	1,610,000

State and Federal Grants FAA Airport - Fund 162
FAA Airport – Department 621

The budget includes a transfer of \$7,500 from the General Fund for the FAA grant match set aside. The FAA grant match requirement is 10%.

The design phase of the airport apron project was budgeted and completed in 2015-16. In 2016-17, the construction phase of the project will begin but the majority of the project will carry forward into 2017-18.

8/01/17
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BIJEAN
162-S&F GRNT FUND-FAA AIRPRT
621-ST & FED GRAND FUND FAA
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
3,000	151,751	1,640,000	5-20-0220	DUES AND FEES	1,600,000	1,600,000	1,600,000
			5-20-0223	CONTRACTED SERVICES			
3,000	151,751	1,640,000		TOTAL MATERIALS & SERVICES	1,600,000	1,600,000	1,600,000
CONTINGENCY							
		9,973	5-70-0501	CONTINGENCY	10,000	10,000	10,000
		9,973		TOTAL CONTINGENCY	10,000	10,000	10,000
3,000	151,751	1,649,973		T O T A L DEPT 621 E X P E N S E S	1,610,000	1,610,000	1,610,000
8,353	147,541	1,649,973		T O T A L FUND 162 R E V E N U E S	1,610,000	1,610,000	1,610,000
				TOTAL PERSONNEL SERVICES			
3,000	151,751	1,640,000		TOTAL MATERIALS & SERVICES	1,600,000	1,600,000	1,600,000
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
		9,973		TOTAL TRANSFERS			
				TOTAL CONTINGENCY	10,000	10,000	10,000
				TOTAL UEFB			
3,000	151,751	1,649,973		T O T A L FUND 162 E X P E N S E S	1,610,000	1,610,000	1,610,000

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BIJEAN
166-S&F GRNT FUND - CDBG
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
19,184	12,452	24,675	3-01-0101	BEGINNING WORKING CAPITAL	41,225	41,225	41,225
1,200	16,200	1,200	3-10-0300	PROJECT INCOME HUD REPAYM	1,200	1,200	1,200
68	144	-----	3-10-1200	INTEREST FROM INVESTMENT	-----	-----	-----
20,452	28,796	25,875	T O T A L DEPT 100 R E V E N U E S		42,425	42,425	42,425

State and Federal Community Development Block Grant - Fund 166
Community Development Projects – Department 661

This fund is used to segregate funds received for HUD loan payments.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0241	BIG DEAL GRANTS	5,000	5,000	The Design Review Committee provides small grants to downtown businesses.

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BIJEAN
166-S&F GRNT FUND - CDBG
661-COMMUNITY DEV PROJECTS
-- HISTORICAL DATA --

BUDGET DOCUMENT
YEAR 2017-2018

2014-2015	2015-2016	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
E X P E N S E S							
MATERIALS & SERVICES							
1,000	1,068	5,000	5-20-0241	BIG DEAL GRANTS	5,000	5,000	5,000
1,000	1,068	5,000		TOTAL MATERIALS & SERVICES	5,000	5,000	5,000
TRANSFERS							
7,000	-----	-----	5-60-0604	TRANS TO GENERAL FUND	-----	-----	-----
7,000				TOTAL TRANSFERS			
UEFB							
-----	-----	20,875	5-90-0701	UNAPPROPRIATED ENDING FD	37,425	37,425	37,425
		20,875		TOTAL UEFB	37,425	37,425	37,425
8,000	1,068	25,875	T O T A L	DEPT 661 E X P E N S E S	42,425	42,425	42,425
20,452	28,796	25,875	T O T A L	FUND 166 R E V E N U E S	42,425	42,425	42,425
1,000	1,068	5,000		TOTAL PERSONNEL SERVICES	5,000	5,000	5,000
				TOTAL MATERIALS & SERVICES			
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
7,000				TOTAL TRANSFERS			
				TOTAL CONTINGENCY			
		20,875		TOTAL UEFB	37,425	37,425	37,425
8,000	1,068	25,875	T O T A L	FUND 166 E X P E N S E S	42,425	42,425	42,425

8/01/17
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BIJEAN
171-SKATEBOARD PARK PROJECT
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
4,158	4,179	4,197	3-01-0101	BEGINNING WORKING CAPITAL	4,249	4,249	4,249	
21	26	-----	3-10-1200	INTEREST	45	45	45	
4,179	4,205	4,197	T O T A L DEPT 100 R E V E N U E S		4,294	4,294	4,294	

Skateboard Park Fund - 171
Skateboard Park Department - 695

This grant fund will be used to account for grants received and expenditures related to the Skateboard Park.

