

CITY OF BAKER CITY

On the Historic Oregon Trail. Established 1874

Weekly Update December 16, 2016

Administration:

The City Council had a productive meeting on Tuesday. They agreed to partner with Baker Technical Institute (BTI) and Historic Baker City (and a variety of other community partners) to apply for an assessment grant for potential brownfield sites within the City. This assessment will provide economic development opportunities, potential assessment of community health and monitor our waterways and park access. The students from BTI will be doing much of the legwork and interfacing with the community and affected property owners.

The City met with the YMCA Board of Directors this week and are making substantial progress on a new contract between the City and the YMCA for the operation of Sam O Swim Center. The K-9 benefit event on Saturday night was a huge success. Thanks to all the folks that showed up and supported this program.

We are all digging out from the intense snowfall this week. It looks like we are in for some real cold weather this weekend. Keep a little water running overnight to keep your pipes from freezing and stay safe and warm.

City Council

January 10th Agenda Items:

- Oath of Office
- Goal Session Setting
- Board Appointments
- Anthony Silvers Street Tree Program Resolution



Finance:

Utilities-

- 17 customers signed up for new water/sewer service and 13 customers disconnected service from December 9th thru December 15th. This includes all service changes.
- Zone 2 (454 residential and 13 commercial accounts) was billed the 14th. Within that zone 81 customers (17%) are signed up for direct payment.
- Zone 6 (482 residential and 54 commercial accounts) will be billed today. Within that zone 91 customers (17%) are signed up for direct payment.
- Seventeen residential customers (Zone 1 and Zone 5) were scheduled to have their water turned off for non-pay (over 60 days past due) four customers were actually turned off until their past due balance was paid.

Accounts Receivable-Monthly accounts receivable billings were sent December 13th. The billings were as follows:



Accounts Payable-The first of two accounts payable check runs for December was generated the 13th.

Payroll-Draw checks were issued December 15th.

Accounts Receivable	
Property & Weed Abatement	\$2,554
Cemetery	\$3,141
Wastewater Maintenance & Dumping Fees	\$947
Lien Searches	\$1,098
Ambulance	\$180,247
Airport Hangar Rent & Ground Lease	\$2,300
Street Patching & Miscellaneous	\$5,631
Economic Development Support	\$2,633
Rent	\$125
Miscellaneous	\$76
TOTAL	\$198,752



Planning Department:

Public Meetings

The Planning Commission held a public hearing and work session on December 14th.

The Planning Commission approved a Conditional Use Permit for a ±30' x ±60' accessory shop at 403 2nd Street. This property is located within the Residential High-Density (R-HD) Zone.

The Planning Commission completed a Work Session where updates to the Baker City Development Code, namely revisions to Chapter 3.5 – *Signs* and the development of exactions criteria, were discussed.

Land Use Decisions & Projects

A Floodplain Development Permit (FDP-16-103) was approved for a shop at 403 2nd Street. The property is located within the Residential – High Density (R-HD) Zone.

A request for an extension of a Temporary Use Permit that did not meet the criteria was not approved at 2305 14th Street. The property is in the Residential – Medium Density (R-MD) Zone.

A Land Use Review application (LUR-16-113) was approved to construct a ±20' x ±36' patio cover at 1625 Hughes Lane. The property is located in the Residential – Low Density (R-LD) Zone.

A Pre-application meeting was held on Tuesday, December 13th to discuss a proposal to construct a ±20,000 square foot addition to an existing business. The property is located at 3665 17th Street, in the Industrial Zone.

Certifications & Training

Senior Planner Eva Henes completed and passed the exam to become a Certified Floodplain Manager. The Certified Floodplain Manager certification is a national program that measures knowledge of floodplain management and a community’s responsibilities under the National Flood Insurance Program. A community must remain in good standing with the National Flood Insurance Program for the community’s residents to be eligible for most flood insurance. Eva opted to pursue the certification to improve the resources available to Baker City residents impacted by a floodplain. Congratulations to Eva for her hard work and dedication to obtain the certification!

Building Department:

	Permits Issued City	Inspections City	Permits Issued County	Inspections County
Building	3	6	0	5
Manufactured Dwelling	0	0	0	0
Electrical	2	7	10	13
Mechanical	4	3	9	11
Plumbing	2	2	1	3
Fence	0	NA	N/A	N/A
TOTAL	11	18	20	32

RESIDENTIAL PERMITS:

- 1620 Valley St., Baker City— Demo existing structure.
- 3410 Cedar St., Baker City— ADA ramp with cover.

