



City of Baker City
 1655 1st Street, Baker City, OR 97814
 (541) 524-2036, Fax (541) 524-2024

Application for Sidewalk Merchandising Permit Per Ordinance 3365

APPLICANT INFORMATION *this individual will serve as the Permit Holder*****

Applicant Name: *First:* _____ *Middle Initial:* _____ *Last:* _____

Address:

City: _____ State: _____ ZIP Code: _____

Phone: _____ Email: _____ Fax: _____

Alternate Phone: _____

BUSINESS INFORMATION

Business Name/DBA: _____

Type of Permit Requested: (Display of Merchandise, Sandwich or Sign Board): _____

Comments:

NOTE: Sandwich signs or boards may not be more than 4 feet in height nor more than 2 feet in width. A certificate of insurance in the amount required by state law for municipal tort limits shall be attached and must name Baker City as an Additional Insured Party. Other requirements are contained in the City Ordinance No. 3365, which should be read before placing anything on City sidewalks.

Application Fee of \$50.00—Payment must be submitted with application.

Certificate of Liability Insurance—Must be submitted with application.

The undersigned Applicant understands that processing of this application will be handled in accordance with City ordinance and the procedure for requesting a permit. It is further understood that acceptance of this application in no way obligates the City to permit the subject area.

Applicant Signature: _____ Print Name: _____

FOR OFFICIAL CITY USE ONLY

Date Received: _____

Date Reviewed: _____

City Manager Signature: _____

Date: _____

Permit Issued: Yes _____ No _____

Date Notification Sent to Applicant: _____