Account	Account Name	2016-17 Budget Amount	2017-18 Budget Amount	Explanation of Budget and Explanation of Changes from Previous Year
5-20-0223	CONTRACTED SERVICES	4,197	4,294	This is cash carryover from grants received in earlier years and will be used to finish small projects at the Skate Park or to match future grants if available.

8/01/17
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BIJEAN
171-SKATEBOARD PARK PROJECT
695-SKATEBOARD PARK

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	4,197	5-20-0223	CONTRACTED SERVICES	4,294	4,294	4,294
		4,197		TOTAL MATERIALS & SERVICES	4,294	4,294	4,294
		4,197	T O T A L	DEPT 695 E X P E N S E S	4,294	4,294	4,294
4,179	4,205	4,197	T O T A L	FUND 171 R E V E N U E S	4,294	4,294	4,294
		4,197		TOTAL PERSONNEL SERVICES			
		4,197		TOTAL MATERIALS & SERVICES	4,294	4,294	4,294
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
				TOTAL TRANSFERS			
				TOTAL CONTINGENCY			
				TOTAL UEFB			
		4,197	T O T A L	FUND 171 E X P E N S E S	4,294	4,294	4,294

8/01/17
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BIJEAN
173-JTA STREET PROJECTS
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA -- ADOPTED
2014-2015 2015-2016 2016-2017 ACCT DESCRIPTION PROPOSED APPROVED ADOPTED

R E V E N U E S

24,323 ----- ----- 3-10-4307 HIGHWAY TAX REVENUE ----- ----- -----

24,323 T O T A L DEPT 100 R E V E N U E S

8/01/17
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BIJEAN
173-JTA STREET PROJECTS
173-RESORT STREET PROJECT

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --
2014-2015 2015-2016

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

MATERIALS & SERVICES

23,500
823

5-20-0223 CONTRACTED SERVICES
5-20-0270 ADMIN SERVICES INDIRECT

24,323

TOTAL MATERIALS & SERVICES

24,323

TOTAL DEPT 173 EXPENSES

24,323

TOTAL FUND 173 REVENUES

24,323

TOTAL PERSONNEL SERVICES
TOTAL MATERIALS & SERVICES
TOTAL CAPITAL OUTLAY
TOTAL DEBT SERVICE
TOTAL TRANSFERS
TOTAL CONTINGENCY
TOTAL UEFB

24,323

TOTAL FUND 173 EXPENSES

8/01/17
8:21 AM

BIJEAN
174-LAMP III PATHWAY/PARK
100-REVENUE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
1,074	100,999-	100	3-01-0101	BWC	100	100	100	
71	-----	-----	3-10-1200	INTEREST INCOME	-----	-----	-----	
-----	108,240	-----	3-10-4314	RECREATIONAL TRAILS GRNT	-----	-----	-----	
36,200	-----	-----	3-10-5702	TRANSFER FRM GENERAL	-----	-----	-----	
37,345	7,241	100	T O T A L	DEPT 100 R E V E N U E S	100	100	100	

State and Federal Grant - Fund 174
LAMP III – Department 174

This fund is used to track costs related to the Leo Adler Memorial Parkway (LAMP) and Central Park project.

