

CITY OF BAKER CITY

On the Historic Oregon Trail. Established 1874

Weekly Update December 31, 2015 (two weeks)

Administration:

The next City Council meeting will be **January 12, 2016**. Don't forget you can watch the meetings live or later online at: <http://bakercity.com/2173/Videos>

Government	Services	Community	Business	How Do I...
Boards & Commissions Airport Commission Budget Board Golf Board Historic District Design Review Commission Parks & Recreation Board Planning Commission Public Arts Commission Public Works Advisory Committee Sam-O-Swim Committee Tree Board	Departments Administration Building Department Cemetery Economic Development Employment Finance Fire Department Planning Department Police Department Public Works	City Council Plans & Projects Reports & Statistics Videos		

Finance:

Payroll - Seventy-eight employees were paid December 24th including twelve paid "volunteer firefighters". Of those 78 employees 75 or 96% are signed up for direct deposit.

Utilities

- ◆ 18 customers signed up for new water/wastewater service and 22 customers disconnected service from December 18th through December 31st. This includes all service changes.
- ◆ Zone 8 was billed December 24th which included 461 residential and 21 commercial accounts. Of those accounts 83 or 17% are signed up for direct payment.
- ◆ **Today is one of four utility billing skip weeks a year. Each of the City's eight zones are billed six times a year.**
- ◆ 85 late notices were sent December 22nd and 91 late notices were sent December 29th.
- ◆ Last week five residential customers (Zone 7) were scheduled to have their water turned off for non pay (over 60 days past due) and three of those were actually turned off until their past due balance was paid. This week ten residential customers (Zone 8) were scheduled to have their water turned off for non pay (over 60 days past due) four of those were actually turned off until their past due balance was paid.

City Council

January 12th Agenda Items:

- Executive Session:
Pending Litigation
- City Councilor Application Reviews
- Financial Audit Report
- City Council Email Policy
- Resolution for Parking Spaces Downtown
- Discussion of East Campbell Water/Wastewater Fees





BUILDING DEPARTMENT

The Baker City Building Department issues all permits and provides full plan review and inspection services for building, plumbing, and mechanical on new and remodel construction within Baker County.



COMMERCIAL PROJECTS:

- 1901 Main Street, Baker City – Interior Remodel
- 1217 Campbell Street, Baker City – Interior Remodel
- 210 W Washington, Huntington – Overhead door conversion to man-door

RESIDENTIAL PROJECTS:

- 1809 Main Street, Baker City – Converting 2nd Floor to 1843 sq ft residential living space



Permits

	Permits Issued City	Inspections City	Permits Issued County	Inspections County
BUILDING	3	8	1	7
MANUFACTURE D DWELLING	0	0	1	0
ELECTRICAL	6	4	2	2
MECHANICAL	10	14	4	5
PLUMBING	0	2	1	2
FENCE	0	N/A	N/A	N/A
TOTAL	19	28	9	16

Historic District Design and Review Commission

No new information this week.





PLANNING DEPARTMENT

Public Meetings

On January 20, 2016, the Planning Commission will hold a work session to discuss amendments to the sign code, and a public hearing on an application to conduct manufacturing and production in the Central Commercial zone. The application specifically proposes to locate a micro-distillery at 1901 Main Street. Planning staff conducted a site visit at the property this week in preparation for the Planning Commission hearing.

Projects and Land Use Decisions

Two Planning Department staff members completed training to become a Notary Public. The Planning Department provides notary services for land use planning and recording documents.

Year end application logs are being completed and finalized, and new logs have been created for 2016.



'Tis the Season to Volunteer...

City Council - The City is accepting applications until January 7th at 12:00 p.m. The individual who is appointed by a majority vote of the City Council will serve a partial term on the Council through December of 2016. An applicant must be a registered voter in the State of Oregon and have resided within the City of Baker City for 12 months immediately preceding the appointment.

