

ORDINANCE NO. 3069**AN ORDINANCE REPEALING ORDINANCE NO. 2553; PROVIDING FOR THE ADOPTION OF THE OREGON STATE ARCHIVES RECORDS RETENTION SCHEDULE BY THE CITY; AND DECLARING AN EMERGENCY.**

WHEREAS, the City, by Ordinance No. 2553 and Resolution No. 2229, has previously adopted a systematic schedule of records retention and disposal, and

WHEREAS, the Archives Division of the Oregon Secretary of State's Office has recently developed a more modern schedule of city records retention and disposal, and

WHEREAS, said Archives Division schedule was developed specifically for cities in conjunction with the Oregon Association of Municipal Recorders and takes into account all types of records that a city may have including both traditional and electronic, and

WHEREAS, it is now deemed appropriate that the Archives Division schedule be adopted by the City in lieu of the schedule previously adopted in 1972,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BAKER CITY:

Section 1. Ordinance No. 2553 of the City of Baker City, Oregon, is hereby repealed.

Section 2. The "City Records Retention Schedule", published May 12, 1992 by the Oregon State Archives Division, is hereby adopted as the official records retention and disposal schedule for the City of Baker City.

Section 3. The City Recorder shall keep a full and complete description of all records disposed of pursuant to the schedule adopted herein. Such description shall be kept on permanent file.

Section 4. It is hereby determined and found that this ordinance is necessary for the immediate preservation of the public health, peace and safety of the City of Baker City, and, by reason of the foregoing, an emergency is hereby declared to exist and this ordinance shall be in full force and effect immediately upon and after its passage by the City Council and approval by the Mayor of the City of Baker City.

PASSED by the City Council of the City of Baker City, Oregon, and APPROVED by the Mayor of the City of Baker City, Oregon, this 12th day of April, 1994.