8/01/17
8:21 AM
BIJEAN

BUDGET DOCUMENT

174-LAMP III PATHWAY/PARK
174-LAMP III PATHWAY/PARK

YEAR 2017-2018

-- HISTORICAL DATA --
2014-2015 2015-2016

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

E X P E N S E S

PERSONNEL SERVICES

16,886	1,923	100	5-10-0101	WAGES/BENEFITS	100	100	100
1,230	141	-----	5-10-0115	SOCIAL SECURITY	-----	-----	-----
3,257	384	-----	5-10-0116	PUBLIC EMPLOYEES RETIREMT	-----	-----	-----
579	12	-----	5-10-0117	WORKMEN'S COMPENSATON INS	-----	-----	-----
4,841	552	-----	5-10-0118	HEALTH INSURANCE	-----	-----	-----

26,793	3,012	100	TOTAL	PERSONNEL SERVICES	100	100	100
--------	-------	-----	-------	--------------------	-----	-----	-----

MATERIALS & SERVICES

55,299	2,545	-----	5-20-0223	CONTRACTED SERVICES	-----	-----	-----
10,581	1,482	-----	5-20-0224	INTERNAL EQUIPMENT	-----	-----	-----
14,632	103	-----	5-20-0246	VENDOR MATERIAL	-----	-----	-----
215	-----	-----	5-20-0247	STORES MATERIAL	-----	-----	-----

80,727	4,130		TOTAL	MATERIALS & SERVICES			
--------	-------	--	-------	----------------------	--	--	--

CAPITAL OUTLAY

30,824	-----	-----	5-40-0410	LAND ACQUISTION	-----	-----	-----
--------	-------	-------	-----------	-----------------	-------	-------	-------

30,824			TOTAL	CAPITAL OUTLAY			
--------	--	--	-------	----------------	--	--	--

138,344	7,142	100	TOTAL	DEPT 174 EXPENSES	100	100	100
---------	-------	-----	-------	-------------------	-----	-----	-----

37,345	7,241	100	TOTAL	FUND 174 REVENUES	100	100	100
--------	-------	-----	-------	-------------------	-----	-----	-----

26,793	3,012	100	TOTAL	PERSONNEL SERVICES	100	100	100
--------	-------	-----	-------	--------------------	-----	-----	-----

80,727	4,130		TOTAL	MATERIALS & SERVICES			
--------	-------	--	-------	----------------------	--	--	--

30,824			TOTAL	CAPITAL OUTLAY			
--------	--	--	-------	----------------	--	--	--

TOTAL DEBT SERVICE
TOTAL TRANSFERS
TOTAL CONTINGENCY
TOTAL UEFB

138,344	7,142	100	TOTAL	FUND 174 EXPENSES	100	100	100
---------	-------	-----	-------	-------------------	-----	-----	-----

Small Miscellaneous Grants – Fund 175

This fund tracks the numerous police and other grants and donations received for specific purposes.

Drug Recognition Program - Department 705 -

This department tracks reimbursable personnel costs related to the drug recognition program.

Ice Cream Donations - Department 706 -

This is a community sponsored program to give free ice cream certificates to children for wearing bicycle helmets.

DARE Donations - Department 707 -

This is a community sponsored program to pay for DARE.

Drug Dog Grants – Department 708 -

Community members and grant funding support the drug dog program.

Bullet Proof Vest Grant – Department 710 –

This grant was available to replace bullet proof vests and was split between the City and County.

Dog Stations – Department 711-

This department was created by donations to install dog stations in the City's parks and along the pathway.

ODOT Bicycle Grant – Department 713 –

This is a carryover of a bicycle police patrol grant received by the City.

CIS Wellness Grant – Department 714

The City has received CIS wellness grants which are used to promote wellness at the City.

ODOT Car Seat – Department 718

The City receives funding from ODOT to provide car seats to low-income families at a very low cost.

Drug Task Force – Department 721

These are funds the City receives from the Drug Task Force related to drug forfeitures and other task force activities.

Geiser Park Trees & Improvement – Department 722

Funds are being collected from donations and candy machines sells at City Hall to remove and replace hazardous trees at the Geiser Pollman Park.

Tree Removal & Replacement – Department 723

The City entered in an agreement with OTEC to help citizens pay to replace trees that were required to be removed. These funds were transferred to Fund 129 in 2014-15.

Tactical Equipment – Department 726

The City received reimbursement funds for a recall on tactical equipment.

C.O.P.S Program – Department 727

The C.O.P.S. Program received a grant to pay for operating supplies for the program.

Police Reserve Program – Department 728

The City receives payment for reserve officers to assist with mental security holds. The funds received from performing these services will be used to help support the City's reserve police program.

Salt Lick Sculpture – Department 729

The City received a donation from the Ford Family Cohort to pay for future maintenance of the Court Plaza bronze sculpture.