Tree Board - The Tree Board has the duty to maintain a written plan for care and maintenance of tree/shrubs in parks, along streets, and in public areas. The board will consider and make recommendations on any special matter or question within the scope of their work as requested by the City Council. The board will issue or deny, after a hearing, tree permit variances. The board may also order the removal and remedial treatment of unsafe, dead, diseased or potentially injurious trees on public or private property. The vacancy is three year term that will expire in July 2018. The vacancy will be advertised until filled.

Parks and Recreation - Baker City is looking to fill one open position on the Parks and Recreation Board. The Parks and Recreation Advisory Board was created to represent the community regarding matters related to our local parks. The appointed application will serve a partial term set to expire in July of 2017.



The mission of the Baker City Fire Department is to protect the community through quality preparation and excellent service.

FIRE DEPARTMENT

During the weeks of December 6th - December 19th, the Fire Department responded to a total of **80** emergency alarms.



FIRE REPORTS

General Alarms	1
Still Alarms	5
TOTAL FIRE RESPONSES	6



AMBULANCE OPERATIONS

City Calls	51
Rural Calls	23
Patient Transported	48
No Patient Trip	26

TOTAL MEDIC RESPONSES 74

Out of Town Transfers	2
Airport Transfers	5
Motor Vehicle Accidents	2
Simultaneous Calls	8

- ◆ Fire / General Alarm / Structure – 19th Street
- ◆ Fire / chimney fire – 14th Street
- ◆ Fire / smoke investigation – Cedar Street
- ◆ Fire / trash fire - Walnut Street
- ◆ Fire / burn pile - Broadway Street
- ◆ Fire / false alarm – Campbell Street

TRAINING/MAINTENANCE

This week the BCFD completed **46** hours of in-house training:

- ◆ EMS – High performance CPR, chart review, ambulance inventory
- ◆ Fire - Fire behavior, aerial operations, landing zones

STATION MAINTENANCE

81 hours of station, apparatus, equipment maintenance, and other activities.

COMMUNITY SERVICE

Additional Services to the community:

- ◆ BP checks at the senior center
- ◆ Business inspections
- ◆ Fire Drill at South Baker Elementary
- ◆ Delivered Food Baskets to Salvation Army



The Fire Department provides free blood pressure readings at the Senior Center every Tuesday, at 11am. Don't miss the next check on January 4th.



"The mission of the Baker City Police is to work in partnership with our community members, to actively promote the safety and welfare of our citizens, along with enriching their quality of life through the delivery of professional police services."

POLICE DEPARTMENT

- ★ These past two weeks BCPD handled over **250** incidents and opened **65** new cases. BCPD officers investigated 7 motor vehicle crashes, multiple thefts and two arrests for drug possession following a search warrant.
- ★ BCPD personnel investigated a Missing Persons case, and with the assistance of the Baker County Search and Rescue Team, the body of a Baker City resident was found near her residence.
- ★ BCPD completed updates to our policy manual, primarily as the result of legislative action.
- ★ BCPD completed a review of case law updates and additional legislative updates that have led to new laws.
- ★ BCPD personnel participated in several briefing trainings, including a review of various officer safety topics.
- ★ BCPD Administrative Assistant / Car Seat Technician Phoebe Wachtel continues to assist families with car seat installations each week.

Code Enforcement Weekly Activities:

Property Maintenance

Closed out 1 case
 Followed up on 6 old cases
 Started 2 new cases
 Issued 2 citations for non-compliance

Animal Violations and Complaints

Followed up on 4 animal complaints
 Issued 1 citation for dog at large and no dog license
 1 Dog in custody impounded
 Followed up on 1 barking dog complaint
 1 Dog at large returned to owner
 1 Dog at large impounded

Dangerous Dog

Followed up with 2 cases
 1 Case closed (dog euthanized)

Parking

Followed up on 7 violations
 Issued 9 parking citations
 Multiple verbal warnings
 7 Vehicles orange tagged for removal
 3 vehicles impounded
 Followed up on 2 parking complaints

Temporary Use Permit

Followed up on 1 violation

Prescription Drug Drop Box



Since December 2013, a prescription drug drop box has been installed in the lobby at the Baker City Police Department, allowing citizens to drop off outdated or unneeded prescription drugs at any time. This new option is in addition to the BCPD bi-annual prescription drug take back program, initiated by the Drug Enforcement Administration.