COMMERCIAL PERMITS:

- 3825 23rd St., Baker City— 80x50 new commercial structure

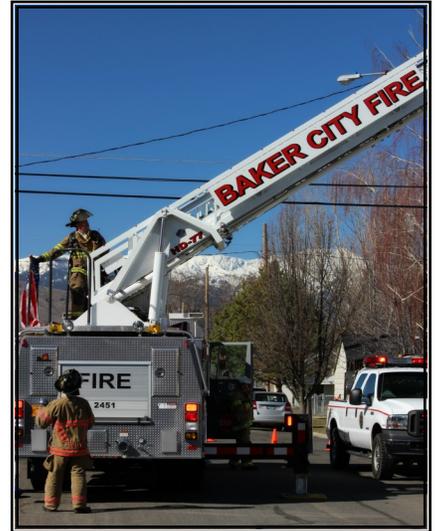
HISTORIC DESIGN REVIEW: Next meeting is scheduled for December 28, 2016 at 8:00 a.m. in the Building Department office.



The mission of the Baker City Fire Department is to protect the community through quality preparation and excellent service.

FIRE DEPARTMENT

During the week of November 27th to December 3rd the Fire Department responded to a total of **42** emergency alarms.



AMBULANCE OPERATIONS

City Calls	26
Rural Calls	7
Patient Transported	23
No Patient Trip	10

TOTAL MEDIC RESPONSES 33

Airport Transfers	3
Out of Town Transfers	1
Motor Vehicle Accidents	1
Simultaneous Calls	3
Triple Calls	2

FIRE REPORTS

General Alarms	0
Dispatched Alarms	9
TOTAL FIRE	9

- ◆ Fire—Valley St.—pellet stove problem
- ◆ Fire—Auburn Ave.—reported gas leak
- ◆ Fire—8th St.—flu fire
- ◆ Fire—St. Alphonsus alarm activation
- ◆ Fire—Pocahontas Rd.—smell of gas

EMERGENCY CALL BACKS

Requests for Cover	13
Personnel Arrived for Cover	8
Incidents Not Covered	5

TRAINING/MAINTENANCE

This week the BCFD completed 0 hours of in-house training

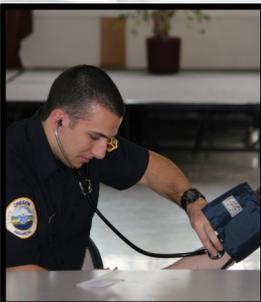
STATION MAINTENANCE

47 hours of station, apparatus and equipment maintenance including:

- Ambulance tire repair.
- Mounting snow tires on ambulance.

COMMUNITY SERVICE

- BP checks at the senior center.
- Elementary School fire prevention program.



The Fire Department provides free blood pressure readings at the Senior Center every Tuesday, at 11 am. Don't miss the next check on December 20th.



"The mission of the Baker City Police is to work in partnership with our community members, to actively promote the safety and welfare of our citizens, along with enriching their quality of life through the delivery of professional police services."



POLICE **DEPARTMENT**

- ★ BCPD handled over 150 incidents and opened 25 new cases this past week.
 - Two of these cases resulted in arrests for outstanding warrants and one arrest was for a probation violation detainer.
 - Five of these cases initiated investigations into reported thefts.
- ★ Sergeant Chastain's patrol team completed range training.
- ★ Chief Lohner attended a meeting to discuss planning for the Solar Eclipse this coming August.



- ★ BCPD personnel assisted two very dedicated volunteers with a fundraiser for our Drug Dog Detection Program. The event was a huge success.
- ★ BCPD personnel participated in several briefing trainings, including a review of various officer safety topics.
- ★ BCPD Administrative Assistant / Car Seat Technician Phoebe Wachtel continues to assist families with car seat installations each week.

Pictured left to right is Sgt. Chastain, Kapa and special guest Stan Brock at the K9 Fundraiser.

Code Enforcement Weekly Activity

Property Maintenance

- Started one new case
- Followed up on one pending case

Animal violations and complaints

- Four dogs at large returned to owner
- One Dangerous dog hearing
- Followed up with one pending dangerous dog case

Parking

- Followed up with 13 parking violations
- Issued two parking citations
- Orange tagged three abandoned vehicles
- Impounded two abandoned vehicles
- Impounded one parking hazard

Miscellaneous

- Followed up on two snow removal complaints
- Followed up with one street encroachment complaint



Public Works: Streets

With an issued winter storm warning in effect, crews prepared to plow city Streets. Light snow began to fall Wednesday morning and continued to accumulate until Thursday morning. A 4-man crew began plowing the downtown priority #1 streets at midnight. An hour later a second 4-man crew began work hauling snow berms to designated dump sites at the Baker County Fairgrounds and the property owned by the Ellingsons adjacent to Broadway Avenue. At 4 a.m. a 2-man crew began work plowing priority 2 and 3 streets. At 8 a.m. a 4-man plow crew began work plowing other priority 2 and 3 streets.