Dog Park – Department 730

The City has received donations for the construction of a dog park in Baker City. This project is included in the City's Parks Master Plan.

S.W.A.T. Equipment – Department 731

The City has received donations for the purchase of a S.W.A.T. robot to use in standoffs and in other dangerous situations.

Naloxone Life Saving Medication – Department 732

The Police Department received a donation to purchase Naloxone which can be used as an antidote for any kind of opiate overdose.

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BIJEAN
175-SMALL MISC GRANTS
705-DRUG RECOGNITION

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
73	1,219	1,000	3-10-4307	DRUG RECOGNITION REIMB	1,000	1,000	1,000	
73	1,219	1,000	T O T A L DEPT 705 R E V E N U E S		1,000	1,000	1,000	
E X P E N S E S								
PERSONNEL SERVICES								
73	1,219	1,000	5-10-0101	WAGES	1,000	1,000	1,000	
73	1,219	1,000	TOTAL PERSONNEL SERVICES		1,000	1,000	1,000	
73	1,219	1,000	T O T A L DEPT 705 E X P E N S E S		1,000	1,000	1,000	

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BIJEAN
175-SMALL MISC GRANTS
706-ICE CREAM PROGRAM

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
-----	-----	677	3-01-0101	BEGINNING WORKING CAPITAL	677	677	677
		677	T O T A L	DEPT 706 R E V E N U E S	677	677	677
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	677	5-20-0245	ICE CREAM CONES	677	677	677
		677	TOTAL	MATERIALS & SERVICES	677	677	677
		677	T O T A L	DEPT 706 E X P E N S E S	677	677	677

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BIJEAN
175-SMALL MISC GRANTS
707-DARE DONATIONS

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

R E V E N U E S							
-----	-----	510	3-01-0101	BEGINNING WORKING CAPITAL	510	510	510
		510	T O T A L	DEPT 707 R E V E N U E S	510	510	510
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	510	5-20-0245	DARE SUPPLIES	510	510	510
		510	TOTAL	MATERIALS & SERVICES	510	510	510
		510	T O T A L	DEPT 707 E X P E N S E S	510	510	510

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BIJEAN
175-SMALL MISC GRANTS
708-DRUG DOG GRANTS

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
20,877	14,978	3,500	3-01-0101	BEGINNING WORKING CAPITAL	17,200	17,200	17,200
550	11,597	10,000	3-10-4311	DRUG DOG GRANTS/DONATIONS	1,000	1,000	1,000
21,427	26,575	13,500	T O T A L	DEPT 708 R E V E N U E S	18,200	18,200	18,200
E X P E N S E S							
PERSONNEL SERVICES							
3,997	2,799	7,500	5-10-0101	WAGES	8,500	8,500	8,500
298	210	-----	5-10-0115	P/R SOCIAL SECURITY	-----	-----	-----
886	629	-----	5-10-0116	P/R PERS	-----	-----	-----
120	71	-----	5-10-0117	P/R WORKERS COMPENSATION	-----	-----	-----
393	699	-----	5-10-0118	P/R HEALTH INSURANCE	-----	-----	-----
5,694	4,408	7,500	TOTAL	PERSONNEL SERVICES	8,500	8,500	8,500
MATERIALS & SERVICES							
-----	1,600	1,000	5-20-0203	TRAVEL & TRAINING	1,000	1,000	1,000
-----	100	100	5-20-0220	DUES, FEES & MEMBERSHIPS	100	100	100
755	7,067	4,900	5-20-0245	GENERAL SUPPLIES	8,600	8,600	8,600
-----	-----	-----	5-20-0246	FUNDRAISING EXPENSE	-----	-----	-----
755	8,767	6,000	TOTAL	MATERIALS & SERVICES	9,700	9,700	9,700
CAPITAL OUTLAY							
-----	8,840	-----	5-40-0301	DRUG CANINE	-----	-----	-----
-----	8,840	-----	TOTAL	CAPITAL OUTLAY	-----	-----	-----
6,449	22,015	13,500	T O T A L	DEPT 708 E X P E N S E S	18,200	18,200	18,200