Quail Ridge Golf Course

2016



Season Passes



Adult Single: \$785.00

Couple: \$1100.00

Family: \$1200.00

College: \$260.00

Junior: \$125.00

Corporate Pass (2 person): \$1530.00

Corporate Pass (4 person): \$2850.00

First Time Adult: \$392.50

First Time Couple: \$550.00

First Time Family: \$600.00

First Time College: \$130.00

First Time Junior: \$62.50

Out of County Adult: \$392.50

Out of County Couple: \$550.00

Out of County Family: \$600.00

Adult Gold Member (Includes \$300 Gift Card): \$1000.00 - **\$85.00 in savings!**

Couple Gold Member (Includes \$500.00 Gift Card) \$1400.00 - **\$200.00 in Savings!**

Annual Cart House Lease (Gas): \$140.00

Annual Cart House Lease (Electric): \$215.00

Annual Cart License: \$150.00

USGA Handicap: \$39.00

(All Passes Include Unlimited Range Balls)



PUBLIC WORKS

Earlier this week a two man City crew **used the City's snowmobiles to check the Auburn Pipeline intake diversions.** The diversions that are not equipped with self cleaning screens typically need cleaned several times during the winter season.

Matt is pictured below making his way to a clogged intake screen at Big Mill Diversion. This diversion is scheduled to have a self cleaning screen installed this fiscal year.



Above, three feet of snow at the Little Mill Diversion. The newly installed self cleaning screen has been working great so far.



Justin is pictured to the right plowing the road by Goodrich Diversion.



PUBLIC WORKS

Crews worked the previous week Thursday through Tuesday on snow removal as a result of the snow accumulation before Christmas.



Keith is pictured loading snow into one of the three dump trucks that were hauling snow from Resort Street.



Snow was hauled to two locations for disposal. One location was Ellingson land adjacent to Broadway Avenue and the other location was the Leo Adler Baseball field parking lot.



Sixteen red reflective Vis-Z-Shield units were installed this week onto stop sign posts on streets which abut Birch Street and "D" Street. Vis-Z-Shield units improve visibility and safety. Vehicle drivers on through streets are more easily able to identify that an intersecting street is controlled by a stop sign if a Vis-Z-Shield is attached to the post. Drivers on the "stop streets" more easily see the stop sign because of the highly reflective post covering. To the left is one of the Vis-Z-Shield that was installed on a stop sign at East and "D" Streets.



PUBLIC WORKS



Crews continue to clean and inspect lines throughout town. Karl is pictured cleaning an alley line on 7th Street .

Keith did a video-inspection on "H" Street. Tree roots were detected in a line on Grove Street. The roots will be cut out of the 15" pipe using a spiral saw powered with a hydraulic motor.



Jake recently flooded the Sam-O-Swim court with water to create the annual ice rink. An additional layer of water was added daily to build up the ice thickness. Typically, it takes several days for the water to freeze sufficiently to allow ice skaters to glide along it's slick surface. The ice should be hard enough by New Year's Day to allow skaters.



Public Works –Shop

Doug and Wes serviced and performed a maintenance check on the Emergency Management Vehicle .



Work on the shop ceiling is progressing as Glen is pictured putting in purlins.

Insulation and sheetrock will be added to help control heating and cooling costs.

There was a large rock jam in the chain and sheer of the Public Works sand truck. Doug and Wes pulled it apart and were able to repair it and get it back in service. To the right, Doug is pictured working on the parts.





SNOW PLOW ROUTES 2015-2016