Plow operators were, Justin, Tommy, Blain, Karl and Jake J. Backhoe and loader operators were Keith, Dennis, Scott F, Scott T, Jay, Matt, Wes and Jake F. Truck drivers were Craig, Rick, Keith and Scott F (Keith and Scott each Drove and loaded trucks). Jake J. also plowed the Leo Adler Pathway so pedestrians would have a relatively snow free place with which to walk.



In preparation for plowing Thursday at midnight Justin and Tom drove to Salisbury to bring the O.D.O.T. grader to town (it is kept there this time of year for O.D.O.T. crews to use).

All of the priority 1 streets were plowed Thursday between the hours of midnight and 9 a.m. Here, the day plow crew is using the O.D.O.T. grader (in the lead) with the Baker City Grader (2nd in line) to plow Cedar Street.



Crews loaded snow berms at several locations in town - here they are loading snow into a dump truck at the intersection of 3rd and Court Streets.

Snow is being loaded into a truck at the intersection of Resort and Madison Streets.





Public Works: Streets Continued

Difficult winter driving conditions affect more than Baker City Streets. Because of closed roads and delays on I-84. Some of the water and Wastewater Samples did not arrive successfully at the testing laboratories. Additional samples had to be taken and shipped Thursday.



So much snow fell over night that it was difficult to clear the streets and not leave large berms of snow along the edges of the streets. Even when using the snow wing (pictured left, large berms of snow were left along the edges of streets and parked cars.

Snow was hauled to designated dump sites and deposited.

Occasionally the snow refuses to come out of the dump truck beds. Pictured right, Dennis is digging the snow from the back of one of the trucks while another truck dumps its load.



This 80+ year old gentleman was seen making a "one shovel width wide" snow free walking path around the Baker High School Track.

Public Works: Wastewater



Two wastewater problems were reported Thursday to the Public Works department. Tom responded to the calls and investigated the problems. In both cases the City maintained collection lines were not the cause of the problems.

A manhole on 5th Street was cleared of snow and the line observed to be flowing properly.



Public Works: Shop



ODOT let us borrow their road grader. After using it for a while a new set of cutting edges were installed.



With work on the mountain line done for the season trucks were brought back to town and cleaned.



The airport grader broke down this week. The power steering gear box pitman arm was repaired and it is now ready to plow. City crews assisted airport FBO personnel while repairs were being done in order to keep the runway open.



The cutting edges were replaced twice this week. The cutting edges wear quickly plowing the snow from the streets.