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BIJEAN
175-SMALL MISC GRANTS
710-BULLET PROOF VEST GRANT
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED ACCT DESCRIPTION PROPOSED APPROVED ADOPTED
2016-2017

R E V E N U E S

----- 4,983 ----- 3-10-4318 BULLET PROOF VEST GRANT ----- ----- -----
4,983 T O T A L DEPT 710 R E V E N U E S

E X P E N S E S

MATERIALS & SERVICES
----- 4,983 ----- 5-20-0245 GENERAL SUPPLIES ----- ----- -----
4,983 T O T A L MATERIALS & SERVICES
4,983 T O T A L DEPT 710 E X P E N S E S

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BIJEAN
175-SMALL MISC GRANTS
711-DOG STATIONS

BUDGET DOCUMENT

YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
-----	-----	-----	3-01-0101	BEGINNING CASH BALANCE	-----	-----	-----
69	434	-----	3-10-4316	DOG STATION DONATIONS	-----	-----	-----
69	434		T O T A L DEPT 711 R E V E N U E S				
E X P E N S E S							
MATERIALS & SERVICES			5-20-0245	GENERAL SUPPLIES	-----	-----	-----
69	420		TOTAL MATERIALS & SERVICES				
69	420		T O T A L DEPT 711 E X P E N S E S				

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BIJEAN
175-SMALL MISC GRANTS
713-BIKE PED GRANTS

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					

R E V E N U E S							
-----	-----	10	3-01-0101	BEGINNING WORKING CAPITAL	10	10	10
		10	T O T A L	DEPT 713 R E V E N U E S	10	10	10
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	10	5-20-0245	MATERIALS AND SUPPLIES	10	10	10
		10	TOTAL	MATERIALS & SERVICES	10	10	10
		10	T O T A L	DEPT 713 E X P E N S E S	10	10	10

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BIJEAN
175-SMALL MISC GRANTS
714-CIS WELLNESS GRANT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
1,720	739	1,400	3-01-0101	BEGINNING WORKING CAPITAL	2,166	2,166	2,166
1,050	750	-----	3-10-4312	CIS WELLNESS GRANT	-----	-----	-----
2,770	1,489	1,400	T O T A L	DEPT 714 R E V E N U E S	2,166	2,166	2,166
E X P E N S E S							
MATERIALS & SERVICES							
1,600	-----	700	5-20-0223	CONTRACTED SERVICES	1,083	1,083	1,083
431	63	700	5-20-0245	MATERIALS AND SUPPLIES	1,083	1,083	1,083
2,031	63	1,400	TOTAL	MATERIALS & SERVICES	2,166	2,166	2,166
2,031	63	1,400	T O T A L	DEPT 714 E X P E N S E S	2,166	2,166	2,166

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BIJEAN
175-SMALL MISC GRANTS
718-ODOT CAR SEAT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
2,110	2,731	1,900	3-01-0101	BEGINNING WORKING CAPITAL	2,057	2,057	2,057	
1,511	289	1,000	3-10-4303	ODOT GRANT	550	550	550	
622	910	500	3-10-4320	CAR SEAT SALES	600	600	600	
4,243	3,930	3,400	T O T A L DEPT 718 R E V E N U E S		3,207	3,207	3,207	
E X P E N S E S								
MATERIALS & SERVICES								
-----	-----	100	5-20-0203	TRAVEL & TRAINING	100	100	100	
1,512	1,818	3,300	5-20-0245	OPERATING SUPPLIES	3,107	3,107	3,107	
1,512	1,818	3,400	TOTAL MATERIALS & SERVICES		3,207	3,207	3,207	
1,512	1,818	3,400	T O T A L DEPT 718 E X P E N S E S		3,207	3,207	3,207	

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BIJEAN
175-SMALL MISC GRANTS
721-DRUG TASK FORCE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
-----	11,231	-----	3-10-2207	DRUG TASK FORCE REIMB	-----	-----	-----
	11,231		T O T A L DEPT 721 R E V E N U E S				
E X P E N S E S							
MATERIALS & SERVICES							
-----	7,727	-----	5-20-0223	INTER-AGENCY SHARED PROC.	-----	-----	-----
-----	3,504	-----	5-20-0245	GENERAL SUPPLIES	-----	-----	-----
	11,231		T O T A L MATERIALS & SERVICES				
	11,231		T O T A L DEPT 721 E X P E N S E S				

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BIJEAN
175-SMALL MISC GRANTS
722-GEISER PARK TREES & IMPRV
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

R E V E N U E S

645	695	775	3-01-0101	BEGINNING WORKING CAPITAL	833	833	833
74	124	100	3-10-4367	CANDY MACHINE SALES	100	100	100
719	819	875	T O T A L DEPT 722 R E V E N U E S		933	933	933

E X P E N S E S

MATERIALS & SERVICES

-----	-----	775	5-20-0223	CONTRACTED SERVICES	833	833	833
24	29	100	5-20-0245	GENERAL SUPPLIES	100	100	100
24	29	875	TOTAL MATERIALS & SERVICES		933	933	933
24	29	875	T O T A L DEPT 722 E X P E N S E S		933	933	933

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BIJEAN
175-SMALL MISC GRANTS
723-TREE REMOVAL & REPLACEMNT
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

	ADOPTED 2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
R E V E N U E S						
3,871	-----	-----	3-01-0101 BEGINNING WORKING CAPITAL	-----	-----	-----
3,871			T O T A L DEPT 723 R E V E N U E S			
E X P E N S E S						
TRANSFERS						
3,871	-----	-----	5-60-0112 TRANSFER TO TREE FUND	-----	-----	-----
3,871			TOTAL TRANSFERS			
3,871			T O T A L DEPT 723 E X P E N S E S			

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BIJEAN
175-SMALL MISC GRANTS
726-TACTICAL EQUIPMENT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
2014-2015	2015-2016	2016-2017						
R E V E N U E S								
-----	-----	-----	3-01-0101	BEGINNING WORKING CAPITAL	-----	-----	-----	
-----	521	-----	3-10-2207	MISCELLANEOUS REVENUE	-----	-----	-----	
	521		T O T A L DEPT 726 R E V E N U E S					

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BIJEAN
175-SMALL MISC GRANTS
727-C.O.P.S PROGRAM

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED						
2014-2015	2015-2016	2016-2017	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED	
R E V E N U E S								
1,000	1,000	655	3-01-0101	BEGINNING WORKING CAPITAL	568	568	568	
1,000	1,000	655	T O T A L	DEPT 727 R E V E N U E S	568	568	568	
E X P E N S E S								
MATERIALS & SERVICES								
-----	182	655	5-20-0245	GENERAL SUPPLIES	568	568	568	
-----	250	-----	5-20-0246	VENDOR MATERIALS	-----	-----	-----	
	432	655	TOTAL	MATERIALS & SERVICES	568	568	568	
	432	655	T O T A L	DEPT 727 E X P E N S E S	568	568	568	

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BIJEAN
175-SMALL MISC GRANTS
728-POLICE RESERVE PROGRAM

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
-----	-----	88	3-01-0101	BEGINNING WORKING CAPITAL	88	88	88
		88	T O T A L	DEPT 728 R E V E N U E S	88	88	88
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	88	5-20-0245	GENERAL SUPPLIES	88	88	88
		88	TOTAL	MATERIALS & SERVICES	88	88	88
		88	T O T A L	DEPT 728 E X P E N S E S	88	88	88

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BIJEAN
175-SMALL MISC GRANTS
729-SALT LICK SCULPTURE

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
-----	1,088	1,000	3-01-0101	BEGINNING WORKING CAPITAL	1,000	1,000	1,000
1,088	-----	-----	3-10-4318	DONATION FORD FAM COHORT	-----	-----	-----
1,088	1,088	1,000	T O T A L DEPT 729 R E V E N U E S		1,000	1,000	1,000
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	1,000	5-20-0223	CONTRACTED SERVICES	1,000	1,000	1,000
		1,000	TOTAL MATERIALS & SERVICES		1,000	1,000	1,000
		1,000	T O T A L DEPT 729 E X P E N S E S		1,000	1,000	1,000

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BIJEAN
175-SMALL MISC GRANTS
730-DOG PARK