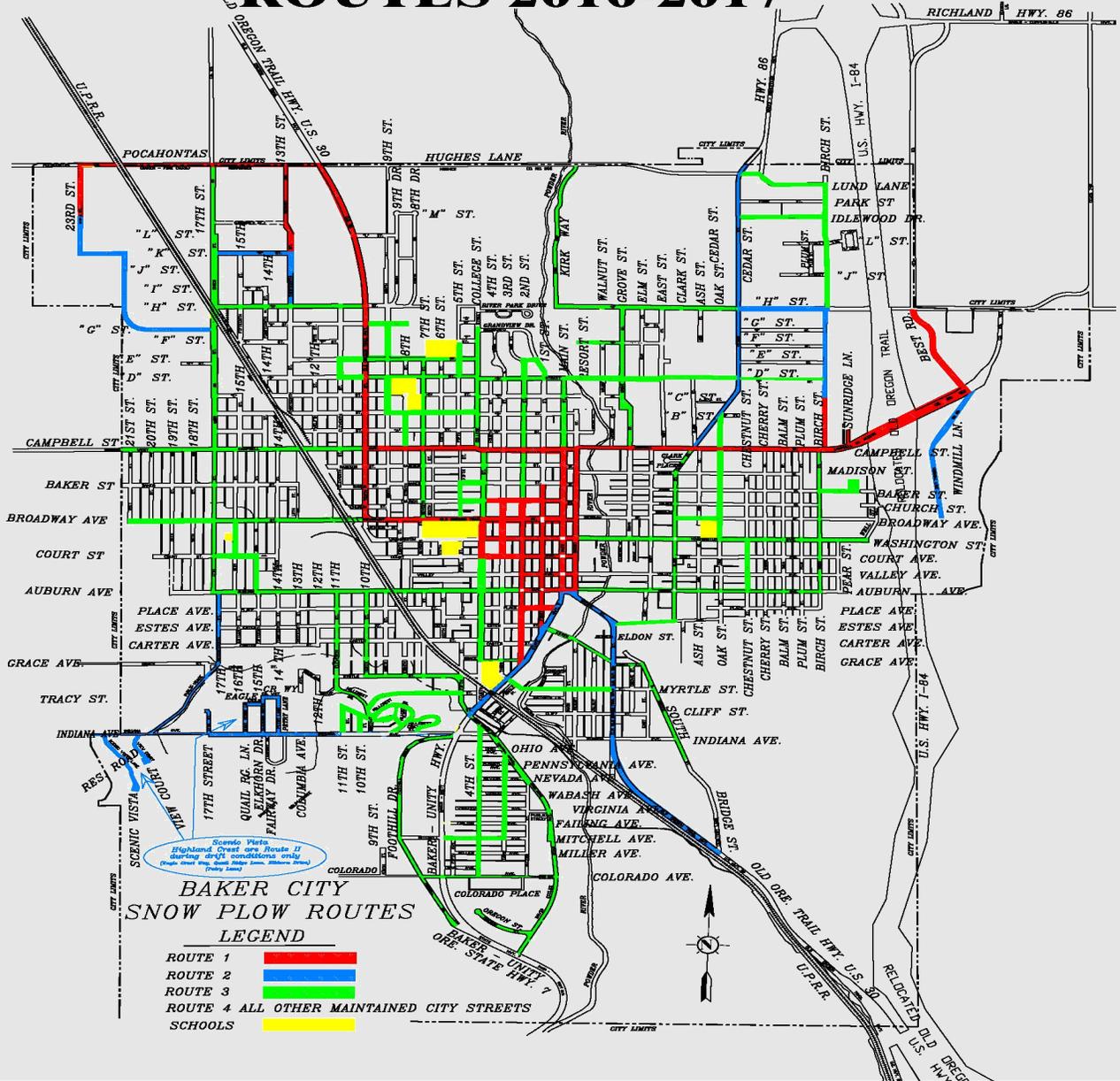


We adjusted the clutch brake and repaired the bumper bracket.



Public Works: Snow Plow Routes

SNOW PLOW ROUTES 2016-2017



Assistance may be available to those who are elderly or physically disabled and unable to remove snow that has accumulated at driveway approaches from City snow plows. To receive this snow removal assistance, you must apply for a snow stake in the Public Works Department at City Hall. Once priority streets have been plowed by crews, driveways of those that have received City-issued snow stakes will be addressed as time allows.

Do you already have a snow stake? If so, it is necessary that you renew your snow stake request each year. Please call (541) 524-2047 or stop by City Hall.



CITY OF BAKER CITY, OREGON

PRESS RELEASE

The City of Baker City announces that it is seeking volunteers for the following boards:

Airport Commission: (one partial-term vacancy)

The Airport Commission has the power and duty to advise the City Manager regarding the management, care and control of the Municipal Airport; to recommend rules and regulations; and to recommend expenditures for the Airport. The meetings take place on an as needed basis. Although this Commission has four-year terms this partial term ends January 2019.

City Planning Commission: (one partial-term vacancy)

The Planning Commission is a decision-making body that has the legal authority to make decisions on requests for land use and development. The Planning Commission also makes recommendations to City Council for zoning and code amendments, and any other matter relating to the planning and development of the city and surrounding area. Although this Commission has four-year terms this partial term ends January 2020.

Tree Board: (one partial-term vacancy)

It is the duty of the Tree Board to study, review, evaluate and make recommendations regarding the urban forestry program. The urban forest consists of vegetation within public parks and land as well as within the public right-of-way area. This board consists of seven members with three-year terms. This partial term will end July 2017.

Golf Board: (three full vacancies, one partial term vacancy)

The Golf Board was created to promote the Quail Ridge Golf Course owned by the City, which is considered one of the most important assets of our community. This board consists of five members, three-year terms. One of these terms will expire November 2017; the other three will be November 2019.

Budget Board: (three vacancies)

The Budget Board works with the City Council to review and set the budget for the City. The board typically meets once in January and typically three days the third week in May. This board consists of seven members and three-year terms.

Historic District Design Review Commission: (three vacancies)

The Historic District Design Review Commission was created to promote the community participation in reviewing and approving applications submitted by the property owners wanting to alter structures within the Historic District. This Commission consists of seven members, three-year terms.

Public Works Advisory Committee: (three vacancies)

The Public Works Advisory Committee was established to promote the community participation in advising the City Council regarding matters in the public works area, including, but not limited to, street construction and maintenance, and water, sanitary sewer and storm sewer line construction and maintenance. This board consists of seven members, three-year terms.

Anyone interested in volunteering for appointment to any of the Boards may contact Julie Smith at City Hall, 524-2033 or juliesmith@bakercity.com. The volunteer application form is also available on the City's web site, www.bakercity.com.

Baker City operates under an equal opportunity policy and complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. Citizens are encouraged to apply, especially women, minorities, and the disabled. For ADA assistance, please call 523-6541.