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
-----	-----	150	3-01-0101	BEGINNING WORKING CAPITAL	1,245	1,245	1,245
-----	150	-----	3-10-4316	DONATIONS	8,755	8,755	8,755
	150	150	T O T A L	DEPT 730 R E V E N U E S	10,000	10,000	10,000
E X P E N S E S							
MATERIALS & SERVICES							
-----	-----	-----	5-20-0220	DUES AND FEES	-----	-----	-----
-----	-----	-----	5-20-0223	CONTRACTED SERVICES	5,000	5,000	5,000
-----	-----	150	5-20-0245	GENERAL SUPPLIES	5,000	5,000	5,000
		150	TOTAL	MATERIALS & SERVICES	10,000	10,000	10,000
		150	T O T A L	DEPT 730 E X P E N S E S	10,000	10,000	10,000

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BIJEAN
175-SMALL MISC GRANTS
731-S.W.A.T. EQUIPMENT

BUDGET DOCUMENT
YEAR 2017-2018

-- HISTORICAL DATA --		ADOPTED	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
2014-2015	2015-2016	2016-2017					
R E V E N U E S							
-----	-----	850	3-01-0101	BEGINNING WORKING CAPITAL	2,376	2,376	2,376
-----	850	24,150	3-10-4318	GRANTS AND DONATIONS	22,624	22,624	22,624
	850	25,000	T O T A L	DEPT 731 R E V E N U E S	25,000	25,000	25,000
E X P E N S E S							
CAPITAL OUTLAY	-----	25,000	5-40-0418	S.W.A.T. ROBOT	25,000	25,000	25,000
-----		25,000		TOTAL CAPITAL OUTLAY	25,000	25,000	25,000
		25,000	T O T A L	DEPT 731 E X P E N S E S	25,000	25,000	25,000

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BIJEAN
175-SMALL MISC GRANTS
732-NALOXONE LIFE SAVING MED
-- HISTORICAL DATA --
2014-2015 2015-2016

BUDGET DOCUMENT
YEAR 2017-2018

ADOPTED
2016-2017

ACCT

DESCRIPTION

PROPOSED

APPROVED

ADOPTED

R E V E N U E S

3-10-4316 GRANTS/DONATIONS

T O T A L DEPT 732 R E V E N U E S

E X P E N S E S

MATERIALS & SERVICES

5-20-0245 GENERAL SUPPLIES

TOTAL MATERIALS & SERVICES

T O T A L DEPT 732 E X P E N S E S

35,260 54,289 48,265 T O T A L FUND 175 R E V E N U E S 63,359 63,359 63,359

5,767 5,627 8,500 TOTAL PERSONNEL SERVICES 9,500 9,500 9,500

4,391 27,743 14,765 TOTAL MATERIALS & SERVICES 28,859 28,859 28,859

8,840 25,000 TOTAL CAPITAL OUTLAY 25,000 25,000 25,000

3,871 TOTAL DEBT SERVICE
TOTAL TRANSFERS
TOTAL CONTINGENCY
TOTAL UEFB

14,029 42,210 48,265 T O T A L FUND 175 E X P E N S E S 63,359 63,359 63,359

19,859,005 18,922,004 22,391,384 GRAND TOTAL REVENUES 22,660,374 22,593,974 22,551,737

5,652,527 6,074,400 7,136,097 GR TOTAL PERSONNEL SERVICES 7,322,587 7,310,325 7,315,207

3,826,588 3,916,811 7,122,394 GR TOTAL MATERIALS & SERVICES 7,728,897 7,702,797 7,781,244

2,491,511 309,311 1,251,120 GR TOTAL CAPITAL OUTLAY 352,500 352,500 356,500

130,940 123,690 GR TOTAL DEBT SERVICE 123,690 123,690 123,690

675,839 375,500 227,612 GR TOTAL TRANSFERS 275,203 271,203 273,203

838,573 GR TOTAL CONTINGENCY 1,024,385 1,024,385 1,044,385

5,691,898 GR TOTAL UEFB 5,833,112 5,809,074 5,657,508

12,646,465 10,806,962 22,391,384 GRAND TOTAL EXPENSES 22,660,374 22,593,974 22,551,737

62.48 64.92 66.76 GRAND TOTAL FTE'S 65.31 66.31 66.31

